Children’s Services Council of Palm Beach County, a special district created over 30 years ago by Palm Beach County voters, provides leadership, funding, services and research on behalf of the county’s children so they are born healthy, safe from abuse and neglect, ready to learn when they enter school, and have access to quality afterschool and summer programming.

**STAFF ACCOUNTANT**
Salary commensurate with experience and qualifications

**RESPONSIBILITIES**
The Staff Accountant position is responsible for the analysis and processing of the general ledger transactions, bank reconciliations, and month end closings. This position is responsible for the CSC fixed assets management, financial reporting, and audit schedules ensuring accurate and timely financial records. This position serves as support to the Director of Accounting and provides expertise and assistance to the Accounting staff.

**MINIMUM QUALIFICATIONS**
Bachelor Degree in Accounting from an accredited university with 4-6 years experience as a Staff Accountant. A Bachelor Degree in other Finance related field will be acceptable provided that there is sufficient work experience in the accounting field.

A higher level of education with three (3) years of experience may substitute for the minimum requirements listed. Certified Public Accountant a plus.

*An equivalent combination of education and experience may substitute for the minimum requirements listed.*

To be considered, candidates must submit a cover letter and resume online at [http://erecruit.cscpbc.org/Careers/](http://erecruit.cscpbc.org/Careers/) by 5:00 p.m. February 14, 2020.

*Children’s Services Council of Palm Beach County, 2300 High Ridge Road, Boynton Beach, FL 33426.*

Pursuant to Chapter 119, Florida Statutes, employment applications are public records and under the Florida Public Records Act may be releasable upon request.

**AN EQUAL OPPORTUNITY EMPLOYER**