

**CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY COUNCIL MEETING**  
**Monday, March 2, 2015, 8:15 a.m.**  
**Location of meeting: Board of County Commissioners**  
**301 N. Olive Avenue, 12<sup>th</sup> Floor, McEaddy Conference Room, West Palm Beach**

**MINUTES**

**1. Call to Order**

Chair Langowski called the meeting to order at 8:18 a.m.

Present:

E. Wayne Gent  
Kathleen Kroll  
Greg Langowski  
Thomas E. Lynch  
Shelley Vana  
Thomas P. Weber

Excused: Thomas Bean, Vince Goodman, Dennis Miles, Debra Robinson, M.D.

- A. Invocation – led by Chair Langowski
- B. Pledge of Allegiance – led by Chair Langowski
- C. Presentations

- 1. Early Childhood Collaboration – LaNita Sanders, Program Officer – postponed until March 26 meeting

D. Election of Officers

Current Officers:

Chair – Greg Langowski  
Vice Chair – Tom Weber  
Secretary – Vincent Goodman

Tom Sheehan, General Counsel stated that the Council's Bylaws state that the annual meeting will take place in February each year with the election of Officers. He stated that the Bylaws call for nomination of Chair, Vice Chair, and Secretary by voice vote, and that the nominations could be by individual position or as a slate of Officers.

Tom Lynch nominated the current slate of Officers: Greg Langowski – Chair; Tom Weber – Vice Chair; Vince Goodman – Secretary. Tom Sheehan asked if there were any other nominations: there were none. Mr. Sheehan stated that nominations were closed.

**A nomination by Lynch to elect the current slate of Officers as outlined was approved by unanimous vote.**

**2. Minutes**

A. Minutes of January 22, 2015 Council Meeting

**A motion by Vana/Weber to approve the Minutes of the January 22, 2015 Council Meeting as presented was approved by unanimous vote.**

**3. Individual Appearances – Agenda Items – N/A**

**4. Council Committees:**

Program Review Committee

Tom Weber stated that at the February 26, 2015 Program Review Committee meeting, the Program Review Committee had approved the PRC Consent Agenda including the Warrants List and Resolutions #15-004 and #15-005 authorizing Child First and mental health RFP recommendations. He stated that the Business Agenda included funding to the Early Learning Coalition for the Early Head Start Partnership grant and CSC collaboration. He stated that there had been a presentation regarding the summer slide with regard to children's reading scores.

**A motion by Lynch/Vana to approve the PRC agenda in its entirety was approved by unanimous vote.**

Finance Committee

Tom Lynch stated that the Finance Committee had reviewed the financial statements of January 31, 2015 and expenses were down 6%. He stated that they expected to be on budget. He stated that they had set up a recommended investment policy and had reviewed policies from Broward County's Children's Services Council and the School District of Palm Beach County. He stated that they wished to be more conservative than the school system's. He stated that they recommended releasing an RFP for an investment advisor, with responses to be received by April 1, 2015.

**A motion by Kroll/Vana to approve the Finance Committee report in its entirety, and Financial Statements ending January 31, 2015 was approved by unanimous vote.**

**5. Business/Consent Agenda**

A. Consent Agenda Management

1. Additions, Deletions, Substitutions - None
2. Items to be Pulled for Discussion – Agenda Item 5G(3) (Reference #5) was pulled for discussion purposes.
3. Adoption of the Consent Agenda and Walk-in Warrants List

**A motion by Lynch/Kroll to approve the Consent Agenda with the exception of Agenda Item #5G(3) (Reference #3) and Walk-in Warrants list was approved by unanimous vote.**

B. CSC Funded Programs – Current – N/A

C. CSC Funded Programs – Future – N/A

D. Planning & Development – N/A

E. Personnel – N/A

F. Financial

1. Warrants List – Approved by Consent

G. Administration

1. Proclamation Declaring March, 2015 as Ethics Awareness Month – Approved by Consent

2. Resolution #15-005 Authorizing Early Literacy Campaign Backpacks – Approved by Consent

3. Resolution #15-006 Authorizing Spring 2014 Reading Campaign Book Purchase

John Bartosek, Chief of Communications stated that the book purchase would be the fourth time book purchases would be made as part of the Happily Ever After reading campaign. He stated that they had proposed reducing spending on books for pre-K through 5<sup>th</sup> grade, and focus solely on Title I schools. He stated that Title I schools represented approximately 60% of students, and they would use the money being saved to boost spending in the Fall, for preschool kids in the Strong Minds network. He stated that the books proposed for the Strong Minds network would be similar to what they had done with books to all public and charter schools, focusing on the importance of reading with, and to, children. He stated that they intended to use the Strong Minds books to incentivize families and child care centers to join and participate in the Strong Minds network. He stated that they wanted to have enough books on hand at each classroom level to allow children to have their choice of books because when a child selected their own book they would be more apt to read it.

Mr. Bartosek stated that they wanted to adhere to the same level of book provision as previously undertaken. He stated that they did not have final bids on the books or the backpacks (Agenda Item 5G(2) or reference #4). He stated that for the last three purchases the final totals had come in under the estimated amount, and they would like to purchase 100,000 books. He stated that they expected to have an estimate within one week, but needed to bring forward the agenda item because it takes Scholastic approximately 10 weeks to fill the order, with drop shipping direct to each school.

Tom Lynch asked how many books would be needed for charter and public (traditional) schools. Mr. Bartosek stated that they would need a little over 100,000 books. Mr. Lynch asked how many for Title I schools. Mr. Bartosek stated that it would be from 60,000 to 65,000. Mr. Lynch asked the unit price per book. Mr. Bartosek stated that it was

approximately \$5 per book. He stated that the agenda item for Title I school book provision allowed for \$290,000, and if the Council wanted all public and charter schools to be included the figure should be increased for authorization up to \$385,000, anticipating an expenditure of around \$350,000.

Tom Weber stated that there may still be Title I qualified students that may not get a book if they didn't attend a Title I school. Shelley Vana supported provision of books to all children, public and charter schools.

John Bartosek stated that there were children within Title I schools who were not on free and reduced lunch, and there were children who *were* on free and reduced lunch who were *not* in Title I schools. He stated that there were 50,000 to 55,000 children on free and reduced lunch in Title I schools, with another 13,000 to 14,000 who were on free and reduced lunch in non-Title I schools. He stated that if they only did Title I schools there would be 13,000 to 14,000 eligible children who would not be getting books.

Chair Langowski asked whether the budget could support increasing the agenda item from an expenditure of \$290,000 to \$385,000. Mr. Bartosek stated that they could make savings within the Communications budget to cover this additional expenditure. He stated that they would make further savings to take care of the additional plan of providing books for preschool-level children in child care centers as part of the Strong Minds network which would occur later in the fiscal year. He stated that he was confident they would be able to make such budget savings.

**A motion by Lynch/Vana to approve Resolution #15-006 (with revisions) authorizing the Chief Executive Officer to enter into an agreement with Scholastic for up to 100,000 books for all public and charter schools in an amount not to exceed \$385,000 was approved by unanimous vote.**

**6. Business/Non Consent Items – N/A**

**7. Walk-In Items – N/A**

**8. Chief Executive Officer's Report**

1. Employee Achievement – Jeanne Reid

Dr. Williams-Taylor stated that Jeanne Reid, CSC's Learning and Development Officer, was recently honored with the Praxis Award by Palm Beach Atlantic University (PBAU). She congratulated Ms. Reid for her recognition.

2. Early Childhood Collaborative Leadership Institute

Dr. Williams-Taylor stated that the CEO Report included an introduction to the Early Childhood Collaborative Leadership Institute. She stated that there would be a presentation at the March 26, 2015 Council meeting regarding the Institute.

3. Tanya Palmer, Chief Program Officer

Dr. Williams-Taylor stated that Tanya Palmer had been promoted to Chief Program Officer. She congratulated Ms. Palmer on her promotion.

4. Gubernatorial Reappointment of Three Council Members

Dr. Williams-Taylor stated that she was very pleased that Council members Tom Lynch, Vince Goodman, and Tom Weber had been reappointed by the Governor to the Council.

**9. Legal Reports**

A. CSC Annual Planning Session – April 23, 2015

Tom Sheehan, General Counsel stated that the Planning Session would be held the fourth Thursday in April, beginning at 4:00 p.m. He stated that the PRC meeting would begin at 6:30 p.m., followed by the Council meeting.

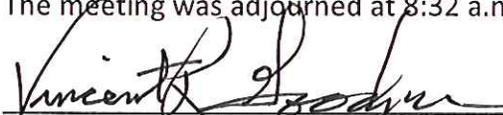
**10. Individual Appearances – Non-Agenda Items – N/A**

**11. Council Comments**

Shelley Vana stated that the National Association of Counties had been in Washington DC the previous week, and that she had participated in a podcast on the subject of early child development. She stated that she had talked about the work of CSC.

**12. Adjournment**

The meeting was adjourned at 8:32 a.m.

  
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Vincent Goodman, Secretary

  
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Lisa Williams-Taylor, Ph.D, Chief Executive Officer