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## VILLAGE OF GOLF Council Meeting Minutes

**Date:** July 17, 2013  
**Time:** 9:00 a.m.  
**Location:** Council Chambers, Village Hall

### 1. Call to Order:

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Vice Mayor Duane called the meeting to order on the above date and time in the Village Council Chambers located at Village Hall, 21 Country Road, Golf, Florida.

### **Pledge of Allegiance:**

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Vice Mayor Duane led the Pledge of Allegiance.

### **Roll Call:**

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Present were: Vice Mayor Duane, Council Members Botos, Buchanan and Windle, Village Manager Hannah, Attorney Biggs, Clerk Marciano and other interested citizens. Mayor Lynch was absent.

Following the Roll Call Mr. David Wagie introduced himself to the Council as a candidate for the U.S. House of Representatives for Congressional District 22.

### 2. Consent Agenda

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#### **a. Approval of May 15, 2013 Meeting Minutes.**

**b. Receive and File:** Statement of Revenue and Expenditures for the Fiscal Period Ended May 31, 2013 and June 30, 2013.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Windle and unanimously carried to approve the Consent Agenda. Voice Vote Showed:  
**AYES - 4**  
**NAYS - 0**

### 3. Old Business

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**a. Public Hearing: Second and Final Reading - Ordinance No. 101:** AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, PROVIDING FOR THE REZONING OF CERTAIN REAL PROPERTY WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF GOLF, FLORIDA; WHICH PROPERTY CONSISTS OF ONE PARCEL OF REAL PROPERTY COMPRISING OF A TOTAL OF 15.45 ACRES, MORE OR LESS, LOCATED DIRECTLY SOUTH OF COUNTRY ROAD SOUTH AND LYING ADJACENT TO AND EAST OF ROBERT RABORN COURT, INFORMALLY KNOWN AS THE RABORN LLC. PROPERTY; PROVIDING THAT THIS PARCEL OF REAL PROPERTY WHICH IS MORE SPECIFICALLY DESCRIBED HEREIN SHALL BE ASSIGNED THE VILLAGE ZONING DESIGNATION OF "RESIDENTIAL"; PROVIDING THAT THE ZONING MAP OF THE VILLAGE OF GOLF BE AMENDED TO REFLECT THE PROPER DESIGNATION FOR THIS PARCEL OF REAL PROPERTY; PROVIDING A

CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve Ordinance No. 101 on Second and Final Reading. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**b. Extend Construction Period in the Village:** Following a discussion on the matter, it was the consensus of the Council to approve changes to the Ordinance to extend the building season.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve changes to the Ordinance to extend the Building Season in the Village. Work to start two weeks after Easter or April 15<sup>th</sup>, whichever is earlier. Outside construction will be permitted to continue from November 1 through December 15<sup>th</sup>, with the exception of Thanksgiving Week, providing no heavy equipment will be used. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

#### 4. New Business

**a. Consideration of the proposed Millage Rate, and Setting Date, Time and Location of First and Second (Final) Public Hearings for the 2013-2014 Budget:** Manager Hannah proposed the millage rate for the Fiscal Year 2013-2014 be set at 7.5016 mills, this is the same rate as the 2012-2013 Fiscal Year. The Manager proceeded to review the proposed General Fund and Utility Fund Budget and answered questions from the Council regarding the proposed budgets.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to set the Tentative Tax Millage Rate for the 2013/2014 Fiscal Year at 7.5016 Mills. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to set the First Public Budget Hearing date for Wednesday September 4, 2013 at 5:01 p.m., in the Village Hall, and set the Second and Final Public Budget Hearing for Wednesday September 18, 2013 at 5:01 p.m., in the Village Hall. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**b. Council Direction on Reimbursement Request at Oxman Propety (74 Country Road South):**

Following a discussion on the matter, it was the consensus of the Council to bring back the request at the August, 2013 Meeting.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Buchanan and unanimously carried to extend the Oxman request for 30 days to be heard at the August 2013 Council Meeting. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**c. First Reading Ordinance No. 102:** AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, REPEALING IN ITS ENTIRETY ORDINANCE NO. 82 CONCERNING THE VILLAGE'S "BUSINESS TAX RECEIPT" ORDINANCE AND READOPTING A NEW ORDINANCE CONCERNING THIS SAME SUBJECT MATTER TO PROVIDE FOR CERTAIN UPDATES IN CONFORMANCE WITH STATE LAW; PROVIDING A CONFLICTS CLAUSE AND A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve Ordinance 102 on First Reading and Set the Second and Final Reading for Wednesday August 14, 2013. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**d. Resolution No. 2013-05** A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, PROVIDING FOR THE ADOPTION OF AN UPDATED AND REVISED EMPLOYEE HANDBOOK, WHICH NEW HANDBOOK SHALL SUPERSEDE AND REPLACE IN ITS ENTIRETY THE EMPLOYEE HANDBOOK APPROVED AT THE MAY 17, 2012 COUNCIL MEETING, CONCERNING THE PERSONNEL POLICIES AND RULES AND REGULATIONS FOR VILLAGE OF GOLF EMPLOYEE ADMINISTRATION; RESCINDING RESOLUTION NO. 2012-05; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Buchanan and unanimously carried to approve Resolution 2013-05. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**e. Resolution No. 2013-06:** A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA; ADOPTING AN UPDATED SCHEDULE OF RATES, FEES AND CHARGES FOR WATER AND SEWER SERVICE RENDERED BY THE VILLAGE OF GOLF FOR ITS CITIZENS AND OTHER MEMBERS OF THE PUBLIC; PROVIDING THAT THIS SCHEDULE OF RATES, FEES AND CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT VILLAGE HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to approve Resolution No. 2013-06. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**f. Resolution No. 2013-07:** A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, ADOPTING AN UPDATED SCHEDULE OF RATES, FEES AND CHARGES FOR ENFORCING THE FLORIDA BUILDING CODE AND RELATED TO PLANNING AND ZONING APPLICATIONS; PROVIDING PROVIDING THAT THIS SCHEDULE OF RATES, FEES AN CHARGES SHALL BE AVAILABLE FOR INSPECTION AT ALL TIMES AT VILLAGE HALL DURING REGULAR BUSINESS HOURS; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to approve Resolution No. 2013-07 eliminating the \$50.00 Extension Request Charge and \$500.00 Processing Fee. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**g. Approve Changes to Pool and Cabana Location at 31 Country Road South:** The Manager advised that this revision meets all setback requirements and the Council was forwarded a copy of the proposed changes to the Lytton residence prior to the meeting.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Buchanan and unanimously carried to approve the changes to the pool and cabana at 31 Country Road South. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

**h. Designate a Council Member to attend August 29, 2013 Issues Forum Meeting:** Following a discussion Vice Mayor Duane advised that he will make an effort to attend the meeting.

**i. Delegate Village Manager as Voting Delegate to the Palm Beach County League of Cities. Delegate Village Council as Alternates to the Palm Beach County League of Cities.**

**Action:** Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to appoint Village Manager Hannah as the Voting Delegate to the Palm Beach County League of Cities and the Village Council Members as alternates. Voice Vote Shown:  
**AYES - 4**  
**NAYS - 0**

(Council Member Botos left the meeting at 10:55 a.m.)

## 5. Manager's Report

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**a. Adult Day Care Center at Village Square Shopping Center:** Manager Hannah received a request to open an Adult Care Center at the shopping center and as the category is not specifically noted in our Ordinance, she asked the Council for direction. The Village Manager was directed to work with our Village Attorney to add zoning verbiage for the addition of adult day care facilities use. Council expressed the desire to approve the location at the plaza.

**b. Sound Barrier Material – Golf Road Fence Line:** Manager Hannah displayed a sample of material the Village obtained as a possible potential solution for an alternative to the construction of a wall along Golf Road.

Council Member Windle asked the Manager to obtain a price for the installation of the material at the northeast corner of the Village, to have the two gates and the area between the gates done and report back to the Council.

**c. Waste Management Contract:** The existing contract with Waste Management expires in August, the Manager has asked for an updated agreement so the Village Attorney can review it prior to renewal.

**d. Tree Replacement – Village Hall Parking Lot:** Council Member Windle suggested we obtain the input from a professional landscape architect as to what type of foliage should be installed in the lot. Following a discussion it was the consensus of the Council to authorize Village Manager Hannah to spend up to \$7,000 for replacement of the trees that were removed in the parking lot.

**e.** As an informational item, the Manager advised that there is a company (Home Serve) consistently sending letters to Village residents soliciting water service line insurance coverage.

## 6. Attorney's Report

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Attorney Brad Biggs advised that Senate Bill No. 50 was passed regarding public comments at meetings. He suggested that the Village adopt a Resolution prior to October 1, 2013. The Council was in agreement and instructed Mr. Biggs to prepare the Resolution.

## 7. Adjournment

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**Action:** Motion was made by Council Member Buchanan and seconded by Council Member Windle to adjourn the meeting at 11:11 a.m.

Voice Vote Showed:  
**AYES - 4**  
**NAYS - 0**

Respectfully submitted,

Carol Marciano