

Urban League of Broward County

Job Description

Title: Mental Health Therapist – Part Time
Hours: Approximately 20 hours per week
Division/Team: Education & Community Justice/HYT
Supervisor: Program Coordinator or As Assigned
Revision Date: September 2019

Purpose of Position

A Mental Health Therapist (MHT) is ultimately responsible for the effective implementation and evaluation of the mental health, case management, therapy, and counseling components of a program.

Essential Duties and Job Responsibilities

- ❖ Facilitates individual therapy sessions for middle and high school with delinquency involved youth ages 12 through 17.
- ❖ Develop treatment plan for youth based on assessment.
- ❖ Provide cognitive behavior therapy for parents and youth, when appropriate.
- ❖ Conduct family sessions; make appropriate referrals based on psychological and psychosocial needs.
- ❖ Participates in regular multidisciplinary team meetings.
- ❖ Provide coordination of clinical services.
- ❖ Ensures timely and accurate submittal of designated reports and assignments related to the program and the Urban League's Program Department.
- ❖ Ensures contract compliance and that the project, specifically mental health component, operates within the established contract/grant goals and/or Urban League's goals.
- ❖ Maintains accurate and complete records for program participants as related to case management and counseling (i.e. progress notes).
- ❖ Assists in developing intra and interagency partnerships and serves as an advocate/liason to wide variety of groups, which support the mental health needs of the participants.
- ❖ Advises immediate supervisor of needs, trends and issues within area of responsibility and recommends activities to address them.
- ❖ Performs other related duties as assigned.

Job Specifications and Requirements

- ❖ Master's Degree required in the field of Social Work, Mental Health, or Psychology.
- ❖ Licensed by Florida State Board, **preferred**.
- ❖ At minimum, 3 years of providing individual therapy sessions for middle and high school with delinquency involved youth.
- ❖ Ability to coordinate clinical services with a minimum 3 years experience.
- ❖ Detailed knowledge and experience in case management and documentation.
- ❖ Must be passionate about serving clients in the community and their families

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- ❖ Work some evenings and weekends when necessary.
- ❖ Ability to express ideas clearly in both written and oral communications.
- ❖ Proficient in time management to fulfill all tasks in a timely manner adhering to program guidelines and supervisory expectations
- ❖ Ability to work effectively with persons of all ages and diverse backgrounds, skills and abilities
- ❖ Must be computer literate with familiarity utilizing client management systems
- ❖ Must have outstanding organizational skills
- ❖ Must have excellent presentation skills.
- ❖ Ability to carry out responsibilities with flexibility to adapt to changing needs and goals.
- ❖ Positive and team-oriented attitude
- ❖ Bilingual (English and Spanish or French or Creole) candidates preferred.

Other

- ❖ Must have a valid Florida driver's license and reliable transportation.
- ❖ Must pass a Level 2 background and drug screening.

Interested candidates must submit cover letter and resume to:

Hiring@ulbcfl.org