



ADMINISTRATION: 21 Country Road • Village of Golf, FL 33436-5299 • (561) 732-0236 • FAX (561) 732-7024
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VILLAGE OF GOLF Council Meeting Minutes

Date: January 16, 2013
Time: 9:02 a.m.
Location: Village Hall

1. Call to Order:

Mayor Lynch called the meeting to order on the above date and time in the Village Hall located at 21 Country Road, Village of Golf, Florida.

Pledge of Allegiance:

Mayor Lynch led the Pledge of Allegiance. Mayor Lynch asked for a moment of silence in honor of former Council Member William R. Lugar, who passed away on January 15, 2013.

Roll Call:

Present were: Mayor Lynch, and Council Members Botos, and Ottaway. Vice Mayor Joh and Council Member Duane were not in attendance. Also present were: Village Manager Hannah, Attorney Biggs, Village Accountant Galeano-Yera, Superintendent Lisle, Superintendent Smith, Village Clerk Marciano and other interested citizens.

2. Consent Agenda

- a. **Approval of November 14, 2013 Meeting Minutes**
- b. **Receive and File:** Statement of Revenue and Expenditures for the Fiscal Periods Ended November 30, 2012 and December 31, 2012.
- c. **Agreement for vote processing equipment and election services by and between the Palm Beach County Supervisor of Elections and the Village of Golf.**
- d. **Emergency replacement of gate system and related appurtenances at Utility Plant.**

Mayor Lynch asked that Item d on the Consent Agenda be pulled for explanation, the Council was in agreement.

Action: Motion was made by Council Member Ottaway, seconded by Council Member Botos and unanimously carried to approve Items a, b and c on the Consent Agenda.

Voice Vote Shown:
AYES - 3
NAYS - 0

Item d. Emergency replacement of gate system and related appurtenances at Utility Plant:

Manager Hannah explained that our Utility Department Staff, while checking the gate at the plant, discovered a security breach. She stated that due to the urgency of the matter, she asked staff to expeditiously obtain quotes for replacement

of the gate. Manager Hannah stated that upon reception of the bids, she secured the services of a vendor to have the replacement done in an expedited manner.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and unanimously carried to approve Item d on the Consent Agenda. Voice Vote Shown:
AYES - 3
NAYS - 0

3. Old Business

a. Village Manager Annual Review: Mayor Lynch stated that Manager Laura Hannah's first anniversary with the Village will be on January 18th. He advised that each Council Member met with the Manager separately to discuss any concerns or question they may have. The Council advised that they did not have any questions or concerns. Mayor Lynch stated that Council Member Duane could not be present at today's meeting; however he sent a letter to the Council recommending that in lieu of an additional salary increase, the Village increase the Manager's SEP/IRA Retirement Fund 10%.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and unanimously carried to increase Manager Hannah's SEP/IRA Retirement Fund from 10% to 20%. Voice Vote Shown:
AYES - 3
NAYS - 0

4. New Business

Mayor Lynch asked for the record to reflect an amendment to the Agenda to add Item c, to New Business: Mayor's Election Proclamation.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and unanimously carried to approve the addition of Item c, to New Business. Voice Vote Shown:
AYES - 3
NAYS - 0

a. Comprehensive Annual Financial Report – Year Ended September 30, 2012: Grau and Associates, Certified Public Accountants. Manager Hannah stated that the Comprehensive Annual Financial Report is a comprehensive financial report, which allows us to conform to more stringent guidelines. She thanked Ms. Beatrice Galeano for her efforts in compiling the report. Ms. Racquel McIntosh, with Grau and Associates, proceeded to review the financial reports for the General Fund and Enterprise Fund; she stated that that they found no discrepancies within internal controls and the Village is in a sound financial position. Ms. McIntosh proceeded to answer questions from the Mayor and Council regarding the Financial Report.

Action: Motion was made by Council Member Ottaway, seconded by Council Member Botos and unanimously carried to approve the Comprehensive Annual Financial Report as submitted. Voice Vote Shown:
AYES - 3
NAYS - 0

b. RESOLUTION 2013-01: A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF GOLF, FLORIDA, APPOINTING THE SUPERVISOR OF ELECTIONS, OR DESIGNEE, AS A MEMBER OF THE VILLAGE OF GOLF CANVASSING BOARD, REQUESTING THE SUPERVISOR OF ELECTIONS, OR DESIGNEE, TO CANVASS ALL ABSENTEE BALLOTS; TO CANVASS THE MUNICIPAL ELECTION MACHINERY; PROVIDING AND EFFECTIVE DATE AND FOR OTHER PURPOSES.

Action: Motion was made by Council Member Botos, seconded by Council Member Ottaway and unanimously carried to approve Resolution 2013-01.

Voice Vote Showed:
AYES - 3
NAYS - 0

c. Mayor's Election Proclamation: Mayor Lynch read the proclamation announcing that the Village will hold its Municipal Election of Tuesday, March 12, 2013, to fill five (5) Council Member seats. The Mayor's Proclamation will be displayed at the Village Hall and the Country Club of Florida on February 20, 2013.

Manager Hannah advised that anyone interested in running for Council should contact the Village Clerk at 561-732-0236 during the qualifying period, which begins at 12:00 Noon on January 29, 2013 and ends at 12:00 Noon on February 12, 2013.

5. Manager's Report

a. Grohmann Property Update: Manager Hannah advised several stipulations noted in the three week building extension agreement granted to the Grohmann's were not done, some windows and doors were not installed, the irrigation system was not installed along with other smaller items. She stated that she has communicated with Dr. Grohmann several times, but to date has not been successful in having these items completed. Ms. Hannah asked the Council for their direction. The Council agreed not to pursue the matter further, but if this happens next building season the Village will initiate fines.

b. Color Selection For Exterior Of Village Hall: The Manager advised Council that she had placed a display in the lobby of paint color choices for the exterior of Village Hall and asked for residents opinions, thirty one residents gave their input. The color of choice was a light eggshell building with black shutters. Manager Hannah suggested, with Council approval, we go with the resident's color of choice. The Council was in agreement with the Manager's decision.

c. Request for Direction on the Demolition of Stables at Raborn Farm: Manager Hannah stated Council has received her backup regarding the condition of the stables at the above property. She advised that she has not been successful in getting any action from the Raborn Trust and asked Council for their input and feedback on the matter. Following a discussion, Council instructed the Manager to inform the Raborn Trust that the stable must be demolished between April 15, 2013 and June 1, 2013, if the stable is not demolished by June 1, 2013 the Village of Golf will start the code violation process with the Special Magistrate. Council further left the decision as to the structural integrity to the remaining structures be deemed by the Building Official.

d. Speeding: A letter was distributed the Council from resident James A. Searle, Jr., 32 Country Road, in which he voiced his safety concerns regarding speeding in the Village. Following a discussion, Council instructed the Manager to look into what options the Village has available to curb the speeding problem and advise Mr. Searle that the Council is in agreement with his concerns and the Village is researching options and alternatives.

e. SEP/IRA Funding: Manager Hannah asked Council for direction in determining if the Village should contribute to the SEP/IRA accounts of former employees, who have either resigned or have been terminated, and if consultants should qualify for SEP/IRA contributions. It was the consensus of the Council the Village contributes funds this year to former employee's accounts and to not contribute to consultants, as they are not employees of the Village. They also asked the Manager to work on instituting a policy to cover these categories.

At this time Mayor Lynch stated that recently there was a very large water break in front of the Douville residence at 15 Country Road, and Mr. John Douville wanted the Council to know that he was pleased with the way the situation was handled by our Utility Department.

Regarding the ongoing problem with the White Fly infestation, Grounds Maintenance Superintendent Shawn Smith reviewed prices on other types of hedges to replace the existing Ficus Hedge on Golf Road, and will report additional prices he obtains to purchase different types hedges to the Village Manager.

In response to a suggestion from a resident in attendance, Mayor Lynch asked Manager Hannah to investigate what Palm Beach County procedures must be followed, and if the Village would be permitted to construct a wall along Golf Road.

6. Attorney's Report

There were no items to be reported by the Village Attorney

7. Adjournment

Action: Motion was made by Council Member Botos and seconded by Council Member Ottaway to adjourn the meeting 10:05 a.m. Voice Vote Showed:
AYES - 3
NAYS - 0

Respectfully submitted,

Carol Marciano