

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SWIM & RACQUET CENTER 21618 ST. ANDREWS BOULEVARD, BOCA RATON
July 1, 2019

The MEETING was called to order by CHAIRMAN Susan Vogelgesang at 5:18 p.m.

COMMISSIONERS PRESENT:

Craig F. Ehrnst
Steven M. Engel-arrived 5:23 p.m.
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin A. Wright

CHANGES TO AGENDA: Item #5 Luna Recycling Presentation was moved to item #1

PUBLIC REQUESTS:

Mr. Rick Heard, member of the Professional Golf Association, gave a presentation on the history of Ocean Breeze Golf Course; compared Ocean Breeze to Osprey Point and Winter Park and offered suggestions moving forward for the current course.

Mr. Al Zucaro recommended that the District get out of the ILA with the City and construct the golf course on its own and raise the millage rate .25 for an additional \$6 million in revenue to help with all District projects.

Mr. Tom Thayer suggested doubling the millage rate for one year to build up the Districts reserves; have the District complete a 1st class facility on its own; not build a tunnel for the golf carts and to issue an RFP for an Executive Director.

Mr. Harold Chaffee, President of Keep Golf in Boca, favors the District completing the golf course on its own and raising the millage rate.

Mr. Angelo Sands thanked the District for all they have done. He suggested putting a bridge over N.W.2nd Avenue instead of a tunnel.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the regular meeting held on June 17, 2019.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. Luna Recycling Presentation

Mr. Luke Lynch, Mr. Sayd Hussain, Ms. Kiara Fierman and Ms. Sophia Ehrnst, members of the Boca Raton's Youth Subcommittee, presented the Luna Recycling Project. This interactive public art piece would incorporate art, sustainability and leadership to the community. The group asked the Board's consideration to endorse this project and come back at a future date with an amount needed to fund the project.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to endorse the Boca Raton Youth Subcommittee's Luna Recycling Program and approve their initial ask which will be provided with more detail at a later date.

MOTION UNANIMOUSLY APPROVED

2. First Public Hearing Date /Proposed Millage Rate

Ms. Briann Harms, Interim Executive Director, recommended that the Board consider a millage rate increase from .9147 to .9814. This increase would provide the District with an additional \$3 million towards improving District facilities.

Discussion

It was the consensus of the Board to schedule a special meeting, after the District receives the City budget and after receiving feedback from the City regarding the golf course, to discuss the proposed millage rate and set the First Public Hearing Date.

Mr. Wayne Branthwaite, member of the Price Fazio team, gave a brief synopsis of his meetings with City Council regarding Boca National Golf Course.

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to schedule a Special Meeting on July 25, 2019 at 5:15 p.m. to discuss the Proposed Millage Rate and set a date for the First Public Hearing.

MOTION UNANIMOUSLY APPROVED

3. Ford & Associates Engagement Letter

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Rollins to defer a review of engaging the services of Ford & Associates until the Special Meeting on July 25th.

MOTION UNANIMOUSLY APPROVED

4. Boca Little League-Memorandum of Understanding (MOU)

Mr. Jacob Horowitz, District Counsel, presented a Memorandum of Understanding between the District and the Boca Raton Little League (BRL) for the Board's consideration. The BRL offered to donate \$12,000 towards the renovations of the batting cages at Sugar Sand Park and Patch Reef Park. This MOU would memorialize the BRL's commitment to make the contribution; the Board's decision to accept it and to provide a plaque or commemorative sign identifying the Leagues contribution to the batting cage renovations.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to approve the Memorandum of Understanding, as presented, between the District and the Boca Raton Little League for the renovations of batting cages at Sugar Sand and Patch Reef Parks.

MOTION UNANIMOUSLY APPROVED

5. Banking Signature Resolution

Mr. Jacob Horowitz, District Counsel, presented a draft Banking Signature Resolution which would authorize the Chair, Vice Chair, Treasurer and the Executive Director to sign vouchers and checks, make deposits and withdrawals, and to authorize transactions on investments pursuant to District Policy's and State Law. This resolution would require two signatories to execute a check.

Discussion ensued regarding the Executive Director being an authorized signatory.

MOTION was made by Commissioner Rollins to delete from this resolution the Executive Directors authority to sign checks.

Discussion

MOTION was amended by Commissioner Rollins and seconded by Commissioner Engel to delete the privileges of the Executive Director to sign checks from the resolution and include all five Elected Officials to the resolution as signatories, still requiring two signatures to execute a check.

Commissioner Ehrnst suggested continuing with the practice of the Chair and the Treasurer being the primary signatories.

MOTION UNANIMOUSLY APPROVED

6. Sunshine Law Presentation

The Sunshine Law Presentation was deferred to the July 15th meeting.

APPROVAL OF PAYROLL AND INVOICES:

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Engel to approve the payroll and invoices as presented, totaling \$3,506,967.19

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Interim Executive Director

Ms. Harms informed the Board that the official copy of the Audit and the Ocean Strand appraisal were distributed for review.

Patch Reef Park A/C

Ms. Harms signed an emergency work order for \$16,000 to fix the air conditioning at Patch Reef Park Tennis Center.

Patch Reef Park Closing

Patch Reef park will be closed on July 3rd to relocate powerlines for the Artificial Turf Project. The summer camps will be relocated on this day.

District Websites

The District is in the process of condensing their websites. The first new website will include Sugar Sand Park, the Willow Theatre and the Science Explorium and should be ready in late July. A change order to lesson the cost of this project is forthcoming.

Insurance Policies

Ms. Melissa Dawson, Facilities Manager, has been reviewing the Districts insurance policies and assets and the District values will be reduced by \$3.6 million. The amount of savings should be available at the next meeting.

Swim & Racquet Center Fencing

Additional split rail fencing is required at the Swim & Racquet Center per the City Building Department. Ms. Dawson presented three quotes and recommended Carlson Fence Company to provide the split rail fencing.

Ms. Dawson explained that the additional fencing was not included in the drawings submitted by the architect.

Mr. Goren, District Counsel, suggested sending a letter of notice to the Architect to advise them that there may be a potential claim.

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to engage Carlson Fence Company at \$13.90 per linear foot for the additional split rail fencing needed at the Swim & Racquet Center.

Discussion

Commissioner Rollins requested that Counsel send a letter of notice to the architect informing them that there may be a potential claim.

MOTION was amended by Commissioner Engel and seconded by Commissioner Rollins to engage Carlson Fence Company at a cost of \$13.90 per linear foot, up to a maximum expenditure of \$8000 for the additional split rail fencing needed at the Swim & Racquet Center.

MOTION UNANIMOUSLY APPROVED

Golf Course Update

Mr. Wayne Branthwaite informed the Board that he has received confirmation of costs on the buildings proposed at Boca National. The costs came back 12% less than budgeted.

District Counsel

Boca National

The title exceptions for Boca Teeca were reviewed, and a memorandum was sent to the Commission.

Commissioner Ehrnst would like to hire a surveyor to define the usage of the property; treat the hotel area separately; would like to resolve the signage issue immediately.

Ocean Strand Appraisal

The appraisal for the Ocean Strand Property has been distributed for review.

Petrykowski Case

There is an August 1st deadline for removal of property.

Commissioners:

Commissioner Ehrnst will attend the City Council workshop on July 22nd to represent the District and answer any questions.

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to have Commissioner Ehrnst to attend the City Council workshop on July 22, 2019 to represent the Board of Commissioners in the same capacity as he did at the previous City Council meeting.

MOTION UNANIMOUSLY APPROVED

Operating Standards for Boca National

Commissioner Ehrnst met with Club Corp to discuss operating standards for the golf course. Commissioner Rollins believes that it would be beneficial to have a discussion with the recreation people at Plantation Preserve to discuss operating standards.

Ms. Dawson will contact the Plantation Preserves golf course to investigate their operation and maintenance schedule.

FUTURE AGENDA ITEM:

- Sunshine Law Presentation - July 15th
- Banking RFP- July 15th
- Budget Discussion/City CIP- July 15
- Ford & Associates Engagement Letter- July 25

ADJOURNMENT:

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at approximately 7:47 p.m.

MOTION UNANIMOUSLY APPROVED

MOTION was made by Commissioner Engel and seconded by Commissioner Wright to reconsider adjournment of the meeting.

MOTION UNANIMOUSLY APPROVED

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to re-open the meeting.

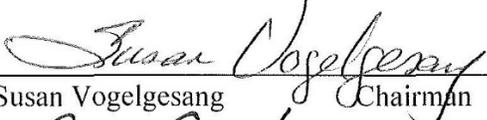
MOTION UNANIMOUSLY APPROVED

Mr. Earl Starkoff made the following suggestions to the Commission regarding the budget:

1. Consider that the City might provide \$10-15 million dollars, but their conditions might be onerous; anticipate ranges on what your need for financing would be;
2. Consider the millage rate that would cost to fund the financing
3. Create scenarios based on what the millage rate is; what will keep you under
4. Be prepared for whatever news the City might give
5. React to the City's proposal
6. Submit your millage rate

MOTION was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at approximately 7:52 p.m.

MOTION UNANIMOUSLY APPROVED


Susan Vogelgesang Chairman


Craig F. Ehrnst Secretary-Treasurer