



ADMINISTRATION: 21 Country Road • Village of Golf, FL 33436-5299 • (561) 732-0236 • FAX (561) 732-7024  
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## VILLAGE OF GOLF Local Planning Agency and Council Meeting Minutes

**Date:** December 17, 2014  
**Time:** 9:01 a.m.  
**Location:** Council Chambers, Village Hall

### 1. Call to Order:

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Mayor Lynch called the meeting to order on the above date and time in the Council Chambers located at Village Hall, 21 Country Road, Village of Golf, Florida.

### Pledge of Allegiance:

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Mayor Lynch led the Pledge of Allegiance.

### Roll Call:

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Present were: Mayor Lynch, Vice Mayor Duane, Council Members Botos, Buchanan and Windle. Also present were Village Manager Hannah, Village Clerk Lynn, Village Attorney Biggs and other interested residents.

### 2. Recess Council Meeting and Open Local Planning Agency Meeting

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Mayor Lynch called the Local Planning Meeting to order at 9:02 a.m.

#### New Business

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- a. **ORDINANCE NO. 107:** An Ordinance of the Village of Golf, Florida, amending the Village Land Development Code adopted by Ordinance No. 86., as amended by Ordinances No. 94, 103, 104 & 105, at Section 1.05 Definitions No. 166 entitled "Lot Frontage" to clarify which portion of the lot would be considered as the front for purposes of determining yard requirements; amending Section 3.03 residential. By repealing the entire section and readopting Section 3.03 to provide for updated and revised regulations in the Residential Land Use category; providing that each and every other section and subsection of Ordinance No. 86., as amended by Ordinances No. 94, 103, 104 and 105 shall remain in full force and effect as previously adopted; providing for a severability clause; and providing for an effective date.

Village Manager Hannah provided Council with an email from Mr. Rustem Kupi suggesting several changes to both Ordinances No. 107 and 109. After Local Planning Agency discussion, it was decided that Mr. Kupi's recommendations would be beneficial to Section 3.03 of the Land Development Code and have added them to the Ordinance being brought to Council. Other changes made by the Local Planning Agency include: At Section 4b-remove the maximum FAR calculation of .05 (and up to 87,120 sq. ft. and square footage in excess of 87,120 sq. ft.). 4c-leave in the Land Development Code (maximum size cap of 12,000 sq. ft. of building(s) on a single family lot regardless of size).

**Action:** Motion was made by Council Member Botos to approve Ordinance No. 107 as amended, seconded by Council Member Windle to approve the idea for moving this Ordinance forward from the Local Planning Agency to the Village Council for adoption. Motion unanimously carried. Voice Vote Showed: **AYES** - 5 **NAYS** - 0

- b. **ORDINANCE NO. 109:** An Ordinance of the Village of Golf, Florida, amending the Village Land Development Code adopted by Ordinance No. 86., as amended by Ordinances No. 94, 103, 104, 105 & 107 at Sections 1.01 Title through 1.05 Definitions. By repealing and readopting these sections in order to update general provisions and delete the existing numbering system of 1.05 and to modify or add definitions applicable to the Village Land Development Code; further amending Land Development Code by repealing Section 10.02 and readopting with a new Subsection C to provide for entirely new regulations concerning a Development Review Committee; and repealing Paragraphs A and D of Section 10.03 to provide for a changing start date for the major construction period in the Village annually as set forth in Council Resolution; providing that each and every other section and subsection of Ordinance No.86., as amended by Ordinances No. 94, 103, 104, 105 and 107 shall remain in full force and effect as previously adopted; providing for a severability clause; and providing for an effective date.

Council continued to discuss the changes recommended by Mr. Kupa to Ordinance No. 109 adding the changes to the Ordinance (Mr. Kupa's email is attached to and made part of these minutes). Additional definitions for trellis, arbor and pergola are to be added to Section 1.04 definitions. In Section 10.03 the construction season for 2015 will begin on April 13, 2015 and future seasons and holiday closure dates, during construction season, will be set each year at the November Council Meetings by Resolution. At no time will the construction season start before April 1. In Section 10.02 General Provisions C.1 the Homeowners Association is to be removed from the composition of the Development Review Committee (DRC). The Homeowners Association will meet on their own and bring to the Village Manager their recommendations regarding site plan reviews and all review required by the land development regulations for large and small scale development. The Manager will forward all recommendations made by the Homeowners Association to Council for review.

**Action:** Motion was made by Council Member Botos, to delete Section 10.02 and add verbage to Section 10.03 C stating at no time will construction season start before April 1, seconded by Council Member Windle to approve the idea for moving this Ordinance forward from the Local Planning Agency to the Village Council for adoption as amended. Motion unanimously carried. Voice Vote Showed: **AYES** - 5 **NAYS** - 0

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### 3. Closing Local Planning Agency Meeting and Reconvening Council Meeting

Mayor Lynch reconvened the Council Meeting at 9:54 a.m.

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### 4. Additions/Deletions/Reordering

Mayor Lynch reminded Council that Manager Hannah's contract is up for renewal in January and asked that Council make the time to meet with her. The Managers contract will be addressed at the January 21, 2015 Council Meeting. The Mayor also requested, that in future, that Agenda should have a section added to answer concerns brought up to Council during Public Participation.

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### 5. Consent Agenda

**a. Receive and File:** Statement of Revenue and Expenditures for the Fiscal Period Ended November 30, 2014.

**b. Approval of the November 19, 2014 Meeting Minutes.**

Mayor Lynch asked that the minutes be changed to reflect the concerns of the residents regarding safety in the Village.

**Action:** Motion was made by Council Member Windle, seconded by Council Member Buchanan and unanimously carried to approve the Consent Agenda as amended. Voice Vote Shown:  
**AYES - 5**  
**NAYS - 0**

## 6. Old Business

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**a. COUNCIL APPROVED A LICENSE AGREEMENT:** for Mr. and Mrs. Donald Dowling to use the Village drainage easement granted by Mr. and Mrs. Stephen Oxman (the Oxman's); and approval of the grant of a drainage easement over their property by the Oxman's to the Village pursuant to an "Easement and Use Agreement" in order to allow for drainage to flow from the northern catch basin within the roadway through the Oxman's property into an existing pond.

Attorney Biggs reminded Council of the complexity of the situation. This request was originally brought to Council at the July 17, 2013 meeting and then rescheduled for the September 18, 2013 meeting. This agreement between the Oxman's, Dowling's and the Village will allow for drainage to flow from the northern catch basin through the Oxman property and into an existing pond. Council Member Botos made the motion to provide for the following grants or agreements: the grant of a 5 foot easement with an additional 2.5 ft of access on each side for use as a temporary construction maintenance easement adjacent to the drainage easement and a proposed alternate easement should future need arise to abandon the existing Village drainage easement. The Dowling's and Council have agreed to each pay 1/3 of the costs excluding legal fees.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to approve the License Agreement. Voice Vote Shown:  
**AYES - 5**  
**NAYS - 0**

**b. APPROVED ON SECOND AND FINAL READING ORDINANCE NO. 107:** An Ordinance of the Village of Golf, Florida, amending the Village Land Development Code adopted by Ordinance No. 86., as amended by Ordinances No. 94, 103, 104 & 105, at Section 1.05 Definitions No. 166 entitled "Lot Frontage" to clarify which portion of the lot would be considered as the front for purposes of determining yard requirements; amending Section 3.03 residential. By repealing the entire section and readopting Section 3.03 to provide for updated and revised regulations in the Residential Land Use category; providing that each and every other section and subsection of Ordinance No. 86., as amended by Ordinances No. 94, 103, 104 and 105 shall remain in full force and effect as previously adopted; providing for a severability clause; and providing for an effective date.

Village Attorney Biggs read the Ordinance by title only.

**Action:** Motion was made by Council Member Botos, to approve as amended by the Local Planning Agency as amended by the LPA, seconded by Vice Mayor Duane and unanimously carried to approve Ordinance No. 107 on Second and Final Reading. Voice Vote Shown:  
**AYES - 5**  
**NAYS - 0**

## 7. New Business

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**a. APPROVED RESOLUTION NO. 2014-15:** A Resolution of the Village Council of the Village of Golf, Florida, appointing the Supervisor of Elections, or designee and the Village Clerk, or designee, as members of the Village of Golf Canvassing Board in conformance with Ordinance No. 99 providing for same as part of the Village Elections Code; requesting the Supervisor of Elections, or designee, along with the Village Clerk, or designee, to canvass all absentee ballots and to canvass the municipal election machinery; providing an effective date and for other purposes.

Village Attorney Biggs read the Resolution by title only. Manager Hannah explained that this Resolution is just a formality between the Supervisor of Elections Office and the Village of Golf for the upcoming election in March of 2015.

**Action:** Motion was made by Council Member Windle, seconded by Council Member Buchanan and unanimously carried to approve Resolution No. 2014-15. Voice Vote Showed:  
**AYES - 5**  
**NAYS - 0**

**b. APPROVED RESOLUTION NO. 2014-16:** A Resolution of the Village Council of the Village of Golf, Florida, adopting a vehicle identification decal fee for Village vendors and other persons conducting regular business in the Village; providing that this fee amount shall be available for inspection at all times at the Village Hall during regular business hours; providing an effective date; and for other purposes. Village Attorney Biggs read the Resolution by title only. Manager Hannah and Public Safety Chief Shifley explained that by issuing identification decals that it would lessen congestion at the gate. It was recommended that the decal fee be \$10 annually. Decals would be available to vendors, construction vehicles, resident's caretakers or short term visitors, Village of Golf, Country Club of Florida and Resident Home Services employees. Decals can be programmed with start and end dates.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to approve Resolution No. 2014-16. Voice Vote Showed:  
**AYES - 5**  
**NAYS - 0**

**c. APPROVED FIRST READING ORDINANCE NO. 108:** An Ordinance of the Village Council of the Village of Golf, Florida amending the "Local Amendments to Chapter 1. Administration. Of the Florida Building Code" adopted by Ordinance No. 96 by repealing Sections 105.3.2, 105.4.1.1., 105.4.1.3, and 105.4.1.4 and readopting them as amended along with three entirely new sub-sections at current Section 105.5. Expiration. Reserved. Which shall be newly entitled "Expiration"; providing a conflicts clause, a severability clause and authority to codify; and providing an effective date.

Village Attorney Biggs read the Ordinance by title only. Local Amendments to Chapter 1. Administration. of the Florida Building Code, regarding permit time frames, extensions and penalties in Sections 105.3.2, 105.4.1.1, 105.4.1.4, 105.4.1.4 and 105.5.

**Action:** Motion was made by Council Member Botos, seconded by Council Member Windle to approve on first reading Ordinance No. 108. Motion unanimously carried. Voice Vote Showed:  
**AYES - 5**  
**NAYS - 0**

**d. FIRST READING ORDINANCE NO. 109:** An Ordinance of the Village of Golf, Florida, amending the Village Land Development Code adopted by Ordinance No. 86., as amended by Ordinances No. 94, 103, 104, 105 & 107 at Sections 1.01 Title through 1.05 Definitions. By repealing and readopting these sections in order to update general provisions and delete the existing numbering system of 1.05 and to modify or add definitions applicable to the Village Land Development Code; further amending Land Development Code by repealing Section 10.02 and readopting with a new Subsection C to provide for entirely new regulations concerning a Development Review Committee; and repealing Paragraphs A and D of Section 10.03 to provide for a changing start date for the major construction period in the Village annually as set forth in Council Resolution; providing that each and every other section and subsection of Ordinance No.86., as amended by Ordinances No. 94, 103, 104, 105 and 107 shall remain in full force and effect as previously adopted; providing for a severability clause; and providing for an effective date.

Village Attorney Biggs read the Ordinance by title only.

**Action:** Motion was made by Council Member Buchanan, seconded by Council Member Botos to approve First Reading of Ordinance 109. Motion unanimously carried. Voice Vote Showed:  
**AYES - 5**  
**NAYS - 0**

## 8. Public Participation

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n/a

## 9. Manager's Report

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Manager Hannah followed up on several issues brought up at the last Council Meeting:

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- The fence at the Grohmann residence, 52 Country Road South, is in the permitting process but work has been allowed to begin due to the security issue to the Village.
- It was asked if the pillars at the Grohmann residence were on the original plans. The pillars were on the original plans that were brought to Council in early 2012.
- The Manager explained three cameras were not functioning in the Village, are not perimeter cameras but interior street cameras. Manager Hannah and Chief Shifley explained to Council that monitoring at the gate house is provided by Pringle Securities. Chief also explained that when a call comes in to the gate that the information should come on the monitor stating the name and address of the call. At this time, due to bad data, this information is not be relayed to the gate properly. It was also explained that due to the lack of proper band width, the perimeter surveillance cameras have a time delay. Manager Hannah and Attorney Biggs told Council that the Village will have to do a RFP for purchasing and installation of a new security system. Council directed staff to do what it takes to find a new provider and bring this issue back to Council on the January Agenda. Council Member Windle has been asked to work with staff on this project.
- The Manager asked Council to remind residents that the recycle bin at Village Hall is being over-run with boxes that are not being broken down. Staff on several occasions has had to empty the bin and break down the boxes.
- The employee luncheon being held on Friday, December 19<sup>th</sup> at noon in the Council Chambers.
- Christmas trees will be picked up on Wednesday, January 7, 2015. Residents are asked to have curbside by 9:00 a.m.

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## 10. Adjournment

**Action:** Mayor Lynch adjourned the meeting at 10:47 a.m.

Voice Vote Showed:

**AYES - 0**

**NAYS - 0**

Respectfully submitted,

Donn Lynn  
Village Clerk