

## **Truck Driver**

The Palm Beach County Food Bank is currently seeking a Truck Driver. The Truck Driver will operate a 26-foot refrigerated truck or similar vehicle to pick up and deliver food to customers or transport to the storage facility in an efficient and timely manner. The candidate will interact extensively with the public and other staff members and must have a passion and interest in Hunger Relief.

### **Responsibilities and Duties**

- Load and unload truck with food that may be palletized or will have to be palletized
- Transport loads over required routes to proper destinations, observing all traffic laws and safety regulations
- Keep accurate inventory, weighs the condition of pick-ups and deliveries
- Ensure delivery with signed food bank documents including donation receipts, shipping notices, manifests, and invoices
- Report daily progress and consult with supervisor about challenges
- Communicate with management and recipients
- Grade product by recording and reporting viability of product
- Maintain records of mileage and condition of truck using the driver S vehicle inspection report (MVR)
- Report any mechanical problems to supervisor
- Assist in general warehouse duties upon completing delivery routes and as needed
- Follow guidelines for the safe handling of food
- Keep cab of truck clean
- Safely operate warehouse equipment
- Other duties as assigned

### **Requirements**

- High School Diploma or GED preferred
- Minimum 3 years of experience in related field preferred
- Must maintain a valid Florida Driver's license with required CDL B Class and clean driving record
- Ability to read directions, use a street map or use a GPS device to plot delivery routes
- Ability to maintain logs and records
- Ability to safely operate warehouse equipment, including forklifts, manual and electric pallet jacks
- Dependable worker able to carry out a series of work instructions without constant supervision
- Must be physically able to lift 50 pounds and maneuver a loaded pallet jack regularly in order to load and deliver food
- Flexible, patient, and easily able to adapt to change

The Palm Beach County Food Bank is an Equal Opportunity Employer. All qualified applicants are encouraged to apply and will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national

origin, disability, protected veteran status, or any other legally protected characteristic or status.

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