



ADMINISTRATION: 21 Country Road • Village of Golf, FL 33436-5299 • (561) 732-0236 • FAX (561) 732-7024
SECURITY: (561) 734-2918 • UTILITY DEPARTMENT: (561) 737-7995 • www.villageofgolf.org

MAJOR CONSTRUCTION

CHECKLIST TO SUBMIT PERMIT APPLICATION

- Original Application Form – Palm Beach County Universal Building Permit Application
- Two sets of plans (required) with two sets of NOA's (if applicable)
- Proof of Liability Insurance (with Village of Golf named)
- Proof of Workman's Comp Insurance (with Village of Golf named)
- State License
- Valid Business Tax Receipt from where business is located

DOCUMENTS TO BE RETURNED PRIOR TO PERMIT ISSUANCE

- Notice of Commencement
- Signed Affidavit – Start and Completion Dates for Major Construction
- Signed Agreement Providing for Protection of Adjacent Properties
- Signed Request for Entry
- Parking Plan (if applicable)
- Permit Fee Check