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VILLAGE OF GOLF Local Planning Agency and Council Meeting Minutes

Date: March 18, 2015
Time: 9:04 a.m.
Location: Council Chambers, Village Hall

1. Call to Order:

Mayor Lynch called the meeting to order on the above date and time in the Council Chambers located at Village Hall, 21 Country Road, Village of Golf, Florida.

Mayor Lynch thanked Interim Manager Hill for her return during this difficult time.

Pledge of Allegiance:

Mayor Lynch led the Pledge of Allegiance.

Roll Call:

Present were: Mayor Lynch, Vice Mayor Duane, Council Members Botos, Buchanan and Windle. Also present were Interim Village Manager Hill, Village Clerk Lynn, Attorney Biggs and other interested residents.

2. Recess Council Meeting and Open Local Planning Agency Meeting

Mayor Lynch called the Local Planning Meeting to order at 9:05 a.m.

New Business

a. ORDINANCE NO. 110: an Ordinance of the Village Council of the Village of Golf, Florida, repealing Ordinance No. 86. Which adopted a Unified Land Development Code for the Village of Golf; also repealing Ordinance Nos. 94, 103, 104, 105, 107 & 109, all of which previously amended Ordinance No. 86; adopting a new set of Land Development Regulations for the Village to be known as the Land Development Regulations of the Village of Golf; providing a conflicts clause, a severability clause and authority to codify; providing an effective date; and for other purposes. Attorney Biggs read the Ordinance by title only. Attorney Biggs also explained that the Land Development Regulations, by State Law 163 requires the Local Planning Agency to look at the Land Development Regulations. This Ordinance is a compilation of past Ordinance starting at Ordinance No. 94 which amended 2007's Ordinance No. 86, now making one Ordinance that can be presented as the Land Development Regulations. Manager Hill referenced several changes that Council had asked for at the previous meeting. These changes include:

- Residential - the installation of landscaping, stating the requirement of 75% of coverage of fence and/or pool screening height at time of original installation. Screening by landscaping of pools may be done at the fence line.
- Commercial - Manager Hill asked Council to reconsider their recommendation that signs in the windows at Village Square limit coverage of no more than 25%. This would be difficult to enforce. Staff is to look into the original site plan for signage that was established when the shopping center was originally approved.

Manager Hill had additional changes she would like Council to consider.

- Under 5. Design Guidelines, paragraph b. Windows (page 35) subparagraph (1) adding the words minimum 6 inches visible dimension, glass to glass in parenthesis after the words 2” horizontal mull bar. Additionally in subparagraph (2) adding the sentence A bank of windows over 2 windows wide require a 6 inch visible vertical mull bar, measured glass to glass.
- Adding on Section 4.03 Requirements: Section C inserting a table to determine the amount of dry retention area needed for development.

Manager Hill had a new item for addition to the Land Development Regulations regarding roof plate heights.

- The plate height or roof-bearing height of a single story structure should not exceed 12 feet. This is the current language of the Code. Manager Hill explained that this has always been interpreted to mean is where when viewed from the outside, the bottom of the soffit meets the wall, with a maximum roof height of 25 feet. On a 2 story residential structure the roof height would be 35 feet. Chimneys, decorative features may not extend higher than 5 feet above the peak or ridge of the structure. If the beam is at 12 feet or below it meets the code. Above the 12 foot mark would not meet code. After much discussion, it was decided that this topic would be put aside and a workshop with the Architectural Review Committee and several architects would be necessary to work out the finer details.

Action: Motion was made by Council Member Botos and seconded by Council Member Windle to approve Ordinance No. 110, and forward to the Village Council for adoption with modifications as recommended except for roof height. Motion unanimously carried.

Voice Vote
Showed:
AYES - 5
NAYS - 0

3. Adjourn Local Planning Agency Meeting and Reconvening Council Meeting

Mayor Lynch reconvened the Council Meeting at 9:50 a.m.

4. Additions/Deletions/Reordering

n/a

5. Organizational Meeting

a. Oaths of Office for Council Members: Council Members Buchanan and Windle ran unopposed in the March Election. As such, both Council Members took their oaths.

b. Resolution No. 2015-03: A Resolution of the Village Council of the Village of Golf, Florida, appointing a Mayor, and a Vice-Mayor; providing an effective date; and for other purposes.

c. Oaths of Office for Mayor and Vice Mayor: Mayor Lynch and Vice Mayor Duane remained in their positions and took their Oaths of Office.

Action: Motion was made by Council Member Botos and seconded by Council Member Windle to approve Resolution 2015-03, naming Thomas E. Lynch as Mayor and J. Marshall Duane, III as Vice Mayor. Motion unanimously carried.

Voice Vote
Shown:
AYES - 5
NAYS - 0

6. Consent Agenda

a. Receive and File: Statement of Revenue and Expenditures for the Fiscal Period Ended February 28, 2015.

b. Approval of the February 18, 2015 Council Meeting and February 25, 2015 Special Meeting Minutes.

Action: Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve the Consent Agenda.

Voice Vote
Shown:
AYES - 5
NAYS - 0

7. Old Business

a. APPROVED ON SECOND AND FINAL READING ORDINANCE NO. 110: an Ordinance of the Village Council of the Village of Golf, Florida, repealing Ordinance No. 86. Which adopted a unified Land Development Code for the Village of Golf; also repealing Ordinance Nos. 94, 103, 104, 105, 107 & 109, all of which previously amended Ordinance No. 86; adopting a new set of Land Development Regulations for the Village to be known as the Land Development Regulations of the Village of Golf; providing a conflicts clause, a severability clause and authority to codify; providing an effective date; and for other purposes.

Village Attorney Biggs read the Ordinance by title only. With no Public Participation, Mayor Lynch turned the Ordinance over to Council.

Action: Motion was made by Council Member Botos, to approve Ordinance No. 110 as recommended by the Local Planning Agency, seconded by Council Member Buchanan and unanimously carried to approve Ordinance No.110 on Second and Final Reading.

Voice Vote
Shown:
AYES - 5
NAYS - 0

8. New Business

Item C was moved to a.

c. Approved Site Plan Review at 8 Peacock Lane, construction of a 9,950 sq. ft. home:

Council approved the Site Plan with modifications, leaving the sections that were marked as top of beam at 14 due to a construction modification so the plate height is only at 12, but the truss will be built as it will look like it is 14 feet. The Doorway section must be brought down from the current 16 feet. The Stauner's architect is to work with Manager Hill to meet all Land Development Regulations. Ceiling truss bearing height with a sketch is to be provided and attached to the site plan. A full landscape plan, lighting plan, paver materials, roof tiles along with color of the residence is to be provided (samples of materials, were applicable) and approved by staff before construction. Council asked the architect and builder the timeline on the project. Mr. Mouw was hopeful to all construction done by the deadlines.

Action: Motion was made by Council Member Botos seconded by Council Member Buchanan and unanimously carried to approve the Site Plan, with all modifications.

Voice Vote
Shown:
AYES - 5
NAYS - 0

a. Village Manager Recruitment: Manager Hill reported that she had already received several applications and the deadline for submission is Monday, March 30th. The ad was placed on the following websites: Florida League of Cities, Palm Beach League, local City Manager's and the State Association of Counties. Manager Hill was hoping to receive 20 to 30 applications. Mayor Lynch will work with Manager Hill to reduce the amount to just the top applicants for Council review.

b. Speed Bump Demonstration and Golf Road Speed Study Update:

- Manager Hill explained that staff had purchased 2 speed bumps to be placed on Village roads. They would need to be screwed into the road for safety. The Manager also explained that the Village had a Traffic Hawk System demonstration. This system is portable, takes pictures and is unmanned. The cost of the Traffic Hawk System is approximately \$9,000. The Homeowner Association has authorized \$5,000 towards the purchase and they are considering the authorizing of the total amount. Those violators will receive a letter for the first couple of infractions. Those who continue to speed with have their transponders suspended. Vice Mayor Duane suggested that with only a very small number who are habitual speeders, that speed bumps are very punishing that the Traffic Hawk System should be given a chance. Those who violate and are not residents will receive warnings and may be possibly refused admittance. Staff will investigate the return of the purchased speed bumps and signs.
- First installment of traffic study on Golf Road by the Sherriff's Department showed some good news being that approximately 85% of cars on Golf Road are travelling within 5 miles an hour of the speed limit.

d. APPROVED ORDINANCE NO. 111 First Reading; an Ordinance of the Village of Golf, Florida amending Ordinance No. 79 at Section 4; titled Maintenance and Appearance Standard for residential lots, by the addition of a new subparagraph to be numbered 4.03 providing a requirement for the maintenance of property with regard to control and eradication of whitefly within the Village; providing for a conflicts clause, a severability clause and authority to codify; and providing for an effective date.

Attorney Biggs read the Ordinance by title only. Manager Hill explained that with the infiltration of white fly within the Village that it was suggested the Village mandate white fly treatment throughout the Village to eradicate on all properties as much as possible. This Ordinance inserts verbage in the current Appearance Standard code on residential lots for maintenance of white fly in the Land Development Regulations. This would require treatment for all residences and Country Club properties, whether it is trees, shrubs or hedges with a minimum of 2 treatments per year. Spraying would require sprayings every 10 days for a period of time, Systemic insecticides are soil applications by the trunk are recommended. Alternative treatment may be used (if the State approves for effectiveness) before application. On passage of this Ordinance, a letter and a flyer will be sent to residents with the new regulations. Residents will need to make arrangements for treatment of their properties. Failure to treat would be followed up by code enforcement and possible fines being assessed.

Action: Motion was made by Council Member Buchanan, seconded by Vice Mayor Duane and unanimously carried to approve Ordinance No. 111 on first reading.

Voice Vote
Showed:
AYES - 5
NAYS - 0

9. Public Participation

n/a

10. Manager's Report

Manager Hill requested a Special Meeting for the following week to review the budget, including Capital Improvements, Operating and Personnel for both Utilities and the General Fund.

11. Adjournment

Action: Motion was made by Council Member Windle, seconded by Vice Mayor Duane and unanimously carried to adjourn the meeting at 10:35 a.m.

Voice Vote
Shown:
AYES - 5
NAYS - 0

Respectfully submitted,

Donn Lynn
Village Clerk