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VILLAGE OF GOLF Local Planning Agency and Council Meeting Minutes

Date: January 21, 2015
Time: 9:00 a.m.
Location: Council Chambers, Village Hall

1. Call to Order:

Vice Mayor Duane called the meeting to order on the above date and time in the Council Chambers located at Village Hall, 21 Country Road, Village of Golf, Florida.

Pledge of Allegiance:

Vice Mayor Duane led the Pledge of Allegiance.

Roll Call:

Present were: Vice Mayor Duane, Council Members Botos, Buchanan and Windle. Also present were Village Manager Hannah, Village Clerk Lynn, Accountant Galeano and Attorney Biggs and other interested residents. Mayor Lynch was not in attendance.

2. Recess Council Meeting and Open Local Planning Agency Meeting

Vice Mayor Duane called the Local Planning Meeting to order at 9:02 a.m.

New Business

a. ORDINANCE NO. 108: An Ordinance of the Village Council of the Village of Golf, Florida amending the "Local Amendments to Chapter 1. Administration. Of the Florida Building Code" adopted by Ordinance No. 96 by repealing Sections 105.3.2, 105.4.1.1., 105.4.1.3, and 105.4.1.4 and readopting them as amended along with three entirely new sub-sections at current Section 105.5. Expiration. Reserved. Which shall be newly entitled "Expiration"; providing a conflicts clause, a severability clause and authority to codify; and providing an effective date.

Village Manager Hannah provided an overview of the changes being made for the monitoring of building permits within the Village. Attorney Biggs read the Ordinance by title only.

Action: Motion was made by Council Member Botos and seconded by Council Member Buchanan to approve Ordinance No. 108 and forward to the Village Council for adoption. Motion unanimously carried.

Voice Vote Showed:
AYES - 4
NAYS - 0

3. Closing Local Planning Agency Meeting and Reconvening Council Meeting

Vice Mayor Duane reconvened the Council Meeting at 9:04 a.m.

4. Additions/Deletions/Reordering

n/a

5. Presentations – Comprehensive Annual Financial Report- FY 2014

Vice Mayor Duane introduced Tony Grau, principal at Grau and Associates who provided Council with a report on the state of the Village's finances. His report indicated that the Village had no findings and was in compliance with Florida Statutes and the Auditor General for the State of Florida. Mr. Grau explained that the fund balance for the General Fund was almost equal to 1 year operating expenses and the Utilities Fund had approximately 840 thousand dollars. Council Member Botos asked Mr. Grau for his opinion on whether the Village could afford to finance approximately \$3 million in Utilities. Auditor Grau replied in the affirmative.

6. Consent Agenda

a. Receive and File: Statement of Revenue and Expenditures for the Fiscal Period Ended December 31, 2014.

b. Approval of the December 17, 2014 Meeting Minutes.

Action: Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to approve the Consent Agenda. Voice Vote Shown:

AYES - 4

NAYS - 0

7. Old Business

a. APPROVED ON SECOND AND FINAL READING ORDINANCE NO. 108: An Ordinance of the Village Council of the Village of Golf, Florida amending the "Local Amendments to Chapter 1. Administration. Of the Florida Building Code" adopted by Ordinance No. 96 by repealing Sections 105.3.2, 105.4.1.1., 105.4.1.3, and 105.4.1.4 and readopting them as amended along with three entirely new sub-sections at current Section 105.5. Expiration. Reserved. Which shall be newly entitled "Expiration"; providing a conflicts clause, a severability clause and authority to codify; and providing an effective date.

Village Attorney Biggs read the Ordinance by title only.

Action: Motion was made by Council Member Botos, seconded by Council Member Buchanan and unanimously carried to approve Ordinance No.108 on Second and Final Reading. Voice Vote Shown:

AYES - 4

NAYS - 0

b. APPROVED ON SECOND AND FINAL READING ORDINANCE NO. 109: An Ordinance of the Village of Golf, Florida, amending the Village Land Development Code adopted by Ordinance No. 86., as amended by Ordinances No. 94, 103, 104, 105 & 107 at Sections 1.01 Title through 1.05 Definitions. By repealing and readopting these sections in order to update general provisions and delete the existing numbering system of 1.05 and to modify or add definitions applicable to the Village Land Development Code; further amending Land Development Code by repealing Section 10.02 and readopting with a new Subsection C to provide for entirely new regulations concerning a Development Review Committee; and repealing Paragraphs A and D of Section 10.03 to provide for a changing start date for the major construction period in the Village annually as set forth in Council Resolution; providing that each and every other section and subsection of Ordinance No.86., as amended by Ordinances No. 94, 103, 104, 105 and 107 shall remain in full force and effect as previously adopted; providing for a severability clause; and providing for an effective date.

Village Attorney Biggs read the Ordinance by title only. Council Member Windle inquired as to when the changes would be put in the LDR. Ms. Hannah explained she had been working on incorporating the Ordinances into the main LDR document as buildings and contractors need one complete guide as each piece of legislation is passed. A draft of the combined document would be distributed to Council within a week.

Action: Motion was made by Council Member Botos, seconded by Council Member Buchanan and unanimously carried to approve Ordinance No. 109 on Second and Final Reading. Voice Vote Shown:

AYES - 4

NAYS - 0

c. PUBLIC SAFETY UPDATE – Manager Hannah updated Council on the camera/surveillance/monitoring.

- After speaking with Palm Beach County about their WiMax (internet band width needed for operating security equipment) the Manager was told that after the County receives a signed agreement, the system could be installed and operational in 4 to 8 weeks. Initial cost to install WiMax throughout the Village is \$8,000. Monthly operational costs for the WiMax would be approximately \$900. Poles will range from 10 to 35 feet in height and need to be in line of sight with the station. Pricing for the poles is not known at this time.
 - Council requested staff to provide the height of each pole and its location.
- Surveillance cameras will have the ability to be panoramic, infrared and real time into the Public Safety Station. The leasing of camera surveillance equipment would cost approximately \$2,500 per month (3 year lease) for interior and perimeter surveillance coverage.
- The purchase price for the alarm monitoring system equipment is \$6,500 with a monthly monitoring fee of \$100.
- All above WiMax pricing includes: Public Safety, Administration and Water Utilities Plant.
- Attorney Biggs expressed to Council that although this is a lease, government lease verbiage should be added stating: “that should the Village not budget for the lease in the next fiscal year that all equipment may be returned and the lease voided.”
- Several residents asked if the camera and pole locations would be available for public review, Attorney Biggs expressed that due to security restraints knowledge of camera locations is protected from public viewing.
- Mr. and Mrs. Judson voiced concern about full perimeter and interior coverage. Mr. Marx voiced his concerns about perimeter coverage for Peacock Lane.

8. New Business

a. APPROVED RESOLUTION NO. 2015-01: A Resolution of the Village Council of the Village of Golf, Florida, providing for the adoption of a specific date for the start of the construction period within the Village for the year 2015 as such beginning construction date is generally contemplated pursuant to Section 10.03 of the Land Development Code; providing an effective date; and for other purposes.

Village Attorney Biggs read the Resolution by title only.

Action: Motion was made by Council Member Buchanan, seconded by Council Member Botos and unanimously carried to approve Resolution No. 2015-01.

Voice Vote Shown:
AYES - 4
NAYS - 0

b. ANNUAL REVIEW – VILLAGE MANAGER

Action: Council postponed Manager Hannah’s review until the February 18th Council Meeting.

Voice Vote Shown:
AYES - n/a
NAYS - n/a

c. REQUEST BY CHIEF SHIFLEY TO ADDRESS COUNCIL

Chief Shifley stated to Council that he was currently serving a 5 day suspension and wished to address Council with the following comments:

- That a grievance filed by an officer against him was not in submitted in a timely manner nor signed and dated which constituted that the grievance process should be vacated.
- The investigation was based on opinion and by placing these findings in his employment file, that it would be a “death sentence” to his career.
- That due process, his rights as an employee was violated with no recourse possible.
- Vice Mayor Duane asked Chief to clarify what he was asking of Council. Chief replied he wanted to ensure his thoughts were brought before Council.

Action: Council Member Botos stated that is was not appropriate for Council to look into the process. No action was taken.

Voice Vote Shown:
AYES - n/a
NAYS - n/a

9. Public Participation

n/a

10. Manager's Report

Manager Hannah made several announcements:

- Qualifying for the upcoming election opens at 12:00 noon on Tuesday, January 27th and closes at 12:00 noon on February 10th.
- She will be working closely as a liaison with the Home Owners Association's (HOA) Architectural Review Committee (ARC). HOA President Duane outlined the process by which the ARC will be reviewing plans and how they will be reporting their findings to the Manager for Council dissemination.
- Asked Council for direction on patrolling of Village Square. Council requests that patrolling remain the same.
- The Manager received a resident request for better looking lighting fixtures throughout the Village and increased lighting in the vicinity of Park C.
 - The Manager reminded Council lighting replacement was a part of the Village's Capital Improvement Plan.
 - No action taken.
- Thanked Accountant Galeano for her dedication and hard work on behalf of the Village in performing a majority of the work to complete our CAFR.

11. Adjournment

Action: Motion was made by Council Member Botos, seconded by Council Member Windle and unanimously carried to adjourn the meeting at 10:39 a.m.

Voice Vote Showed:

AYES - 4

NAYS - 0

Respectfully submitted,

Donn Lynn
Village Clerk