

GREATER BOCA RATON BEACH & PARK DISTRICT
MINUTES OF A SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
SUGAR SAND PARK - 300 SOUTH MILITARY TRAIL, BOCA RATON
APRIL 30, 2018

The MEETING was called to order by CHAIRMAN Robert K. Rollins, Jr. at 5:20 p.m.

COMMISSIONERS PRESENT: Craig F. Ehrnst
Steven M. Engel
Robert K. Rollins, Jr.
Erin A. Wright

CHANGES TO AGENDA: None

PUBLIC REQUESTS: None

APPROVAL OF MINUTES OF PREVIOUS BOARD MEETINGS:

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to approve the minutes of the regular meeting held on April 2, 2018.

MOTION UNANIMOUSLY APPROVED

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to approve the *revised* minutes of the regular meeting held on April 16, 2018.

MOTION UNANIMOUSLY APPROVED

REGULAR BUSINESS:

1. District Personnel Discussion

An in-depth discussion ensued regarding the need for the District to establish a long-term employee compensation policy based on job descriptions; salary structures; pension plan; cost of living increases, merit/performance raises, and an annual review and performance plan.

MOTION was made by Commissioner Engel and seconded by Commissioner Wright to approve a one-time net bonus of \$5,000 each for District employees Briann Harms and JoAnn Miller.

MOTION UNANIMOUSLY APPROVED

MOTION was made by Commissioner Rollins and seconded by Commissioner Engel to compensate on a monthly basis, an additional \$350 for Briann Harms and an additional \$250 for JoAnn Miller retroactive to January 1, 2018.

MOTION UNANIMOUSLY APPROVED

Discussion ensued regarding the District Executive Director position.

Swim & Racquet Center Update

Mr. Mike Fichera, District Project Consultant gave a project update and reviewed various potential change orders and costs; anticipates building occupancy in August.

2. Patch Reef Park – Artificial Turf Field Update

Ms. Melissa Dawson, Facilities Manager gave a project update: turf installation will take four months; bid project in Nov.; select a contractor in January 2019; begin installation in April.

APPROVAL OF INVOICES:

Secretary-Treasurer Ehrnst excluded two invoices payable to Mummaw & Associates as further discussion is required.

<p><u>MOTION</u> was made by Commissioner Ehrnst and seconded by Commissioner Wright to approve invoices in the revised amount totaling \$99,997.03.</p>

MOTION UNANIMOUSLY APPROVED

REPORTS AND DISCUSSION ITEMS:

Executive Director:

Board Approved Payments

It was the consensus of the Board to formally review and approve all District monetary transactions.

Code of Ethics Guideline

For informational purposes, Mr. Koski furnished copies of a pamphlet from the Florida Commission on Ethics for Public Officers and Employees.

Boca National

Mr. Koski and Chairman Rollins will meet with Price/Fazio Golf Course Architects to commence contract negotiations.

District Counsel:

Beach Front Properties

Mr. Koski has been advised by the Boca Raton City Manager that the City Council is not inclined to reimburse the District for any of the costs of acquisition of beachfront property should the District undertake eminent domain proceedings.

Addison Mizner Elementary School

The Board reaffirmed its position that land at Sugar Sand Park will not be given to the School Board to rebuild Addison Mizner Elementary School.

Commissioners:

Commissioner Ehrnst suggested that the Board evaluate the opportunity to partner with the School Board to host typical school activities at Sugar Sand Park within the framework of public use.

Insurance Reports

Commissioner Rollins requested Ms. Harms to provide information on the status of pending/resolved insurance incident reports.

Sugar Sand Park Playground Shade Covering

Ms. Melissa Dawson advised Commissioner Wright that she is awaiting quotes from additional vendors.

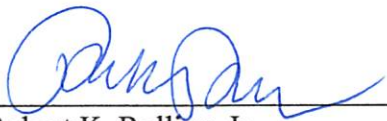
FUTURE AGENDA ITEM -

May 9 - Joint meeting with Boca Raton City Council regarding Boca National.

ADJOURNMENT:

MOTION was made by Commissioner Engel and seconded by Commissioner Ehrnst to adjourn the meeting at approximately 7:43 p.m.

MOTION UNANIMOUSLY APPROVED



Robert K. Rollins, Jr. Chairman



Craig F. Ehrnst Secretary-Treasurer