

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A REGULAR MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
November 19, 2018

The MEETING was called to order by CHAIRMAN Robert K. Rollins, Jr. at 5:15 p.m.

COMMISSIONERS PRESENT: Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Susan Vogelgesang
Erin A. Wright

CHANGES TO AGENDA: None

PUBLIC REQUESTS:

Mr. Robert Dukate distributed an article from the Sun Sentinel stating that golf in South Florida is at a turning point. Golf course acquisitions and renovations are taking place in Delray Beach, Tamarac and Boca Raton. Mr. Dukate stated that "Golf in South Florida is much better than other locations in the country!"

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the minutes of the regular meeting held on November 5, 2018.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

- 1. Reciprocal Use Agreement- Saint Mark Greek Orthodox Church, Inc. and the Beach & Park District.**

MOTION was made by Commissioner Vogelgesang and seconded by Commissioner Engel to approve the Reciprocal Use Agreement with Saint Mark Greek Orthodox Church, Inc. and the Beach and Park District.

Discussion:

Chairman Rollins requested that a Certificate of Insurance be provided from Saint Marks Greek Orthodox Church.

MOTION UNANIMOUSLY APPROVED

- 2. Patch Reef Park -Tennis Courts**

Mr. Jacob Horowitz, District Council, advised that no conflict of interest exists with the preferred contractor, Geosyntec Consultants and the District.

Ms. Melissa Dawson, Facilities Manager, recommended Geosyntec Consultants to evaluate the tennis court pavement. Geosyntec will provide the District with their recommendation to use a full membrane on the tennis courts or to do a complete renovation.

MOTION was made by Commissioner Engel and seconded by Commissioner Vogelgesang to engage Geosyntec Consultants to evaluate the tennis court pavement at Patch Reef Park at a cost not to exceed \$9,600.

MOTION UNANIMOUSLY APPROVED

3. Swim and Racquet Center Update

Mr. Michael Fichera, District Construction Consultant, addressed elevation and access issues at the maintenance building. According to City code, the proper elevation for the maintenance building should be 16.5 feet; the current elevation is approximately 14.5 feet. To avoid a severe drop-off and make it safe for drivers, an asphalt driveway area will be constructed. The repair will require an additional scope of work and funding. He discussed access issues and Palm Beach County PAPA survey line constraints surrounding the driveway and path back to the maintenance building.

Mr. Koski, Executive Director, will explore seeking permission from Via Verde Management for a license or easement to the waterway embankment to maintain the parking area on the property. He will investigate all options and associated cost estimates.

APPROVAL OF PAYROLL AND INVOICES:

Commissioner Ehrnst deferred to Mr. Koski on the following items:

1. Mr. Koski advised that Mr. Timberlake, Financial Advisor, suggested withholding payment to the City for the September Operation and Maintenance invoice in the amount of \$2,643,908.21 until receipt of the true-up invoice (expected in mid-December).
2. Mr. Koski provided clarification on his Executive Director invoice sent to the District for services from January 1, 2019 through June 30, 2019. It was agreed in January, 2014, that Mr. Koski would be an independent contractor and would be paid 6 months in advance for his services as Executive Director.

Discussion:

Moving forward, the new Executive Director will be an employee of the District and will be on the District's payroll.

3. Based on the advice of the District Human Resource Consultant, Mr. Koski clarified that JoAnn Miller, Executive Assistant, is classified as a non-exempt employee and is entitled to overtime pay. Ms. Miller's overtime will be retroactive to January 1, 2018.

MOTION was made by Commissioner Ehrnst and seconded by Commissioner Engel to approve the Payroll and Invoices in the adjusted amount of \$1,449,596.28.

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director

Price/Fazio Presentation

Mr. Koski advised that on November 28th, the Price/Fazio team and the architect will present the final concept for the eastern parcel of Boca National as well as some conceptual drawings for the club house. Cost estimates and scheduling will be discussed. An invitation has been extended to the Boca Raton City Council to attend the presentation at which time they can ask any questions about the project. The following schedule is envisioned: out to bid in February; break ground in early April 2019; ready for play in the fall of 2020.

District Counsel

Mr. Jacob Horowitz, District Counsel, advised that the 4th District Court of Appeals issued an opinion regarding public records and text messages. He offered a cautionary reminder that text messages related to public business are public records, irrespective of whether they are stored on a public, private or business phone.

Commissioners

Ocean Strand

Commissioner Vogelgesang advised that some of the residents at Boca Tower were very interested in having the YMCA come and present some of their ideas for the Ocean Strand property.

Boca National Golf Course

Commissioner Vogelgesang inquired about the status of the individual residing at the maintenance building on the subject property. Mr. Horowitz responded that a letter to vacate the premises was sent to the occupant. The occupant has filed a lawsuit against the prior owner of the property seeking payment of \$107,000 for work he had performed. The occupant has advised that he would like to occupy some portion of the property or, alternatively, get District assistance for the release of funds from escrow. Upon receipt of the funds, he will vacate the premises. The District has the option to evict the individual.

MOTION was made by Commissioner Wright and seconded by Commissioner Engel to discuss the possibility of eviction.

MOTION UNANIMOUSLY APPROVED

Job Description

Commissioner Wright asked District staff to submit their comments on the preliminary draft of the employee manual.

Don Estridge

Commissioner Wright inquired about the status of changing the start time to 6:30 p.m. from the current 6:00 p.m. Ms. Briann Harms responded that the School Board is firm on the 6:30 p.m. time due to safety concerns. Ms. Harms will endeavor to obtain a 6:15 p.m. start time.

Federation of Homeowners Meeting

Commissioner Ehrnst attended the subject meeting; the topic was the Mayor's State of the City overview. He noted that Boca National was not included in the overview. The golf course is a joint effort between the District and the City; the collaborative effort needs to be acknowledged by the City.

FUTURE AGENDA ITEM

ADJOURNMENT:

MOTION was made by Commissioner Engel and seconded by Commissioner Vogelgesang to adjourn the meeting at 6:48 p.m.

MOTION UNANIMOUSLY APPROVED



Robert K. Rollins, Jr.

Chairman



Craig F. Ernst

Secretary-Treasurer