

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
COUNCIL MEETING
September 8, 2016, 5:45 p.m.

MINUTES

1. Call to Order

Chair Langowski called the meeting to order at 5:52 p.m.

Present:

Robert M. Avossa, Ed.D.

Thomas Bean

Vince Goodman

Greg Langowski

Thomas E. Lynch

Debra Robinson, M.D.

Shelley Vana

Thomas P. Weber

Excused: Kathleen Kroll, Dennis Miles.

- A. Invocation – led by Vince Goodman
- B. Pledge of Allegiance – led by Chair Langowski
- C. Presentations – N/A

2. Minutes

- A. August 4, 2016 Council Meeting

A motion by Bean/Lynch to approve the Minutes of the August 4, 2016 Council Meeting as presented was approved by unanimous vote.

3. Public Comment – Agenda Items

4. Council Committees:

Finance Committee – Thomas Bean stated that the Finance Committee approved and recommended the Council approve the Minutes of the following Finance Committee meetings: May 26, 2016, June 23, 2016, and September 1, 2016. He stated that it approved and recommended the Council approve the July 31, 2016 Financial Statements. He stated that it approved and recommended the Council approve the proposed 2015/2016 CSC budget revision. He stated that it approved and recommended the Council approve the proposed 2016/2017 CSC Annual Budget/TRIM package. He stated that it approved and recommended the Council approve the proposed 2015/2016 Investment Policy revision.

Tom Sheehan, General Counsel noted that there would be a separate TRIM hearing following the Council meeting that evening.

A motion by Goodman/Lynch to approve the Finance Committee recommendations in their entirety was approved by unanimous vote.

Personnel Committee – Chair Langowski stated that the Personnel Committee approved and recommended the Council approve the Minutes of the January 28, 2016 Personnel Committee meeting. He stated that it approved and recommended the Council approve a revision to the employee handbook regarding the breakdown of the IRS meal reimbursement. He stated that it approved and recommended the Council approve the 2017 and 2018 Holiday staff schedule.

A motion by Goodman/Bean to approve the Personnel Committee recommendations in their entirety was approved by unanimous vote.

5. Consent Agenda

1. Additions, Deletions, Substitutions – none
2. Items to be Pulled for Discussion – There were no Agenda items pulled for discussion purposes.
3. Adoption of the Consent Agenda and Walk-in Warrants List

A motion by Goodman/Lynch to approve the Consent Agenda and Walk-in Warrants list was approved by unanimous vote.

A. Program – N/A

B. Business

1. Warrants List – Approved by Consent
2. Proclamation Recognizing September, 2016 as Infant Mortality Awareness Month – Approved by Consent
3. Resolution #16-029 Authorizing Amendment to Mobile Apps Contract for Parenting Public Awareness/Education Campaign – Approved by Consent
4. Resolution #16-030 Authorizing Extension and Amendment of the Agreement with Svanaco Inc./AmericanEagle.com – Approved by Consent

6. Non Consent Agenda

A. Business – N/A

B. For Informational Purposes Only – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer's Report

1. Infant Mortality Awareness Month

Lisa Williams-Taylor, Ph.D. stated that the Council had approved the Proclamation declaring September, 2016 Infant Mortality Awareness month. She stated that positive birth outcomes was one of CSC's major goals therefore there was a lot of funding and monitoring in this area, to determine whether CSC's investments had an impact on those outcomes.

2. Central Chamber of Commerce - Economic Forum Luncheon

Dr. Williams-Taylor stated that Council member Dr. Avossa, the CEO of the Early Learning Coalition, Dave Lawrence, and herself were panelists at the Central Chamber of Commerce Economic Forum luncheon. She stated that it had been worthwhile to have the opportunity to speak to other business leaders about the importance of early childhood and the work that was undertaken by CSC and its peers.

3. Great Ideas Initiative

Dr. Williams-Taylor stated that in January the Council had approved moving forward with the Great Ideas Initiative using under expenditures for one-time funding for nonprofit organization that presented innovative ideas for children. She stated that CSC had received 132 applications. She stated that staff had done an amazing job of processing the applications and that recommendations would be brought forward at the September 22 Council meeting.

Tom Lynch asked how many applications were selected for funding from the 132 submitted. Dr. Williams-Taylor stated that 24 applications would be recommended for funding. Mr. Lynch asked whether they would all be funded at the \$25,000 amount. Kasha Owers stated that the initiative was up to \$25,000 and that some applications were for less. She stated that there had been an inter-departmental review team comprised of 7 individuals who had rated each of the 132 applications. She stated that the maximum allocation was set at \$25,000, and there was also the opportunity to apply for match funding or capital improvement funding. She stated that there had been one organization apply for capital improvement, but the request was for far less than \$25,000.

Mr. Lynch asked whether they were all new programs to CSC. Ms. Owers stated that the ones that were being recommended for funding were not currently CSC-funded programs. She stated that 24 applications were moving forward and 6 of those were agencies that CSC currently funds, although the Great Ideas funding was for something completely different than their currently funded programs.

9. Legal Reports

1. Motion to Adopt 2017 Calendar of Council Meetings (in CEO Report)

Tom Sheehan, General Counsel stated that the 2017 calendar of Council meetings was included in the CEO Report and that it followed the same format as 2016. He stated that the meetings were generally the 4th Thursday of the month with the following exceptions:

- March – this was on the 5th Thursday to avoid Spring Break for the School District,
- July & November – there were no Council meetings during these months
- August & December – the Council meetings were moved to the beginning of the month
- April – the Council meeting would be later in April because it was preceded by the Planning Session

Mr. Sheehan stated that, if approved, the list of meetings would be published in the newspaper, as required by statute, and that it would be posted on the CSC website. Chair Langowski asked for any questions or comments, there were none.

A motion by Goodman/Lynch to approve the 2017 Calendar of Council Meetings as outlined in the CEO Report was approved by unanimous vote.

Mr. Sheehan thanked Council members for their attendance because of the importance of a quorum for the TRIM hearing. He reminded Council members that the next meeting would be September 22, 2016 at which they would hold the final TRIM hearing and also needed a quorum.

10. Individual Appearances – Non-Agenda Items – N/A

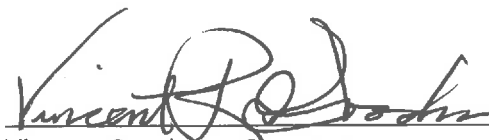
11. Council Comments

Chair Langowski stated that the Personnel Committee (and the Council) had approved the 2017 & 2018 CSC staff Holiday schedule, and that copies had been distributed.


Chair Langowski welcomed back Mr. Goodman. Vince Goodman thanked the Council and staff for the flowers and cards sent during his recent illness.

12. Adjournment

The meeting was adjourned at 6:00 p.m.



Vincent Goodman, Secretary



Lisa Williams-Taylor, Ph.D., Chief Executive Officer