

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY**  
**West Palm Beach Courthouse, Juvenile Court, 201 N. Dixie Hwy, Courtroom 3A**  
**West Palm Beach, FL 33401**  
**November 1, 2018, 11:00 a.m.**

**MINUTES**

**1. Call to Order**

Vice Chairman Bean called the meeting to order at 11:07 a.m.

Present:

Thomas Bean

Paulette Burdick

James Martz

Vern Melvin

Debra Robinson, M.D.

Jose Luis Rodriguez

Excused: Donald E. Fennoy II, Ed.D.; Vince Goodman, Tom Lynch, Thomas P. Weber

- A. Invocation – led by Vice Chairman Bean
- B. Pledge of Allegiance – led by Vice Chairman Bean
- C. Presentations – N/A

**2. Minutes**

A. September 29, 2018 Council Meeting

**A motion by to Melvin/Martz to approve the Minutes of the September 29, 2018 Council meeting as presented was approved by unanimous vote.**

B. September 29, 2018 TRIM Public Hearing

**A motion by Melvin/Martz to approve the Minutes of the September 29, 2018 TRIM Public Hearing as presented was approved by unanimous vote.**

**3. Public Comment – Agenda Items – N/A**

**4. Council Committees:**

- Finance Committee

Vice Chairman Bean shared recommendations from the Finance Committee to approve the September 7, 2018 Minutes and August 31, 2018 Financial Statements.

**A motion by Burdick/Martz to approve the Finance Committee recommendations as presented was approved by unanimous vote.**

- Personnel Committee

Vice Chairman Bean shared recommendations from the Personnel Committee to approve Resolution #18-028 authorizing contracting with CIGNA Health and Life Insurance Company for health, dental, short term and long term disability, and life insurance coverage and new contributions levels for the ICMA Retirement Savings (RHS) account.

**A motion by Melvin/Martz to approve the Personnel Committee recommendations as presented was approved by unanimous vote.**

## 5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A
2. Items to be Pulled for Discussion – N/A
3. Adoption of the Consent Agenda and Walk-in Warrants List

**A motion by Robinson/Melvin to approve the Consent Agenda and approve the Walk-in Warrants list was approved by unanimous vote.**

### A. Program – N/A

1. Resolution #18-025 Authorizing an Agreement with the University of Chicago – Approved by Consent
2. Prime Time of Palm Beach County – Afterschool Program Development and Expanded Learning Opportunities Late Fees – Approved by Consent

### B. Business

1. Warrants List – Approved by Consent
2. Resolution #18-026 Authorizing Procurement of Janitorial Services with Sunshine Cleaning Systems, Inc. – Approved by Consent
3. Resolution #18-027 Authorizing Procurement of Renewal of Box through Carahsoft – Approved by Consent
4. Proclamation Declaring November 2018 as Prematurity Awareness Month – Approved by Consent

## 6. Non Consent Agenda

### A. Business – N/A

### B. For Informational Purposes Only – N/A

7. **Walk-In Items – N/A**
8. **Chief Executive Officer's Report – N/A**
9. **Legal Reports – N/A**
10. **Public Comment – Non-Agenda Items – N/A**
11. **Council Comments – N/A**
12. **Adjournment**

The meeting was adjourned at 11:13 am.



Vincent Goodman, Secretary



Lisa Williams-Taylor, Ph.D., Chief Executive Officer

