

**GREATER BOCA RATON BEACH & PARK DISTRICT**  
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON  
April 15, 2019

The MEETING was called to order by CHAIRMAN Susan Vogelgesang at 5:15 p.m.

**COMMISSIONERS PRESENT:** Craig F. Ehrnst  
Steven M. Engel  
Robert K. Rollins, Jr.  
Susan Vogelgesang  
Erin A. Wright

**CHANGES TO AGENDA:** Item # 2, Boca National – Reviewal of District Response to the City was deferred and will be discussed at a special meeting held on Tuesday, April 23, 2019 at 5:15 p.m.

**MOTION** was made by Commissioner Rollins and seconded by Commissioner Engel to have a special meeting on Tuesday, April 23, 2019 at 5:15 p.m. to discuss agenda item #2- Boca National- Reviewal of District Response to the City.

**MOTION UNANIMOUSLY APPROVED**

**PUBLIC REQUESTS:**

*Mr. Robert DuKate* passed out information on the Augusta National Golf Course and mentioned the strategy objective on the par 5 holes as it relates to the 7<sup>th</sup> hole at Boca National Golf Club (BNG). He believes that errant shots on the 7<sup>th</sup> hole at BNG may cause additional liability for the District. Mr. DuKate also requested that the District's response to the City's question regarding BNG be made available to the public to keep lines of communication open.

*Mrs. Michele Peel*, representing the Friends of Gumbo Limbo, announced that the 10K Run for Sea Turtles at Spanish River Park, on April 14<sup>th</sup> was a huge success; Ms. Carrie Howell has been hired as the Interim Executive Director of Friends of Gumbo Limbo on a part time basis and stated that a new organization, the Inaugural Advisory Council, had its first meeting for members of the community to provide input and make new connections.

At the City goal setting meeting, Ms. Peel requested that the funding for the master plan for Gumbo Limbo be added into the 5-year capital improvement budget and that discussions begin between the District; Friends and the City regarding the funding of said project moving forward.

Mrs. Peel recommended completing the design for the tower at Gumbo Limbo as is, while discussions take place for finding the right solution on making it ADA accessible; announced the Un-Sea Coast Toast- virtual event on May 8<sup>th</sup>, 2019, where you can buy a ticket and stay home, the online auction for this event is now open.

*Mr. Stu Grifel* requested help regarding the over flowing trash bins at Red Reef Park. This request will be forwarded to the City.

## **APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS**

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to approve the minutes of the regular meeting held on April 1, 2019.

### **MOTION UNANIMOUSLY APPROVED**

## **REGULAR BUSINESS:**

### **1. Sugar Sand Park Explorium Exhibits**

Ms. Harms requested approval of the “Ocean Bound” Exhibit and “Attack of the Bloodsuckers” Exhibits for the Science Explorium. Additional insurance will be obtained for each exhibit.

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to approve the Explorium Exhibits “Ocean Bound” and “Attack of the Bloodsuckers” subject to Counsel’s conditional review of the contract.

### **MOTION UNANIMOUSLY APPROVED**

### **2. M.D.S. Builders PCCO #12**

M.D.S. Builders, Inc. has temporarily withdrawn PCCO #12 until the punch list has been completed and the District has been satisfied.

Ms. Harms asked for approval of PCO #085, an irrigation line which is currently not hooked up to a potable source but is necessary for permitting, in the amount of \$1433.

**MOTION** was made by Commissioner Engel and seconded by Commissioner Ehrnst to approve M.D.S. Builders, Inc. PCO #085-DomesticWater-Maintenance Building in the amount of \$1,433.00.

### **MOTION UNANIMOUSLY APPROVED**

## **APPROVAL OF PAYROLL AND INVOICES:**

**MOTION** was made by Commissioner Ehrnst and seconded by Commissioner Rollins to approve the payroll and invoices as presented, totaling \$819,520.18

### **MOTION UNANIMOUSLY APPROVED**

## **REPORTS AND DISCUSSION ITEMS:**

**Interim Executive Director**

*Joint Meeting Update*

The April 22, 2019 date for the Joint meeting has been cancelled. The May 13, 2019 Joint Meeting is still currently on schedule.

Beach Renourishment

The District has received a credit back from the City for the Beach Renourishment in the amount of \$409,063.49 that was not accounted for in the District budget.

Non-Resident Fees

Ms. Harms notified the Commission that she received a letter from the City regarding Non-Resident User Fees. She would like to add this topic as a future agenda item to discuss the Districts philosophy on said subject.

Commissioner Rollins felt that the City's report on the user fees was incomplete and would like the District to respond to the City with some of the inaccuracies regarding the adult fees. The District would like an opportunity to properly vet the information and have input on said subject.

Commissioner Ehrnst asked for clarification on the facts; what the objective was for the \$65.00 fee and if there were any additional any fees. He believes the money coming in should be a part of the park, "our goal is to have people recreate and not have a big fee."

The Board of Commissioners will forward all of their questions regarding the user fees to Ms. Harms prior to her response to the City.

**Golf Course Update by Mr. Koski:**

Mr. Koski recommended that the Board of Commissioners have the 5 -year financial projections, that were provided by Mr. Timberlake, available as they review the District's response to the City's questions.

**Facilities Manager Update by Melissa Dawson:**

Patch Reef Park -Artificial Turf- Sewer Main Line

While relocating a sewer main line that runs under one of the fields to a different position, a 7'x10'x7' block of concrete was discovered. The project's architect and Mr. Koski both recommended inspecting the pipe with a T.V. line to make sure the alignment and slope is a good candidate for a cured in place pipe to be installed instead of relocating the pipe.

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to leave the sewer main line at the Patch Reef Park Field in its current position and install a cured in place pipe if it is found to be a gravity sewer line. This will be contingent upon a camera inspection and approval of the architect engineer.

**MOTION UNANIMOUSLY APPROVED**

Patch Reef Park Artificial Turf-Sidewalk Repair

Ms. Dawson notified the Board that root intrusion from existing trees around the construction project could be a trip hazard and recommended fixing the areas in need.

**MOTION** was made by Commissioner Ehrnst and seconded by Commissioner Rollins to have the sidewalks around the Patch Reef Park construction project repaired or replaced and explore skim coating other areas if appropriate, not to exceed \$40,000.

**MOTION UNANIMOUSLY APPROVED**

Public Works Review

Public works review with the City has been completed; a pre-construction meeting is being rescheduled due to the Easter holiday. An updated construction schedule will be prepared to for this project monthly with an explanation of any delays.

Patch Reef Park Tennis Courts

The resurfacing of the courts has begun with some rain interruption last week; courts 13-16 are nearly finished and work has begun on courts 1-4.

RFP's:

Patch Reef Park Playground Resurface

Two bids were received for the playground resurfacing RFP from Bliss Products and Robertson Industries. Ms. Dawson recommended that the Board support Robertson Industries as they were both responsive and responsible with their bid and followed all of the requirements of the RFP. The District has had past history with this company and staff is pleased with both their work and warranty. Bliss Industries, the lower bidder, was responsive; however, they did not provide an alternate material that was equivalent for the splash pad area as requested. The Board opted to support the staff recommendation at a slightly higher rate.

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to support Ms. Dawson's recommendation of Robertson Industries, in the amount of \$126,995 for the Patch Reef Park Playground Resurfacing for the reasons set forth in the presentation made by staff and the previous work performed by Robertson Industries.

**MOTION UNANIMOUSLY APPROVED**

**District Counsel**

Sunshine Law

To ensure that there is not interactive communication between any two Board members outside a public meeting, Mr. Jacob Horowitz reminded the Board of Commissioners not to use the "reply all" function when responding to emails that are sent to all of the Commissioners for purposes of the Sunshine Law.

Petrykowski Complaint

Mr. Horowitz advised that a complaint has been filed against Mr. Petrykowski in Palm Beach County and they are waiting on an assignment of a Judge and a filing case number. Mr. Petrykowski will then be served and he will have 5 days to respond to the Complaint.

**Commissioners:**

Security for Bank Accounts

To implement proper security features on the District bank accounts, Commissioner Ehrnst proposed that he and Ms. Harms work together over the next three months on an RFP for security measures on the bank accounts.

**MOTION** was made by Commissioner Ehrnst and seconded by Commissioner Rollins for Commissioner Ehrnst and Ms. Harms to prepare an RFP to implement proper security features on the Districts bank accounts.

**MOTION UNANIMOUSLY APPROVED**

*Swim and Racquet Center*

Commissioner Wright was disappointed with some of the finishing work (tile) and design features (the bathroom are only accessible from the inside; windows are placed too high) at the Swim and Racquet Center. She was pleased with the exterior, splashpad and playground.

*FDOT Sidewalk Project*

Commissioner Wright informed the Board and Mr. Branthwaite that the FDOT will be installing a sidewalk on the South Side of Clint Moore Road next summer.

*Communication with the City*

To show the District's effort for better communication with the City, Ms. Harms will summarize what was discussed at each of the District meetings in an email and send to each member of the City Council.

*City Planning Session*

Commissioner Rollins requested a summary of the City's Planning Session. Ms. Harms will contact the City clerk for a published record of minutes with the goals and objectives of the City planning session and benchmark pertinent information that relates to the District.

*Memorial Park*

Commissioner Rollins inquired if the proposed downtown complex would displace the softball facility or tennis center at Memorial Park as this would have an effect on District facilities.

Mr. Michael Kalvort, Recreation Services Director, advised that there was some discussion at the City's goal setting meeting regarding the Campus Master Plan, however, there was no discussion on redoing the entire campus or the tennis facility. Additional information will be obtained when the Needs Assessment survey is completed.

Commissioner Rollins suggested that the Memorial Tennis Center is sacrosanct, with a great deal of history that has taken place at said facility.

*New District Address*

The District offices will be moving April 17, 2019 to the following address:

Swim and Racquet Center  
21618 St. Andrew Boulevard, Floor 2  
Boca Raton, FL 33433

Commissioner Vogelgesang stated that this was an historical meeting as it was the last District meeting held at Sugar Sand Park.

**FUTURE AGENDA ITEM –**

April 15-  
May 6 – Non-Resident Users Fees  
June 3 Bank RFP  
Patch Reef Park Maintenance

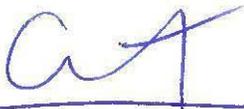
**ADJOURNMENT:**

**MOTION** was made by Commissioner Engel and seconded by Commissioner Rollins to adjourn the meeting at 6:57 p.m.

**MOTION UNANIMOUSLY APPROVED**

  
Susan Vogelgesang Chairman

Craig F. Ehrnst Secretary-Treasurer

  
Erin Wright Vice Chair