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## VILLAGE OF GOLF Council Meeting Minutes

**Date:** August 17, 2016  
**Time:** 9:00 a.m.  
**Location:** Council Chambers, Village Hall

### 1. Call to Order:

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Mayor Lynch called the meeting to order on the above date and time in the Council Chambers located at Village Hall, 21 Country Road, Village of Golf, Florida.

#### **Pledge of Allegiance:**

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Mayor Lynch led the Pledge of Allegiance.

#### **Roll Call:**

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Present were: Mayor Lynch, Vice Mayor Duane and Council Members Botos and Windle. Also present were Village Manager Thrower, Village Clerk Lynn, Village Attorney Biggs and other interested residents. Council Member Buchanan was absent.

### 2. Additions/Deletions/Reordering

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Additions: 13 Country Road West, Mr. and Mrs. T. Mc Murrain; plans for renovation; 4B  
Expenditure for Force Main on the Stable property; 4C  
Reordering: Moved rate study and resolution from 4B and 4C to 4E and 4F

### 3. Consent Agenda

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- a. Receive and File:** Statement of Revenue and Expenditures for the Fiscal Period Ended July 31, 2016.  
**b. Approval of:** July 20, 2016 Council Meeting Minutes.

**Action:** Motion was made by Vice Mayor Duane seconded by Council Member Botos and unanimously carried to approve the Consent Agenda.

Voice Vote Showed:  
**AYES - 4**  
**NAYS - 0**

### 4. New Business

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**a. Approved plan review for: Country Club of Florida – Tee House;**  
Manager Thrower brought the plans for the new tee house to Council for review. At present the tee house is

under construction and close to completion. Currently Recreational and Commercial plans are not reviewed by Council.

Council has asked staff to change policy to bring all plans to Council for review.

Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve the Plan for the Country Club of Florida's Tee House. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**b. Council Chambers; replacement of tables, chairs and upgrading of audio system;**

Council decided that the tables and chairs did not need to be replaced, but did agree that the upgrading of the audio system was necessary. This falls under the authority of the Village Manager and did not require Council action.

**c. Approved the Request for Expenditures for the Repair/Replacement of the Village's Force Main and Valves located on the Country Club Stable property;**

Utility Superintendent Lisle explained to Council that the force main needed repair and that 2 valves had seized and needed replacement. The estimated cost of these repairs will be \$14,000.

Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve the expenditures for repairing the Village Force Main at the Country Club Stables. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**d. Approved Plan Review for 13 Country Road West;** moving of four exterior wall under pre-existing roof.

The Mc Murrain's have just recently purchased their home and are asking permission to have renovations done to their residence. All changes will be on the back of the home. Rick Mouw is the General Contractor and says the exterior construction can be completed by the October 31<sup>st</sup> deadline.

Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve the plan review for the renovations at 13 Country Road West. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**e. Utility Rate Study Presentation;** Ryan Smith, PRMG, Inc.;

Mr. Smith gave a financial review of the Village of Golf Utility System with Capital recommendations for a 5 year period. Mr. Smith had several recommendations, some of which are: segregating of cash reserves, a 1% rate increase of water and sewer rates, amend the service policy resolution for the City of Boynton Beach's automatic pay through and the creating of a renewal and replacement fund. Council questioned some of Mr. Smith's financial balances and have requested that he reach out to the Village Accountant Galeano for further information. Mr. Smith said he would and get back to Council at a future meeting.

Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to accept the Utility Rate Study. Subject to verification of the utilities' reserve fund balance. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**f. Adopted Resolution 2016-02 Water/Sewer Rate Adjustment;** A Resolution of the Village Council of the Village of Golf, Florida, adopting an updated schedule of rates, fees and charges for water and sewer service rendered by the Village of Golf for its citizens and other members of the public; providing that this schedule of rates, fees and charges shall be available for inspection at all times at Village Hall during regular business hours; providing an effective date; and for other purposes.

Motion was made by Vice Mayor Duane, seconded by Council Member Windle and unanimously carried to adopt Resolution 2016-02 Water and Sewer Rate adjustment. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

## 5. Public Participation

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n/a

## 6. Manager's Report

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The Manager reported the following:

1. **Zika Flyer:** The Manager has requested a flyer from the Palm Beach County Mosquito Control Division for the preventing of the spread of mosquito borne illnesses and will be distributing them to residents on their arrival.
2. **Registering of all Vendors doing Business in the Village:** registration will allow the Village to monitor vendors to make sure that they have liability and workers comp insurance and where applicable, a state license or County competency certificate.
3. **53 Country Road South:** Patty McKenna, the new owner is requesting permission to do structural work around her garage doors so that they will meet code for door replacement.
4. **Medical Marijuana:** Ordinance 106 has expired. Manager Thrower is requesting that the Moratorium be extended. Council has asked that the appropriate documentation be brought back to them for approval.
5. **Utilities – Plant Operator:** Staff is interviewing candidates today for the filling of this position.
6. **Florida League of Cities Voting Delegate:** the Manager is heading to the League of Cities Conference and asked Council to approve her as their Voting Delegate.

Motion was made by Vice Mayor Duane, seconded by Council Member Botos and Voice Vote Shown: unanimously carried to have Manager Thrower act as their voting delegate at the Florida League of Cities Conference. **AYES - 4**  
**NAYS - 0**

7. **Regular Council Meeting for September:** regular Council Meeting in September will be held at 4:30 p.m. on Tuesday, September 20<sup>th</sup>.
8. **Budget Hearing Meetings:** the first Budget Hearing Meeting will be held on Monday, September 12<sup>th</sup> at 5:01 p.m. The second Budget Hearing Meeting will be held on Tuesday, September 20<sup>th</sup> at 5:01 p.m.

## 7. Council Comments

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Council requested the following:

1. **Iguana Eradication:** Council Member Botos; Manager Thrower reported that she has found a company that traps and removes iguana.
2. **Construction Schedule:** Council Member Windle; is asking Council to add language to the Land Development Regulations allowing for the extension of the building construction season at Council discretion on a case by case basis.
3. **FPL – running of power lines underground:** Council Member Windle; has asked Manager Thrower to find out the cost of running power lines underground.
4. **Moving of October's Council Meeting:** Mayor Lynch; asked if the Council Meeting regularly scheduled for Wednesday, October 19<sup>th</sup> could be moved to Wednesday, October 26<sup>th</sup>. Council agreed.

## 8. Adjournment

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**Action:** Motion was made by Council Member Botos, seconded by Vice Mayor Duane and unanimously carried to adjourn the meeting at 10:42 a.m. Voice Vote Shown: **AYES - 4**  
**NAYS - 0**

Respectfully submitted,

Donn M. Lynn  
Village Clerk