

Job Order Data Sheet (JDS)

Job Order Details

Development Manager, Miami, Affordable Housing Non For Profit
- JCS000000070

Location: Marri, FL - USA
Job Type: Direct Hire
Year(s) Exp: 3 - 10

Company Info

Contact:

Compensation

Salary: 120000 - 0
Pay Rate: 0.00 - 0.00
Bill Rate: 0.00 - 0.00
Full Benefits: Yes
Interview Exp: Nb
Relo Exp: Nb

CompComments: The base salary is up to 120,000 plus additional bonus, etc.
Guarantee:

Skills, Industries, Disciplines & Degrees

Skills Industry Codes Disciplines Degrees

Job Description

Development Associate, Marri (JCS000000048)

Basic Information

Location: Marri, FL [Map](#)
United States of America
Job Type: Direct Hire
Duration:
Received Date:
Status: Open
Years Exp.: 3-10
Fee:

Company Information

[Company:](#)
[Contact:](#)

Salary:
Pay Rate: \$0.00 - \$0.00
Bill Rate: \$0.00 - \$0.00
Full Benefits: Yes
Interview Exp: Nb
Relocation Exp: Nb

Comp Comments: Full health, dental, vision, 401K, bonus

Skills, Industries, Disciplines, and Degrees

Skills Industries Disciplines Degrees

Miscellaneous

Willing To Hire: Anywhere Products Manufactured: Competitor Companies:

Job Description

Title: Development Manager
Location: Miami, Florida

Professional responsibilities

- Provide management to the Real Estate Development team in implementing multi-pronged, place-based real estate development strategy throughout all project phases (site acquisition, contracts, programming, design, financing, construction, leasing/marketing).
- Work closely on policy development, financial analysis, property management, and administrative support.
- Provide accurate documentation, reporting, and data collection to ensure compliance of grants and/or public-private partnerships
- Coordinate efforts to ensure maintenance issues are being addressed on all real estate owned.
- Other duties as assigned.

Qualifications and requirements

- Bachelors Degree in Real Estate, Urban Planning or related field or equivalent and commensurate experience.
- 3+ years of experience in project management, design, planning, real estate, property management or construction.
- Strong analytical and financial management skills; working knowledge or experience with city programs, public funding sources, public policy, design, property management and/or construction of real estate.
- Energetic, organized, and highly motivated person with ability to work independently and collaboratively. Flexibility and willingness to do a variety of tasks.
- Excellent interpersonal and verbal and written communication skills.
- Strong command of Microsoft Office Suite (Word, Excel, MS Project)
- Ability to perform a variety of duties and responsibilities with consistent accuracy, attention to detail, and speed under the pressure of time-sensitive deadlines. Must take initiative, analyze assignments, identify sub-tasks, prioritize, and keep various assignments moving simultaneously.

Recruiter to Recruiter Comments

Submitting Agency

Julia Simon
Simon Executive Search LLC
12456 Antille Dr
Boca raton, FL 33428

Phone: 561-221-6919
Fax:
Email: julia@simonexec.com
Homepage: