

GREATER BOCA RATON BEACH & PARK DISTRICT
REVISED MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
March 4, 2019

The MEETING was called to order by CHAIRMAN Susan Vogelgesang at 5:15 p.m.

COMMISSIONERS PRESENT: Craig F. Ehrnst
Steven M. Engel- *Absent*
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin A. Wright

CHANGES TO AGENDA: None

PUBLIC REQUESTS:

Mr. Harold Chaffee recommended putting up a sign to advertise Boca National and inquired about the status of the Joint Meeting.

Mr. Robert Dukate inquired if the golf course design was finalized or if there will be additional opportunity for public input; if the \$20,000,000 cost was for a basic or world class golf course; has the District Financial advisor, Mr. Merv Timberlake, been consulted regarding the cost of this project; has there been a lack of cooperation from the City regarding the removal of the squatter at the maintenance facility.

Mr. Goren, District Counsel, noted that the City Attorney's office has been contacted regarding the assignment of the claim and is anticipating that a document will be forthcoming soon.

Mr. Barry Tetrault asked for clarification on the closing date of Boca Municipal Golf Course.

Mr. Greg Galanis announced that at the last City Council meeting an addendum was passed to the contract with GL Homes. The closing date for Boca Municipal Golf Course will be in August, 2019 and GL Homes will close on the property on October 31, 2019.

Ms. Marci Shatzman mentioned that GL Homes has asked for a 6th extension to resolve the issue with the communications tower.

Chairman Vogelgesang welcomed Mr. Paul Davidson, the new Recreational Services Superintendent with the City of Boca Raton.

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Rollins and seconded by Commissioner Ehrnst to approve the minutes of the regular meeting held on February 12, 2019.

MOTION PASSES 4-0

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Rollins to approve the minutes of the regular meeting held on February 19, 2019.

MOTION PASSES 4-0

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Wright to approve the minutes of the special meeting held on February 25, 2019.

MOTION PASSES 4-0

REGULAR BUSINESS:

1. Interim Executive Director Contract-Ratification of Exhibit "A"

It was the consensus of the Board to make the following revisions to Exhibit "A":

Suspension or termination of an employee shall be the responsibility of the Board of Commissioners.

Compensation and Benefits will be a separate document.

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Rollins to direct District Counsel to prepare revisions to the job description as described by the Commissioners regarding the changes on page 1, subsection (a) & (b), and segregate out Compensation and Benefits. The revised document will be presented for approval at the next meeting.

MOTION PASSES 4-0

2. Don Estridge Interlocal Agreement

The Board requested Ms. Harms, Interim Executive Director, to address the following concerns with the Palm Beach County School Board:

The time constraints provided in the Interlocal Agreement will impact youth programming by a minimum of 50%.

Adequate notice should be provided to the City of Boca Raton for the dates and times of Special Events so other arrangements can be made for the regular scheduled programs.

Authority to execute written memorandum regarding any time changes shall require approval of the District's Board of Commissioners.

MOTION was made by Commissioner Rollins and seconded by Commissioner Ehrnst to defer the Don Estridge Interlocal Agreement to a future meeting, allowing the Interim Executive Director to have a discussion with the School Board regarding the concerns of the Commission.

MOTION PASSES 4-0

3. Swim and Racquet Update

Ms. Harms advised that PCO #073 will be deleted from PCCO #010 and will be discussed at the next meeting. The revised total for M.D.S. Construction's PCCO # 010 is \$9,775.77

MOTION was made by Commissioner Rollins and seconded by Commissioner Ehrnst to approve the revised M.D.S. Change Order #010 for \$9,775.77

MOTION PASSES 4-0

4. Prioritization of Capital Projects

Ms. Harms provided an overview of the District Capital projects for consideration of the Commissioners.

District Owned Properties:

Development at Ocean Strand
Second Field House at Sugar Sand Park
Patch Reef Park Master Plan and Construction
Swim and Racquet Center Pool Renovations
Park Security Enhancements
Patch Reef Park Tennis Center Restroom Facilities
Family Restroom at Sugar Sand Park Community Center
Replace Field House Flooring
Patch Reef Park Tennis Court Rebuild
Swim and Racquet Center Tennis Court Resurfacing
Resurface Park Walkways (Multi-parks)
Wayfinding and Renovations of Trails (Multi-parks)

City Owned Properties:

Red Reef Park South Restroom
Mizner Bark Restroom Facilities
Maintenance Building at DeHoernle Park
Maintenance Building at Spanish River Park (shared with Red Reef Park)
Gumbo Limbo Nature Center Accessible Parking (Currently only 1 spot; 3 are needed)

Other Properties

Resurface Don Estridge Field

Discussion

The following items will be added to the list of capital projects:

1. Interlocal Agreement with Florida Atlantic University
2. DeHoernle Park – Phase 2
3. Gumbo Limbo- Construction

Ms. Harms will provide a timeline; cost estimates and history of the projects to date.

Commissioner Rollins and Ms. Harms will meet with Mr. Ryan Alpert of FAU to discuss the ILA and report back to the Commission.

Commissioner Ehrnst would like the District to take greater consideration from community volunteers and to allocate capital resources the best way possible. In addition, the District should investigate a comprehensive security system, which should include cameras monitored by City police. Given Parkland and others, parks are now the “soft” target.

Commissioner Vogelgesang inquired if there are any safety issues at the park walkways. Ms. Dawson, Facilities Manager, stated that there are some surfaces that need to be addressed and the funds have been allocated in the current budget year for that project.

There will be additional discussion of the prioritization of capital projects at future meetings.

APPROVAL OF PAYROLL AND INVOICES:

<p>MOTION was made by Commissioner Ehrnst and seconded by Commissioner Wright to approve the invoices and payroll as presented totaling \$411,625.61</p>

MOTION PASSES 4-0

REPORTS AND DISCUSSION ITEMS:

Interim Executive Director:

Joint Meeting

Ms. Briann Harms, Interim Executive Director, is currently working with Ms. Susan Saxton, City Clerk, to confirm a date for a Joint Meeting between the District and the City of Boca Raton.

Budget Discussions

Preliminary budget discussions have begun with Mr. Michael Kalvort, Recreation Services Director, and his team. A reduction in the Operations & Maintenance costs for next year was requested. Mr. Merv Timberlake, District Financial Advisor, and Ms. Harms have been reviewing the budget and capital projects.

Needs Assessment

The RFP process for the Needs Assessment has begun. Rankings have taken place and a selection will be made in the near future.

Website Accessibility

Ms. JoAnn Miller, District Executive Assistant, will attend a training course, provided by the City of Boca Raton, on ADA compliance for the District websites.

Golf Course Update by Mr. Koski

On February 27, 2019, Mr. Koski provided Mr. George Brown, Assistant City Manager, the Board approved design of Boca National Golf Club for the City of Boca Raton’s approval.

To narrow the gap between the closing of Boca Raton Municipal Golf Course (August, 2019) and the opening of Boca National Golf Club (September, 2020) Mr. Koski will add the qualification section to the bid document; work closely with City staff to get pre-approvals on permitting and have concurrent activity during the construction phase.

Facilities Manager Update:

Patch Reef Park Tennis Courts

Ms. Dawson asked consideration of the Board for an emergency declaration for the fiberglass resurfacing of the tennis courts at Patch Reef Park potentially due to unsafe playing conditions due to deteriorating surface.

The following three (3) quotes were obtained for the fiberglass resurfacing including the addition of painting youth lines on courts 1-4 from the following companies:

Armor Courts for \$138,787

FLAF Sports Services, Inc. for \$138,500

Fast-Dry Courts for \$151,000

Discussion ensued

Armor Courts was selected based on reference check information combined with low bid price.

Ms. Dawson will investigate the needs for pickleball courts with City staff.

MOTION was made by Commissioner Rollins and seconded by Commissioner Wright to accept the recommendation of Ms. Dawson to declare an emergency situation to accept the bidder without further bidding.

MOTION PASSES 4-0

MOTION was made by Commissioner Rollins and seconded by Commissioner Wright to engage Armor Courts for the full fiberglass membrane on all courts and adding youth tennis lines on courts 1 through 4 at Patch Reef Park at a cost of \$138,787.

MOTION PASSES 4-0

Sugar Sand Park Community Center -Chiller Coil

Ms. Dawson requested an emergency declaration to replace the leaking chiller coil at Sugar Sand Park Community Center prior to summer activities.

MOTION was made by Commissioner Rollins and seconded by Commissioner Wright to declare the acquisition of a new chiller coil at Sugar Sand Park Community Center to be an emergency situation to mitigate the damage and complete loss of air condition.

MOTION PASSES 4-0

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Rollins to engage Trane to provide the replacement of the chiller coil at Sugar Sand Park at a cost of \$10,095.00, which includes warranty for parts and labor costs.

MOTION PASSES 4-0

Batting Cage RFP

RFP will go out this week; due date April 26, 2019; work will commence in July /August subject to Board approval.

Multi Park Shade RFP

RFP is being reviewed by counsel; once approved, it will be advertised with a due date of April 18, 2019.

Gumbo Limbo Boardwalk & Tower

All tower work has been suspended; three (3) sections of the boardwalk have been rebuilt and reopened; work continues on piling, substructure and railings on new boardwalk and south boardwalk.

Patch Reef Park Artificial Turf

Bi-weekly construction meetings continue; permit application has been submitted; Notice to Proceed date of March 11, 2019; the southeast and southwest fields are scheduled to be completed at the end of July; the northeast field is scheduled to be completed August 26, 2019.

District Counsel-

Mr. Samuel Goren, District Counsel, noted that a preliminary report detailing a synopsis of proposed House and Senate Bills for 2019 relating to local governments was sent to the Commission for review. Mr. Goren will provide an additional report, highlighting pertinent information, and a detailed discussion on said topic will take place at a future meeting.

Commissioners-

Little League Fireworks Display

Commissioner Ehrnst attended the opening of the Little League Organization and was impressed with their fireworks display and family activities.

Northern Trust

Commissioner Ehrnst and Ms. Harms met with representatives from Northern Trust to discuss terms and explore additional banking security options.

Automatic Payments

Commissioner Ehrnst suggested setting up automatic payments from the District checking account for the District credit card and utility bills.

Flooding

Commissioner Wright noted the flooding around N.E. 2nd Avenue and the tunnel during heavy rains.

Spanish River Athletic Complex- Shade

Ms. Dawson and City staff will explore additional shade possibilities at the baseball fields at Spanish River Athletic Complex. Commissioner Ehrnst suggested that “shade” be included in the Needs Assessment.

Boca National

To help expedite the approval process of Boca National Golf Club, Commissioner Rollins suggested that City Council send their questions to the District prior to the Joint Meeting so the District can obtain any necessary information that may be required.

Gumbo Limbo Tower

Commissioner Vogelgesang questioned the status of the Gumbo Limbo tower. Ms. Harms noted that the City has been unresponsive to her inquiries regarding the tower and will continue her efforts to obtain answers.

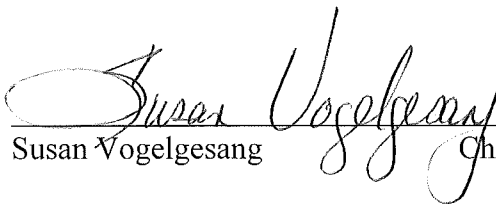
FUTURE AGENDA ITEM –

Interim Executive Director – Ratification of Exhibit “A” - March 18, 2019
Prioritization of Capital Projects -April 1, 2019

ADJOURNMENT:

MOTION was made by Commissioner Rollins and seconded by Commissioner Ehrnst to adjourn the meeting at 7:27 p.m.

MOTION PASSES 4-0


Susan Vogelgesang Chairman


Craig F. Ehrnst Secretary-Treasurer