



ADMINISTRATION: 21 Country Road • Village of Golf, FL 33436-5299 • (561) 732-0236 • FAX (561) 732-7024
SECURITY DEPARTMENT: (561) 734-2918 • UTILITY DEPARTMENT: (561) 737-7995 • www.villageofgolf.org

VILLAGE OF GOLF Council Meeting Minutes

Date: March 28, 2012
Time: 9:00 a.m.
Location: Administration Building

1. Call to Order:

Mayor Lynch called the meeting to order on the above date and time in the Village Administration Building located at Village Hall, 21 Country Road, Golf, Florida.

Pledge of Allegiance:

Mayor Lynch led the Pledge of Allegiance.

Roll Call:

Present were: Mayor Lynch, Council Members Duane, Ottaway, Botos and Joh. Also present were: Village Manager Hannah, Attorney Biggs, Clerk Marciano and other interested citizens.

2. Village of Golf Organizational Meeting

a. A Resolution of the Village of Golf, Appointing a Mayor, a Vice-Mayor and a Treasurer.

Action: Motion was made by Council Member Ottaway, seconded by Council Member Botos and unanimously carried that Thomas E. Lynch be appointed Mayor, Erik E. Joh be appointed Vice-Mayor and J. Marshall Duane be appointed Treasurer. Voice Vote Shown:
AYES - 5
NAYS - 0

b. Administer Oath of Office to Mayor, Vice Mayor and Treasurer

Clerk Carol Marciano proceeded to administer Oath of Office to Mayor Thomas E. Lynch, Vice-Mayor Erik E. Joh and Treasurer J. Marshall Duane.

Action: Motion was made by Council Member Ottaway, seconded by Council Member Botos and unanimously carried to accept the Agenda as Amended. Voice Vote Shown:
AYES - 5
NAYS - 0

3. Consent Agenda

- a. **Approval of February 15, 2012 Meeting Minutes**
- b. **Receive and File:** Reconciliation Statement from the Florida Municipal Loan Council for the Period Ending January 31, 2012.
- c. **Receive and File:** Statement of Revenue and Expenditures for the Fiscal Period Ending February 29, 2012.
- d. **Resolution No. 2012-02:** A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, PROVIDING FOR THE ADOPTION OF GENERAL POLICIES AND PROCEDURES CONCERNING THE DUTIES AND RESPONSIBILITIES OF THE OFFICE OF THE VILLAGE MANAGER,

PURSUANT TO ARTICLE IV. SECTION 1(b) OF THE VILLAGE CHARTER, PROVIDING AN EFFECTIVE DATE AND FOR OTHER PURPOSES

- e. **Moved to New Business Item 5f. Piggy-back Contract with DRC Emergency Services.**
- f. **Agreement with The Country Club of Florida for the construction of a Berm along Village of Golf Park "S".**
- g. **Award the Golf Road Frontage Irrigation System Project to: A Cut Above Landscape & Maintenance, Inc.**

Action: Motion was made by Council Member Botos, seconded by Council Member Duane and unanimously carried to approve the Consent Agenda as amended.

Voice Vote Shown:
AYES - 5
NAYS - 0

4. Old Business

- a. **Water and Sewer Bond Refinancing Update:** The Village made the decision to refinance the current water and sewer bonds, with a balance of approximately \$1,865,000, held by the Florida League of Cities. We solicited the help of bond counsel Mark Raymond in obtaining bids from various banks. Mr. Raymond advised that the lowest interest offered was offered by BB&T Bank. The Council scheduled a Special Council Meeting, to be held on April 4, 2012 to review and discuss re-financing the bonds with BB&T Bank.

5. New Business

- a. **Site Plan Approval:** Mr. and Mrs. Robert D. Judson, Jr., 3 Turtle Grove Lane, construction of a new 6,5547 sq. ft. residence.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and unanimously carried to approve the site plan.

Voice Vote Shown:
AYES - 5
NAYS - 0

- b. **Public Hearing Ordinance No. 96:** AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, ADOPTING AN ENTIRELY NEW ORDINANCE TO BE ENTITLED "LOCAL AMENDMENTS TO CHAPTER 1. ADMINISTRATION OF THE FLORIDA BUILDING CODE " IN ORDER TO ADOPT UPDATED LOCAL AMENDMENTS TO THE FLORIDA BUILDING CODE IN ACCORDANCE WITH THE MODEL AMENDMENTS PROMULGATED BY THE BUILDING OFFICIALS ASSOCIATION OF PALM BEACH COUNTY, FLORIDA; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Action: Motion was made by Council Member Botos, seconded by Council Member Duane and unanimously carried to approve Ordinance No. 96 on First Reading and set the Second and Final reading for Wednesday, April 18, 2012.

Voice Vote Shown:
AYES - 5
NAYS - 0

- c. **Public Hearing Ordinance No. 97:** AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE VILLAGE CERTAIN AMENDMENTS TO THE VILLAGE CHARTER TO PROVIDE FOR "AT LARGE" COUNCIL MEMBER SEATS AND FOR STAGGERED TERMS OF COUNCIL MEMBERS; PROVIDING FOR THE IMPLEMENTATION OF THIS NEW ELECTORAL SYSTEM BY AMENDING THE VILLAGE CHARTER AT ARTICLE III. LEGISLATIVE. AS FOLLOWS: BY REPEALING SECTION 5. AND SECTION 6. AND READOPTING SECTION 5 AND SECTION 6, ALONG WITH A NEW TITLE TO SECTION 6 TO BE ENTITLED "SELECTION; STAGGERED TERMS OF OFFICE" IN ORDER TO PROVIDE FOR THE "AT LARGE" ELECTIONS OF COUNCIL MEMBERS RATHER THAN BY GROUPS AND FOR STAGGERED, FOUR YEAR TERMS FOR COUNCIL MEMBERS; PROVIDING FOR SUBMISSION OF THESE PROPOSED CHARTER AMENDMENTS TO THE ELECTORS OF THE VILLAGE AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2012; PROVIDING AN EFFECTIVE DATE SHOULD THESE AMENDMENTS TO THE CHARTER BE APPROVED AT SUCH ELECTION; SETTING FORTH THE FORM OF THE QUESTION TO BE VOTED UPON AT SUCH ELECTION; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; AND FOR OTHER PURPOSES.

Ad Hoc Committee Members, Mr. Robert Chapin and Mr. Donald Kempf answered questions from the Council regarding this proposed Ordinance.

Action: Motion was made by Council Member Joh, seconded by Council Member Botos and unanimously carried to approve Ordinance No. 97 as amended, to read next Village of Golf Election to be held in 2013, on First Reading and set the Second and Final reading for Wednesday, April 18, 2012. Voice Vote Shown: **AYES - 5**
NAYS - 0

d. Public Hearing Ordinance No. 98: AN ORDINANCE OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE VILLAGE CERTAIN AMENDMENTS TO THE VILLAGE CHARTER TO PROVIDE FOR THE REMOVAL OF THE OFFICES OF THE "VILLAGE CLERK" AND THE "VILLAGE TREASURER"; SPECIFICALLY PROVIDING FOR THE REMOVAL OF THESE TWO VILLAGE OFFICES FROM THE CHARTER BY AMENDING ARTICLE III. LEGISLATIVE. AND ARTICLE IV. VILLAGE OFFICERS; REPEALING SECTIONS 3., 4. AND SUB-SECTION 8(b). AT ARTICLE III. AND READOPTING THESE PROVISIONS AND RENUMBERING SUBSECTION 8(c) TO 8(b) TO PROVIDE FOR THE DELETION OF REFERENCE TO THESE TWO POSITIONS AS VILLAGE OFFICES; REPEALING SECTIONS 1, 4. 5. AND SUB-SECTION 6(a) AND READOPTING SECTION 1, RENUMBERING SECTION 6 as SECTION 4, AND READOPTING THE PROVISIONS OF SUB-SECTION 4(a) IN ORDER TO DELETE REFERENCES TO THE "VILLAGE CLERK" AND THE "VILLAGE TREASURER" AS OFFICES; PROVIDING FOR SUBMISSION OF THESE PROPOSED CHARTER AMENDMENTS TO THE ELECTORS OF THE VILLAGE AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 6, 2012; PROVIDING AN EFFECTIVE DATE SHOULD THESE AMENDMENTS TO THE CHARTER BE APPROVED AT SUCH ELECTION; SETTING FORTH THE FORM OF THE QUESTION TO BE VOTED UPON AT SUCH ELECTION; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AUTHORITY TO CODIFY; AND FOR OTHER PURPOSES.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and carried to approve Ordinance No. 98 on First Reading and set the Second and Final reading for Wednesday, April 18, 2012. Vice-Mayor Joh voted Nay on this Ordinance Voice Vote Shown: **AYES - 4**
NAYS - 1

e. Request for Relief of Water and Sewer Lien at 5298 Brookview Drive: Ms. Nancy Mansour, recent purchaser of the above property, asked the Council for relief from a lien in the amount of \$7,600 for non-payment of water and sewer. Ms. Mansour stated that she was not aware that charges accrued. The property was placed in lien on July 24, 2008. Following a discussion on the matter, the Council denied the request for relief.

f. Approve Piggy-Back Contract with DRC Emergency Services, LLC for Disaster Recovery/Debris Management Service Management Service Under the City of Largo's RFP FY2009-2010-007: In response to an inquiry from Council Member Botos regarding DRC's ability to handle a disaster, the Village Manager reviewed their qualifications and replied that the company holds numerous contracts with other jurisdictions in the State of Florida. Ms. Hannah stated that this contract would provide the Village with support prior to and immediately following a disaster. The Manager also noted that there would be no fiscal impact to the Village unless pre or post disaster services are needed.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and unanimously carried to approve a Piggy-Back contract with DRC Emergency Services, LLC under the City of Largo.. Voice Vote Shown: **AYES - 5**
NAYS - 0

6. Manager's Report

a. Update on Mr. And Mrs. R. Kupi, 5 Country Road West, Pool Construction: Mr. and Mrs. Kupi have submitted a revised Site Plan to downsize the proposed pool and patio area at their residence. The original Pool Site Plan was approved in July 2011.

Action: Motion was made by Council Member Duane, seconded by Council Member Botos and unanimously carried to approve the revised Pool/Patio Site Plan. Voice Vote Shown: **AYES - 5**
NAYS - 0

b. Discussion of the Installation of an ATM at Village Hall: The Village Manager received a request to install an ATM at Village Hall. Per BB&T, the bank the Village of Golf uses, they determine minimum usage requirements and if the requirements were not met, the Village would be required to pay to cover the cost for operating the machine. It was the consensus of the Village Council not to install an ATM at Village Hall at this time.

c. Request for Direction on Demolition of Stables at Raborn Farm: The Village has received a request from Raborn Trust to not demolish the stables at the Raborn Farm at Country Road South, as the Trust feels the stables preserve the horse farm heritage of the property. Ms. Hannah stated that the stables do need to be either pressure cleaned or painted and entrances secured.

Action: Motion was made by Council Member Joh seconded by Council Member Botos and unanimously carried to permit the stables to remain on the Raborn Farm, subject to the Village Manager's approval of maintenance and security of the stables. Voice Vote Showed:
AYES - 5
NAYS - 0

Manager Hannah advised that Ethics Training would be held on April 4, 2012 immediately following the Special Council Meeting at 9:00 a.m.

The Manager also advised that Mr. and Mrs. John Blunt, 3 Pine Lane East are requesting to have their Coconut Palm trees trimmed on Friday, April 6th, which would require the use of a chipper during season, as the falling coconuts are creating a hazard. The Council granted permission to proceed.

7. Attorney's Report

Village Attorney Biggs advised that we are now required to have lobbyists register and forms have been provided to the Village Clerk. In the event a lobbyist wishes to speak at a meeting a form must be completed.

8. Adjournment

Action: Motion was made by Council Member Duane and seconded by Council Member Ottaway to adjourn the meeting at 10:30 a.m.

Voice Vote Showed:
AYES - 5
NAYS - 0

Respectfully submitted,


Carol Marciano, Village Clerk