

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
COUNCIL MEETING
January 30, 2017, 4:30 p.m.

MINUTES

1. Call to Order

Chair Weber called the meeting to order at 4:31 p.m.

Present:

Paulette Burdick

Vince Goodman

James Martz

Dennis Miles

Thomas P. Weber

Excused: Robert M. Avossa, Ed.D; Thomas Bean; Greg Langowski; Tom Lynch; Debra Robinson, M.D.

A. Invocation – led by Vince Goodman

B. Pledge of Allegiance – led by Chair Weber

C. Presentations

1. Introduction of New Council Member Mayor Paulette Burdick

Chair Weber welcomed Mayor Paulette Burdick back to the Council and stated that she had served as a Council member from 1994 to 2000 as a School Board member. He stated that she had long been an advocate of children, and had a deep knowledge of local social service issues. He stated that Mayor Burdick was known as a fiscal watchdog, and that the Council was thrilled to have her onboard representing the County Commission.

2. Recognition of former County Commissioner Shelley Vana

Chair Weber stated that former Commissioner Vana had never shied away from standing up for children which had remained true while she was a Council member. He stated that her experience in education, government, and community service contributed greatly to discussion and decisions. He thanked Ms. Vana. Ms. Vana received a plaque and thanked the Council.

3. Introduction of New Council Member Judge James Martz

Chair Weber welcomed Palm Beach County Circuit Judge James Martz and stated that Judge Martz had a record of public service dating back four decades. He stated that Judge Martz had spent fifteen years as a police officer before going to law school and joining the Palm Beach County State Attorney's Office. He stated that Judge Martz had been appointed to the bench in 2006 and had moved to the Juvenile Court Division full-time in 2014. He stated that Judge Martz was the Chair of the Community Alliance in Palm Beach County.

4. Recognition of Judge Kathleen Kroll

Chair Weber stated that Judge Kroll had joined the Council in October, 2014 and had been a strong advocate for children. He stated that they would miss her knowledge and her passion, and thanked her for all her hard work

5. Community Needs Assessment: Presentation of Findings – Jennifer Muñoz, Community Planning and Partnerships Officer; Randy Palo, Director of Community Planning and Partnerships

Randy Palo stated that there had been a presentation to the Council in December, 2016 regarding the Birth to 22 initiative, and that this presentation was one of the larger planning initiatives with the results of the Community Needs Assessment. He indicated that Council members had received the Executive Summary of the Community Needs Assessment, and that it was also on the CSC website.

Jennifer Muñoz stated that the data collected from the various sources was cross-referenced which gave overarching themes, or needs. Needs for families with young children were identified as: i) Access to quality, affordable childcare and early learning; ii) Ensuring children were developing appropriately both socially and emotionally; iii) Access to helpful programs; and iv) Health. With regard to Community Findings – the policies, systems, and environment shape child outcomes; parents need access to basic services.

The Needs Assessment was completed to help drive the Healthy Start Service Plan for the next five years and will also be used for the Strategy Review and Allocation Analysis (SRAA) for CSC – i.e. deciding which programs CSC would fund and which programs need to be added. It will also be used for other community-wide planning efforts such as the Birth to 22 initiative.

<p>Are there services provided for the Handicapped?</p>	<p>Rates of disability in the County were assessed: it was determined that approximately 12% of residents had a disability, with a lower percentage in the age range of 5 or below. A comprehensive assessment in this area had recently been undertaken by the Unicorn Foundation and other funders (including CSC), which had looked at the whole special needs system, with the production of a business plan.</p>
<p>CSC has funded wheelchairs, etc. in the past; is CSC still providing such funding? What is the racial breakdown in this area, by percentage?</p>	<p>CSC still funds this initiative. It is entitled the Special Equipment Fund and is funded through the United Way. It was uncertain whether racial data is collected with regard to the Special Equipment Fund, but staff will investigate and bring the information back to the Council.</p>
<p>On page 4 of the Executive Summary regarding High Needs – a definition of High Needs was requested.</p>	<p>“High Needs” was determined by the Zip codes of the BRIDGES locations; other Zip codes (in addition to the BRIDGES locations) in Delray Beach and Greenacres were also included in both the focus groups and the survey. Consultants had conducted a phone survey and they had oversampled the high needs areas of the County. This is an analysis of that population, separate from the general population’s survey results.</p>
<p>As noted, the Unicorn Foundation has looked at the whole Special Needs system. Perhaps Council members would be interested in getting a high-level overview of the information that the Unicorn Foundation was working with.</p>	<p>In producing the Community Needs Assessment the Program Officer had reviewed all the various current needs assessments (for the past 5 years) in the County such as the Hunger Relief Plan, among others. This review was intended to incorporate findings from other assessments in order not to duplicate efforts. All reports are located on the CSC website at this address: www.cscpb.org/commneeds</p>
<p>On page 7 of Executive Summary – rate of unemployment in Palm Beach County is the lowest in 9 years – is this correct? Do you find that people seeking jobs are qualified?</p>	<p>This is an area that CareerSource can address because CSC is not in the employment field. We can share statistics with Council members if CareerSource has statistics in these areas.</p>

2. Minutes

- A. December 8, 2016 Council Meeting - **This item will be voted upon at the February 2nd Council meeting, due to a lack of quorum at this meeting (January 30, 2017).**

3. Public Comment – Agenda Items – N/A

4. Council Committees:

- Finance Committee – The Finance Committee met on January 26, 2017. A report will be made at the February 2nd Council meeting.

This item will be voted upon at the February 2nd Council meeting.

- Personnel Committee – No Report; meeting will be rescheduled.

5. Consent Agenda

1. Additions, Deletions, Substitutions – to be outlined in the Minutes of the February 2nd Council meeting.
2. Items to be Pulled for Discussion – Agenda item 5A(2) (Reference #3) was pulled for discussion purposes.
3. Adoption of the Consent Agenda and Walk-in Warrants List - **This item will be voted upon at the February 2nd Council meeting.**

A. Program

1. Penalties for Late Submission of Certification Documents and Reimbursements – For informational purposes only; no action required.
2. Annual Comprehensive Program Performance Assessment (CPPA) Results

Debra Gotlib, Director of Program Performance stated that the agenda item (last sentence) had stated that 61 programs had been reviewed, and it should have read that 60 programs had been reviewed. Ms. Gotlib gave an overview of the CPPA process, there were no questions.

3. Resolution #17-001 Authorizing an Extension to the Agreement for the Strong Minds Network Outcome Evaluation (with revised verbiage) - **This item will be voted upon at the February 2nd Council meeting.**

Is the agenda item to amend the contract for three additional years?	The contract is currently a three-year agreement, and the agenda item is to extend the contract from late 2019 to March 31, 2020, a 4 month extension at no additional cost.
Please provide a success story	A presentation will be given in February, 2017 of year two

<p>for the Strong Minds Network Outcome Evaluation.</p>	<p>of the Strong Minds Evaluation. Strong Minds is the local Palm Beach County quality rating improvement system to help improve the quality of the child care programs in the county. A success story is that the system reaches 12,000 children in Palm Beach County with high-quality in-network programs. Part of the Strong Minds system includes professional development scholarships for child care teachers. The English language-learner teachers in infant/toddler classrooms get to go to a program to help them use English and create lesson plans. Instead of just learning to speak English, they are learning child development strategies in English. They are getting a free education and learning how to connect with families and the parents of some of the youngest children in care.</p>
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B. Business

1. Warrants List – This item will be voted upon at the February 2nd Council meeting.

6. **Non Consent Agenda**

- A. Business – N/A
- B. For Informational Purposes Only – N/A

7. **Walk-In Items** – N/A

8. **Chief Executive Officer's Report**

1. Angel Tree – 60 children from Head Start and Early Head Start had been provided with gifts. Dr. Williams-Taylor thanked Council members for their participation.
2. Head Start – Head Start/Early Head Start match funding was taken over by CSC (from the Board of County Commissioners); an update regarding these programs was included in the CEO Report. When CSC took over Head Start/Early Head Start there was an agreement that the County would create a Youth Services Department and take on additional programs serving older children, the CEO Report contained information how those match dollars were being used.
3. Update on Strong Minds – 12,000 children are being served; 249 child care sites participate in Strong Minds.
4. CSC Conducts Live National Webinar on CSC's Early Childhood System - Dr. Williams-Taylor congratulated staff for conducting the live national webinar focusing on equity and family engagement.
5. Communications Update – A full update and new marketing materials were described.

6. Award Received from (Health Insurance Carrier) CIGNA – CSC was awarded a Health and Wellness honor for being a healthy organization. CSC had significantly increased the health and wellness of its staff because of its focus on wellness. By focusing on staff wellness the health insurance premiums were kept down.

9. Legal Reports

1. Certificate of Compliance with Conflict of Interest Policy Forms

Tom Sheehan, General Council, stated that all Council members (with the exception of the two new members) had met the deadline for submission of the Certificate of Compliance form. He stated that new members had 60 days from the date of their new member letter in which to turn in the Certificate.

2. February 23, 2017 Annual Meeting – Election of Officers – CSC has three Officers: Chair, Vice Chair, and Secretary. There will also be a Prevention Partnerships for Children, Inc. (PPC) Board meeting (CSC's 501(C)(3) organization). There is one additional Officer for PPC which is the position of Treasurer.

10. Individual Appearances – Non-Agenda Items – N/A

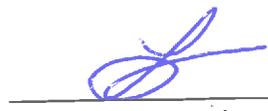
11. Council Comments

A discussion was undertaken to determine the best dates to conduct a (business) Council meeting in the current week, due to lack of quorum. Tom Sheehan stated that in the past the (makeup) meeting had been held downtown either in the Judge's courtroom or at the County in order to make it more convenient for Council members. He suggested a meeting of 15 minutes' duration at 8:00 a.m.; it was decided that Wednesday, February 1 or Thursday, February 2 would be the most appropriate times to poll the Council. Several Council members confirmed their availability for these dates/time.

12. Adjournment

The meeting was adjourned at 5:21 p.m.


Vincent Goodman, Secretary


Lisa Williams-Taylor, Ph.D., Chief Executive Officer