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VILLAGE OF GOLF Local Planning Agency and Council Meeting Minutes

Date: May 21, 2014
Time: 9:04 a.m.
Location: Council Chambers, Village Hall

1. Call to Order:

Mayor Lynch called the meeting to order on the above date and time in the Council Chambers located at Village Hall, 21 Country Road, Village of Golf, Florida.

Pledge of Allegiance:

Mayor Lynch led the Pledge of Allegiance.

Roll Call:

Present were: Mayor Lynch, Vice Mayor Duane, Council Members Windle and Botos. Also present were Village Manager Hannah, Acting Village Clerk Lynn, Village Attorney Biggs, Village Accountant Galeano and other interested residents. Council Member Buchanan participated by phone. Village Clerk Marciano was not in attendance.

2. Presentations:

a. Civility Month Proclamation.

b. Utilities User Rate Study; Village Manager Hannah introduced Tom Biggs from Mock, Roos and Associates who gave a presentation, that is herein attached to as permanent record to these minutes. Mr. Biggs outlined the costs for the replacement of the Village water & sewer system, the need for additional fire hydrants, the performance of the wastewater collection system, the condition of the vitrified clay pipes and the infiltration of wastewater from those pipes. Accountant Galeano answered questions pertaining to the Utilities budget and remaining balances for end of fiscal year estimated which is estimated to be \$60,000. Mr. Biggs and Utilities Superintendent Lisle answered questions pertaining to the lining of pipes as well as the cleaning and televising of the remaining service areas.

Action: Motion was made by Council Member Botos, seconded by Council Member Windle to approve a \$50,000 expenditure to have the remaining pipes cleaned and televised. Motion unanimously carried. Voice Vote Shown:
AYES - 5
NAYS - 0

3. Recess Council Meeting

Action: Motion was made by Council Member Botos, seconded by Vice Mayor Duane and unanimously carried to adjourn the Council meeting at 9:34a.m. Voice Vote Shown:
AYES - 5
NAYS - 0

4. Opening of Local Planning Agency Meeting

Mayor Lynch called the Local Planning Meeting to order at 9:34 a.m.

New Business

a. ORDINANCE NO. 104: an Ordinance of the Village Council of the Village of Golf, Florida, repealing its existing flood protection and control regulations at sections 11.01 through 11.30 of Ordinance No. 86, as amended by Ordinance No. 103, and adopting an entirely new Ordinance to be entitled "Floodplain Management Ordinance of the Village of Golf" in order to designate a floodplain administrator, adopt procedures and criteria for development in flood hazard areas and for other purposes; providing for coordination of the floodplain regulations with the Florida building code in addition to consistency with the National Flood Insurance Program (NFIP); providing a conflicts clause, a severability clause and authority to codify; and providing an effective date.

Attorney Biggs read the Ordinance by title only. Due to recent changes suggested by FEMA and NFIP, a model code is to be adopted to conform to the Florida Building Code. When the floodplain maps are adopted later this summer, this automatic language will be automatically adopted by everyone in Palm Beach County.

Action: Motion was made by Council Member Botos, seconded by Vice Mayor Duane to approve the idea for moving this Ordinance forward from the Local Planning Agency to the Village Council for adoption. Motion unanimously carried. Voice Vote Shown:
AYES - 5
NAYS - 0

5. Adjourn Local Planning Agency

Action: Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to adjourn the Local Planning Agency Meeting at 9:42 a.m. Voice Vote Shown:
AYES - 5
NAYS - 0

6. Reconvening Council Meeting

Mayor Lynch reconvened the Council Meeting at 9:42 a.m.

7. Additions/Deletions/Reordering

N/A

8. Consent Agenda

a. Receive and File: Statement of Revenue and Expenditures for the Fiscal Period Ended April 30, 2014.

b. Approval of the April 16, 2014 Meeting Minutes.

c. Approval of transfer of six revolvers for trade-in value in ammunition.

Action: Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve the Consent Agenda. Voice Vote Shown:
AYES - 5
NAYS - 0

9. Old Business

a. Direction on future of Park "F" commonly referred to as Linear Park; Manager Hannah also requested Council direction on all Village Parks having received emails from the HOA, Mr. Marx regarding Park Q and Mr. Lafferty on Park S. A landscape plan drawn up by Buzz Jaskela, Landscape Architect showing additions of grass, irrigation, shrubs and mulch to Park F. Ground Maintenance Supervisor Lisle and Golf Course Superintendent Klontz also gave Council some recommendations on how to make Linear Park easier to maintain, more eye appealing and more cost effective. Supervisor Lisle reiterated that staff is working very hard to keep all the parks well maintained. Manager Hannah explained to Council that the bid for Landscaping would be going out today and the ads would be in the newspaper both Thursday and Saturday. Bid opening scheduled for June 6th.

10. New Business

a. Site Plan Approval at 9 Country Road East; The Village Manager provided an overview of the project which includes interior renovations as well as a 64 s.f. addition. The plan meets all Floor Area Ratio requirements as well as side and front setbacks. Mr. Walker was present to answer any questions.

Action: Motion was made by Council Member Botos, seconded by Council Member Windle to approve the Site Plan for 9 Country Road East. Motion unanimously carried. Voice Vote Shown:
AYES - 5
NAYS - 0

b. Site Plan Approval at 17 Country Road South; Manager Hannah provided an overview of the project which includes interior renovations as well as an 827 s.f. addition. The plan meets all Floor Area Ratio requirements as well as side and front setbacks. Mr. Robert Fetrow, Mr. Keith's architect, was present to answer questions.

Action: Motion was made by Council Member Botos, seconded by Vice Mayor Duane to approve the Site Plan for 17 Country Road South, providing the landscaping is consistent with what is there now. Motion unanimously carried. Voice Vote Shown:
AYES - 5
NAYS - 0

c. APPROVE RESOLUTION NO. 2014-06: A Resolution of the Village Council of the Village of Golf, Florida, providing for the adoption of an updated and revised employee handbook, which new handbook shall supersede and replace in its entirety the employee handbook approved at the July 17, 2013 Council Meeting, concerning the personnel policies and rules and regulations for Village of Golf employee administration; rescinding Resolution No. 2013-05; providing an effective date; and for other purposes.

Village Attorney Biggs read the Resolution by title only. The Village Manager explained the Commission on Ethics of Palm Beach County requires mandatory retraining and that the Village Employee Handbook needs to reflect this change.

Action: Motion was made by Vice Mayor Duane, seconded by Council Member Botos to approve Resolution No. 2014-06. Motion unanimously carried. Voice Vote Shown:
AYES - 5
NAYS - 0

d. FIRST READING ORDINANCE NO. 104: An Ordinance of the Village Council of the Village of Golf, Florida, repealing its existing flood protection and control regulations at sections 11.01 through 11.30 of Ordinance No. 86, as amended by Ordinance No. 103, and adopting an entirely new Ordinance to be entitled "Floodplain Management Ordinance of the Village of Golf" in order to designate a floodplain administrator, adopt procedures and criteria for development in flood hazard areas and for other purposes; providing for coordination of the floodplain regulations with the Florida building code in addition to consistency with the National Flood Insurance Program (NFIP); providing a conflicts clause, a severability clause and authority to codify; and providing an effective date.

Attorney Biggs read the Ordinance by title only. Manager Hannah reminded Council that the Local Planning Agency made the recommendation to bring this Ordinance forward for Council consideration.

Action: Motion was made by Council Member Botos, seconded by Vice Mayor Duane to approve First Reading of Ordinance 104. Motion unanimously carried. Voice Vote Shown:
AYES - 5
NAYS - 0

e. Received Draft Submission for Council Review of the Land Development Code.

Council has received the packet for review over the summer. Manager Hannah stated the draft has been posted on the website for review and asked if Council would like it distributed further, for example to the HOA, CCF and Par Club.

11. Manager's Report

Manager Hannah made several announcements:

a. Sky Alert was launched. This software program allows the Village to send an alert by either email or text message to residents that have signed up. This system also allows for residents to get alerts when they have visitors at the gate.

b. The ficus hedge along Golf Road is being pruned and when done will look sparse. After pruning the sound barrier will be placed on a portion of the fence.

c. Since it is unlikely a June meeting will be held, a date in July is needed to set the millage rate. The regularly scheduled meeting would be July 16th. Council Members Duane, Windle, Botos and Buchanan stated the date would work for them.

d. A gas line was cut at the Grohmann Residence on Country Road South. Florida Public Utilities, Palm Beach Sheriff's Office and the Boynton Beach Fire Department were on site. The situation was contained quickly and extended the closure of the road.

e. Staff was asked by the Stauner's architect if it was feasible to put the guest house on the peninsula at the rear of 8 Peacock Lane (former Farlinger home). The home is to be demolished sometime this summer.

f. Mail delivery on July 5th. Council Member Windle felt that if there is to be Saturday mail delivery, the 5th of July would be no different.

12. Adjournment

Action: Motion was made by Council Member Botos, seconded by Vice Mayor Duane and unanimously carried to adjourn the meeting at 10:26 a.m.

Voice Vote Shown:

AYES - 5

NAYS - 0

Respectfully submitted,

Donn Lynn
Acting Village Clerk