Agenda Item: Call to Order

A. Invocation
B. Pledge of Allegiance
C. Presentations – N/A

2. Minutes

A. September 27, 2018 Council Meeting
   Recommendation: I recommend the Council approve the Minutes of the September 27, 2018 Council meeting as presented.

B. September 27, 2018 TRIM Public Hearing
   Recommendation: I recommend the Council approve the Minutes of the September 27, 2018 TRIM Public Hearing as presented.

3. Public Comment – Agenda Items

4. Council Committees:
   - Finance Committee
   - Personnel Committee

5. Consent Agenda

1. Additions, Deletions, Substitutions
2. Items to be pulled from Consent Agenda
3. Adoption of Consent Agenda

A. Program

1. Resolution #18-025 Authorizing an Agreement with the University of Chicago
   Recommendation: I recommend the Council approve Resolution #18-025 authorizing the Chief Executive Officer to execute the necessary document for collaboration with the University of Chicago for the TMW pilot project, in an amount not to exceed $50,000 for direct costs for FY 18-19, renewable automatically for four more years, subject to the Council’s TRIM budget process, for a total 5-year amount, not to exceed $2,500,000 (including direct costs to the University of Chicago and costs for CSC staff time and additional provider funding).

2. Prime Time of Palm Beach County – Afterschool Program Development and Expanded Learning Opportunities Late Fees
   Recommendation: For informational purposes only; no action required.
B. Business

1. Warrants List

   Recommendation: I recommend the Council approve the Warrants List (this list combines the original Warrants list plus the Walk-In Warrants), in accordance with the established budgets for each of the expensed items, as presented.


   Recommendation: I recommend the Council approve Resolution #18-026 authorizing the Chief Executive Officer to enter into the necessary agreement with Sunshine Cleaning Systems, Inc. for the period January 1, 2019 through December 31, 2020 in the annual amount of $76,752.16 and for one-year renewals for the periods commencing January 1, 2021 through December 31, 2023 where each year after the initial two year term is subject to a 3% increase each year (the portion of the contract and any renewal after FY18-19 is subject to the Council’s annual budget and TRIM approval process).

3. Resolution #18-027 Authorizing Procurement of Renewal of Box through Carahsoft

   Recommendation: I recommend the Council approve Resolution #18-027 authorizing the Chief Executive Officer to enter into the necessary agreement with Carahsoft for a total cost of $111,872.20 over a 3-year term.

4. Proclamation Declaring November 2018 as Prematurity Awareness Month

   Recommendation: I recommend the Council approve this Proclamation to raise awareness and recognize November 2018 as Prematurity Awareness Month.

6. Non Consent Agenda

   A. Business – N/A

   B. For Informational Purposes Only – N/A

7. Walk-In Items

8. Chief Executive Officer’s Report – N/A

9. Legal Reports – N/A

10. Public Comment – Non Agenda Items

11. Council Comments

12. Adjournment
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

AGENDA ITEM:  2A

TITLE:     Minutes – September 27, 2018 Council Meeting

RECOMMENDATION:

I recommend the Council approve the Minutes of the September 27, 2018 Council Meeting as presented.
1. Call to Order

Chair Weber called the meeting to order at 4:31 p.m.

Present:
Thomas Bean
Paulette Burdick
Vincent Goodman
James Martz
Vern Melvin
Debra Robinson, M.D.
Jose Luis Rodriguez
Thomas P. Weber

Excused: Donald E. Fennoy II, Ed.D.; Tom Lynch

A. Invocation – led by Vince Goodman

B. Pledge of Allegiance – led by Chair Weber

C. Presentations – N/A

2. Minutes

A. September 13, 2018 Council Meeting

A motion by Burdick/Goodman to approve the Minutes of the September 13, 2018 Council meeting as presented was approved by unanimous vote.

B. September 13, 2018 TRIM Public Hearing

A motion by Burdick/Goodman to approve the Minutes of the September 13, 2018 TRIM Public Hearing as presented was approved by unanimous vote.

3. Public Comment – Agenda Items – N/A

4. Council Committees:

- Finance Committee – N/A
- Personnel Committee – N/A

5. Consent Agenda

1. Additions, Deletions, Substitutions – N/A

Thomas Sheehan, General Counsel, stated that we have a substitution concerning the Great Ideas Initiative Growth Funds final decision. Attached to the agenda summary is a list of those agencies that were awarded funds from this initiative.
2. **Items to be Pulled for Discussion** – Agenda item 5B(1) (Reference #9) was pulled for discussion purposes.

3. **Adoption of the Consent Agenda and Walk-in Warrants List**

   Discussion took place regarding mental health and schools. As approved by the Board, the Children’s Services Council is investing $560,000 to allow additional schools to have a CSC funded agency provide a similar mental health program as the School District is providing. This will provide the opportunity for 10 schools, all located in the BRIDGES neighborhoods, to have dedicated therapists/counselors embedded in the schools.

   There is also a School Safety Committee that is working on evaluating options to ensure kids follow through with continued care. The goal is to bring together all the different entities in the county that have policy making authority to make sure that we have a continuum of care and that there is a hand-off at every step of the treatment process, as well as checks and balances in place.

   Additional discussion took place regarding the importance of having caring adults that are knowledgeable about social emotional learning that can create positive relationships with our children. The intention is to lower the current 42% of children that cannot identify having a caring adult in their lives.

   **A motion by Burdick/Rodriguez to approve the Consent Agenda with the exception of Agenda item 5B(1) (Reference #9), was approved by unanimous vote. (Note: the Walk-In Warrants List was unanimously approved by a separate motion by Burdick/Goodman).**

A. **Program** – N/A

B. **Business**

1. **Warrants List** – Approved by Consent.

   Typically we would identify at the bottom of the Warrants List anything that is pending for approval at the Council meeting. Please notice that there are two items included in this month’s Warrants List that are not identified. Palm Beach County Substance Abuse Coalition for $50,000 and Center for Child Counseling for the Mental Health Assistance Program for $560,000.

2. **Proclamation Declaring October 2018 as Domestic Violence Awareness Month**

   **A motion by Burdick/Goodman to approve this Proclamation to raise awareness and recognize October 2018 as Domestic Violence Awareness Month was approved by unanimous vote.**

6. **Non Consent Agenda**
A. Business

1. Resolution #18-020 Brumback Primary Care Clinics: Request for Increased Allocation for FY 2017/18 Dental Services

   A motion by Burdick/Robinson to approve Resolution #18-020 was approved by unanimous vote.

2. Resolution #18-024 Sickle Cell: Community Voice Program Funding Increase

   A motion by Rodriguez/Goodman to approve Resolution #18-024 was approved by unanimous vote.

B. For Informational Purposes Only – N/A

7. Walk-In Items – N/A

8. Chief Executive Officer’s Report

   • Community Needs Assessment and Zip Code Report Updates
   • Black Infant Mortality at 20-Year Low
   • Groundwater Analysis
     Please let Elsa know if you are available during any of the dates that were emailed so that we can secure a date.

9. Legal Reports

   Tom Sheehan reminded everyone of the upcoming TRIM Hearing and Prevention Partnerships for Children, Inc. meeting.

10. Public Comment – Non-Agenda Items – N/A

11. Council Comments

   The Court will be celebrating National Adoption Day on November 16 starting with a celebration at 11:00 am in the cafeteria, followed by a ceremony at 1:00 pm on the 11th floor. An invitation was extended for all to join.

12. Adjournment

   The meeting was adjourned at 5:00 pm.

________________________________  _________________________________________
Vincent Goodman, Secretary                             Lisa Williams-Taylor, Ph.D., Chief Executive Officer
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

AGENDA ITEM:  2B

TITLE:     Minutes – September 27, 2018 TRIM Public Hearing

RECOMMENDATION:

I recommend the Council approve the Minutes of the September 27, 2018 TRIM Public Hearing as presented.
MINUTES

1. Call to Order

Chair Weber called the meeting to order at 5:01 p.m.

Present:
Thomas Bean
Paulette Burdick
Vincent Goodman
James Martz
Vern Melvin
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

Excused: Donald E. Fennoy II, Ed.D.; Tom Lynch

2. Agenda

A. Additions, Deletions, Substitutions – N/A
B. Adoption

A motion by Robinson/Bean to adopt the agenda was approved by unanimous vote.

3. 2018-19 Millage Rate - .6403

A. Percent increase above rolled-back rate 2.19%

Tom Sheehan, General Counsel, stated that by statute, the first item was to announce the percentage increase above the rolled-back rate, which was 2.19%.

B. Presentation of Resolution #18-017

Mr. Sheehan stated that Resolution #18-017, if adopted, will have millage rate of .6403 for 2018/19. It shows a percentage above rolled-back rate of 2.19% and rolled-back rate of .6266.

C. Public Comment

Chair Weber asked for public comment, there was none.

D. Reading of Statutory Statement
Mr. Sheehan stated that there was a Statutory Statement that he was required to read (required by Section 200.065) “I hereby state that the Children’s Services Council of Palm Beach County, which has .6266 mills as its rolled-back rate, will be adopting a millage rate of .6403 to be levied for 2018/19, an increase above the rolled-back rate of 2.19%.”

E. Resolution of Final Adoption

A motion by Rodriguez/Bean to approve Resolution #18-017 adopting the Millage Rate of .6403 was approved by unanimous vote. Judge Martz abstained from voting.

4. 2018-2019 Budget

A. Presentation of Resolution #18-018

Mr. Sheehan stated that Resolution #18-018 would adopt our final Budget, which is attached as Exhibit A.

B. Review

Mr. Sheehan introduced Debra Heim, Chief Financial Officer.

Mrs. Heim stated that there had been no changes since the September 7th, 2018 TRIM Public Hearing. The millage rate still at .6403 and the total budget is $137,681,992.

Mrs. Heim asked if there were any questions. There were none.

C. Public Comment

Chair Weber called for public comment with respect to the tentative millage rate. There was no public comment.

D. Resolution of Final Adoption

A motion by Bean/Goodman to approve Resolution #18-018 adopting the 2018/2019 Budget as presented was approved by unanimous vote. Judge Martz abstained.

5. ANNOUNCEMENT OF PERCENT BY WHICH PROPOSED MILLAGE RATE IS MORE THAN THE ROLLED-BACK RATE – 2.19%

Mr. Sheehan stated that the amount by which the approved Millage Rate exceeded the rolled-back rate was 2.19%.
6. Adjournment

The meeting was adjourned at 5:06 p.m.

________________________________  ____________________________________
Vincent Goodman, Secretary              Lisa Williams-Taylor, Ph.D., Chief Executive Officer
AGENDA ITEM SUMMARY  
November 1, 2018 Council Meeting

AGENDA ITEM:  5A(1)

TITLE:  Consent Agenda – Program
Resolution #18-025 Authorizing an Agreement with the University of Chicago

CSC STAFF:  Debra Gotlib, Director of Program Performance

SUMMARY:

The Council was advised in September that CSC was selected as the first national TMW demonstration community. The TMW Center for Early Learning + Public Health at the University of Chicago (“TMW Center”) is part of the Research Institute at the University of Chicago.

The TMW program is a suite of interventions that aims to empower parents and caregivers with knowledge and skills to develop their children’s intellectual and educational potential. Developed in partnership with parents, the evidence-based interventions translate emerging brain science into strategies parents and caregivers can use in everyday settings to enhance their children’s early learning environment. The interventions are delivered via short and engaging web-based animation videos.

All of the interventions use the “TMW 3Ts”: “Tune In” and respond to what your child is communicating; “Talk More” and build your child’s vocabulary with descriptive language; and “Take Turns” to engage your child in conversation and foster curiosity and knowledge. The interventions are designed to be embedded within existing systems and structures that reach parents and caregivers; each is tailored to a specific setting and phase of life.

The demonstration project, which encompasses an evaluation to measure the effectiveness of the intervention, will be a phased-in process over the next 5 years with the goal of achieving population level change in parent caregiver behavior to optimize children’s foundational brain development. Over the 5-year period, both TMW Center and CSC will dedicate staff in a collaborative effort to further refine the intervention, consistent with our local population. The intervention will be implemented in 1-3 birthing hospitals and multiple pediatric offices. The program and its concepts will be promoted through a public awareness campaign.

The University of Chicago expects to contribute up to $7,500,000 over the next 5 years. The CSC obligation will not exceed $2,500,000 over the same period. Some of the CSC contribution would include CSC staff time and resources, as well additional funding within existing provider contracts and/or new provider contracts (additional contract funding will come to the Council for approval or information, as applicable). The estimated value of these contributions for FY 18-19 is $200,000. CSC will also directly pay the University of Chicago for the cost of training, technical support and the TMW intervention(s), not to exceed $50,000 for FY 18-19.

Staff is recommending that the Council authorize the CEO to enter into a one-year agreement for an amount not to exceed $50,000 for direct costs that will automatically renew for 4 additional successive terms, subject to the annual TRIM budget and millage process. The 5-year cost will not
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

exceed the amount of $2,500,000 (including direct costs to the University of Chicago and costs for CSC staff time and additional provider funding).

As this is a long-term project, staff will return to Council for regular updates.

FISCAL IMPACT:

The total cost of funding this item for FY 2018-19 is $50,000. The funds to support this agenda item are budgeted in the FY 2018-2019 strategy budget.

RECOMMENDATION:

I recommend the Council approve Resolution #18-025 authorizing the Chief Executive Officer to execute the necessary document for collaboration with the University of Chicago for the TMW pilot project, in an amount not to exceed $50,000 for direct costs for FY 18-19, renewable automatically for four more years, subject to the Council’s TRIM budget process, for a total 5-year amount, not to exceed $2,500,000 (including direct costs to the University of Chicago and costs for CSC staff time and additional provider funding).
RESOLUTION #18-025

RESOLUTION OF THE CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
AUTHORIZING AN AGREEMENT WITH THE UNIVERSITY OF CHICAGO

WHEREAS, the Council was advised in September that CSC was selected as the first national TMW demonstration community and the TMW Center for Early Learning + Public Health at the University of Chicago (“TMW Center”) is part of the Research Institute at the University of Chicago; and

WHEREAS, the TMW program is a suite of interventions that aims to empower parents and caregivers with knowledge and skills to develop their children’s intellectual and educational potential; and

WHEREAS, developed in partnership with parents, the evidence-based interventions translate emerging brain science into strategies parents and caregivers can use in everyday settings to enhance their children’s early learning environment; and

WHEREAS, the demonstration project, which encompasses an evaluation to measure the effectiveness of the intervention, will be a phased-in process over the next 5 years with the goal of achieving population level change in parent caregiver behavior to optimize children’s foundational brain development; and

WHEREAS, the intervention will be implemented in 1-3 birthing hospitals and multiple pediatric offices and the program and its concepts will be promoted through a public awareness campaign; and

WHEREAS, the University of Chicago expects to contribute up to $7,500,000 over the next 5 years and the CSC obligation will not exceed $2,500,000 over the period; and

WHEREAS, some of the CSC contribution would include CSC staff time and resources as well additional funding within existing provider contracts and/or new provider contracts. CSC will directly pay the University of Chicago for the cost of training, technical support, and the TMW intervention(s).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is authorized to enter into an agreement with the University of Chicago for an amount no to exceed $50,000 that will automatically renew for 4 additional successive terms, subject to the annual TRIM budget and millage process. The 5-year cost will not exceed the amount of $2,500,000 (including direct costs to the University of Chicago and costs for CSC staff time and additional provider funding).
The foregoing Resolution was offered by Council Member _____________________ who moved its adoption. The motion was seconded by Council Member _____________________ and upon being put to a vote, the vote was as follows:

Thomas Bean
Paulette Burdick
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Thomas E. Lynch
James Martz
Vern Melvin
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Resolution duly passed and adopted this 1st day of November, 2018.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: ____________________________
Thomas A. Sheehan, III
Attorney for Children’s Services Council of Palm Beach County

CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: ____________________________
Thomas P. Weber, Chair

BY: ____________________________
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

AGENDA ITEM:  5A(2)

TITLE:     Consent Agenda – Program
Prime Time of Palm Beach County – Afterschool Program Development and Expanded Learning Opportunities Late Fees

CSC STAFF:    Alexandra Peralta, Program Officer;
             Martha Lynch, Budget Specialist

SUMMARY:
Agreements between CSC and funded agencies contain provisions that require timely submission of monthly reimbursement requests as well as specific agency level documentation: annual audit, proof of insurances and fire inspections. In the event that an agency does not meet the timely submission requirement, a late charge of $500 is imposed for each funded program.

Prime Time of Palm Beach County failed to timely submit its Certificate of Liability Insurance. As such, a late charge of $500 is applied to the following programs: Afterschool Program Development and Expanded Learning Opportunities for a total of $1000.

FISCAL IMPACT:
A $500 late charge is applied to Prime Time’s programs Afterschool Program Development and Expanded Learning Opportunities for a total of $1000.

RECOMMENDATION:
For informational purposes only; no action required.
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

AGENDA ITEM:  5B(1)

TITLE:     Consent Agenda – Business
           Warrants List

CSC STAFF:   Debra Heim, Chief Financial Officer

RECOMMENDATION:

I recommend the Council approve the Warrants List (this list combines the original Warrants list plus the Walk-In Warrants), in accordance with the established budgets for each of the expensed items, as presented.
<table>
<thead>
<tr>
<th>PO Number</th>
<th>Vendor</th>
<th>Description</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO-18-1937</td>
<td>Elizabeth Clark</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$69.21</td>
</tr>
<tr>
<td>PO-18-1938</td>
<td>Amazon</td>
<td>Basket Learning event</td>
<td>$11.91</td>
</tr>
<tr>
<td>PO-18-1939</td>
<td>Office Depot</td>
<td>Office Supplies</td>
<td>$42.64</td>
</tr>
<tr>
<td>PO-18-1940</td>
<td>MDH Graphic Services</td>
<td>2000 PreNatal HB Rack Cards</td>
<td>$292.00</td>
</tr>
<tr>
<td>PO-18-1941</td>
<td>American Express AEPC</td>
<td>Meeting Supplies Supervisor’s Forum 9/24</td>
<td>$141.68</td>
</tr>
<tr>
<td>PO-18-1942</td>
<td>Amazon.com</td>
<td>eLearning Equipment &amp; accessories</td>
<td>$2,053.78</td>
</tr>
<tr>
<td>PO-18-1943</td>
<td>Clear Copy</td>
<td>10 Domestic Violence Foamcore 24x36 posters</td>
<td>$400.00</td>
</tr>
<tr>
<td>PO-18-1944</td>
<td>American Express AEPC</td>
<td>Magnetic name badges 13 employees</td>
<td>$133.61</td>
</tr>
<tr>
<td>PO-18-1945</td>
<td>MDH Graphic Services</td>
<td>2500 BRIDGES map postcards</td>
<td>$262.00</td>
</tr>
<tr>
<td>PO-18-1946</td>
<td>American Express AEPC</td>
<td>Tolls J. Bartosek travel on 6/11 &amp; 7/30</td>
<td>$32.70</td>
</tr>
<tr>
<td>PO-18-1947</td>
<td>KarBel Multimedia</td>
<td>Graphic Design Services - amendment</td>
<td>$1,350.00</td>
</tr>
<tr>
<td>PO-18-1948</td>
<td>American Express AEPC</td>
<td>L. Williams-Taylor registration St Lucie Chamber of Comm. Event Early Education Business 10/17/11</td>
<td>$20.00</td>
</tr>
<tr>
<td>PO-18-1950</td>
<td>Ruben Garcia</td>
<td>R. Garcia Travel Reimbursement BoxWorks Annual Conf. San Fran 8/28/18</td>
<td>$174.00</td>
</tr>
<tr>
<td>PO-18-1951</td>
<td>Yasmín Mendoza</td>
<td>Y. Mendoza Travel Reimbursement Healthy Families Florida Conf. - Orlando 9/19/18</td>
<td>$41.87</td>
</tr>
<tr>
<td>PO-18-1952</td>
<td>American Express AEPC</td>
<td>Breakthroughs Summit - Sept. 27, 2018</td>
<td>$35.00</td>
</tr>
<tr>
<td>PO-18-1953</td>
<td>American Express AEPC</td>
<td>L. Williams-Taylor- United Way Breakfast of Champions September 26, 2018</td>
<td>$55.00</td>
</tr>
<tr>
<td>PO-18-1954</td>
<td>American Express AEPC</td>
<td>L. Williams-Taylor Parking Reimbursement United Way September 24, 2018</td>
<td>$2.00</td>
</tr>
<tr>
<td>PO-18-1955</td>
<td>LobbyTools</td>
<td>Annual Renewal of LobbyTools Subscription Legislative Updates - Effective Sept. 1 2018</td>
<td>$3,950.00</td>
</tr>
<tr>
<td>PO-18-1956</td>
<td>Gabriela Eckert</td>
<td>HB Scholarship Mental Health</td>
<td>$900.00</td>
</tr>
<tr>
<td>PO-18-1957</td>
<td>Anna Stacholy</td>
<td>HB Scholarship Mental Health</td>
<td>$900.00</td>
</tr>
<tr>
<td>PO-18-1958</td>
<td>Mirva Cadet</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$64.42</td>
</tr>
<tr>
<td>PO-18-1959</td>
<td>Safety Council of PBC</td>
<td>Annual Membership CSC to PBC Safety Council</td>
<td>$200.00</td>
</tr>
<tr>
<td>PO-18-1960</td>
<td>American Express AEPC</td>
<td>6 gals exterior paint, 9 Inch colossus roller covers, angle scraper, grid</td>
<td>$273.20</td>
</tr>
<tr>
<td>PO-18-1961</td>
<td>Luciana Dias</td>
<td>L. Dias travel reimbursement dCF Summit 9/5/18</td>
<td>$220.84</td>
</tr>
<tr>
<td>PO-18-1962</td>
<td>Thyssen Krupp Elevator Corp.</td>
<td>Provide install replacement elevator ventilator fans</td>
<td>$1,282.52</td>
</tr>
<tr>
<td>PO-18-1963</td>
<td>American Express AEPC</td>
<td>3 gals exterior white flat latex</td>
<td>$75.51</td>
</tr>
<tr>
<td>PO-18-1964</td>
<td>Supplyworks</td>
<td>Hard roll towels, toilet tissue, foam skin cleanser, liners</td>
<td>$1,636.17</td>
</tr>
<tr>
<td>PO-18-1965</td>
<td>American Express BTA</td>
<td>L. Fleischman - Return Flight from Durham - RTI Interviewer Training 10/11</td>
<td>$129.00</td>
</tr>
<tr>
<td>PO-18-1966</td>
<td>Clear Copy</td>
<td>Cigna Award Posters</td>
<td>$83.00</td>
</tr>
<tr>
<td>PO-18-1967</td>
<td>American Express BTA</td>
<td>L. Fleischman - Departing Flight RTI Interviewer Training Durham 10/7</td>
<td>$221.30</td>
</tr>
<tr>
<td>PO-18-1968</td>
<td>Mary Mitchell</td>
<td>HB Scholarship Mental Health</td>
<td>$900.00</td>
</tr>
<tr>
<td>PO-18-1969</td>
<td>Michelle Rodriguez</td>
<td>HB Scholarship Mental Health</td>
<td>$150.00</td>
</tr>
<tr>
<td>PO-18-1970</td>
<td>Amazon</td>
<td>eLearning Equipment &amp; folding hand truck</td>
<td>$452.28</td>
</tr>
<tr>
<td>PO-18-1971</td>
<td>American Express AEPC</td>
<td>UPS fee receiving shipping poster conference</td>
<td>$56.40</td>
</tr>
<tr>
<td>PO-18-1972</td>
<td>American Express AEPC</td>
<td>Propensity Score Matching Training</td>
<td>$225.00</td>
</tr>
<tr>
<td>PO-18-1973</td>
<td>Audra Agramoto</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$100.85</td>
</tr>
<tr>
<td>PO-18-1974</td>
<td>Katherine Lembovski</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$89.94</td>
</tr>
<tr>
<td>PO-18-1975</td>
<td>American Express AEPC</td>
<td>Hispanic Education Coalition of PBC- 4th Annual Leadership Awards event 10/26/18</td>
<td>$125.00</td>
</tr>
<tr>
<td>PO-18-1976</td>
<td>Publix Super Markets</td>
<td>Meeting Supplies Meet n' Greet on 9/26/18</td>
<td>$64.04</td>
</tr>
<tr>
<td>PO-18-1977</td>
<td>American Express AEPC</td>
<td>Articulate Storyline 3 upgrade</td>
<td>$699.00</td>
</tr>
<tr>
<td>PO-18-1978</td>
<td>American Express AEPC</td>
<td>Construct 3 Software</td>
<td>$99.00</td>
</tr>
<tr>
<td>PO-18-1979</td>
<td>American Express AEPC</td>
<td>BuildBox Software</td>
<td>$100.00</td>
</tr>
<tr>
<td>PO-18-1980</td>
<td>Amazon</td>
<td>Batteries camera accessories eLearning</td>
<td>$139.62</td>
</tr>
<tr>
<td>PO-18-1981</td>
<td>Robert Kurimski</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$68.29</td>
</tr>
<tr>
<td>PO-18-1982</td>
<td>American Express AEPC</td>
<td>A. Ronayne - Registration &amp; Travel Expenses - Social Fresh Conf. - Winter Park FL 12/5-12/7/18</td>
<td>$1,772.09</td>
</tr>
<tr>
<td>PO-18-1983</td>
<td>American Express AEPC</td>
<td>Meeting Supplies Coordination Team Mtg. 9/28</td>
<td>$99.63</td>
</tr>
<tr>
<td>PO-18-1984</td>
<td>Deolores G Haynes</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$15.59</td>
</tr>
<tr>
<td>PO-18-1985</td>
<td>Vanessa Deliks</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$6.00</td>
</tr>
<tr>
<td>PO-18-1986</td>
<td>Rhonda Throop</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$68.37</td>
</tr>
<tr>
<td>PO-18-1987</td>
<td>Christine Potter</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$32.54</td>
</tr>
<tr>
<td>PO-18-1989</td>
<td>Tanya Palmer</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$18.66</td>
</tr>
<tr>
<td>PO-18-1990</td>
<td>American Express AEPC</td>
<td>C. Sarzuela - International Institute Learning PM online - 11/1/18</td>
<td>$49.00</td>
</tr>
<tr>
<td>PO-18-1991</td>
<td>Lisa Williams-Taylor</td>
<td>L. Williams-Taylor reimbursement parking First 1,000 Days Conference September 26, 2018</td>
<td>$5.00</td>
</tr>
<tr>
<td>PO-18-1992</td>
<td>American Express AEPC</td>
<td>Technical Support Microsoft</td>
<td>$499.00</td>
</tr>
<tr>
<td>PO-18-1993</td>
<td>Yasmín Mendoza</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$126.60</td>
</tr>
<tr>
<td>PO-18-1994</td>
<td>Nonprofits First</td>
<td>Training Enneagram Leaders Shay Tozi /Jeanie Reid</td>
<td>$176.00</td>
</tr>
<tr>
<td>PO-18-1995</td>
<td>John Bartosek</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$81.10</td>
</tr>
<tr>
<td>PO-18-1996</td>
<td>John Bartosek</td>
<td>PBP Newspaper Purchase</td>
<td>$4.00</td>
</tr>
<tr>
<td>PO-18-1998</td>
<td>Patricia Hahn</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$8.72</td>
</tr>
<tr>
<td>PO-18-1999</td>
<td>Elizabeth Clark</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$55.37</td>
</tr>
<tr>
<td>PO-18-2000</td>
<td>Nancy Esparza</td>
<td>Mileage Reimbursement - September 2018</td>
<td>$80.35</td>
</tr>
</tbody>
</table>
Children’s Service Council
Warrant List
November 1, 2018

PO-18-2001 American Express AECPC ATD Membership L. Shaw $223.10
PO-18-2002 American Express AECPC Parking First 1000 days 9-26-18 9-28-18 $25.00
PO-18-2003 Christine Walsh Mileage Reimbursement - September 2018 $46.70
PO-18-2006 American Express AECPC Parking - First 1000 Days 9/26-9/28 $25.00
PO-18-2007 American Express AECPC Citymatch Poster (Poster Presenters.com) $213.00
PO-18-2008 American Express AECPC L. Sanders - Uber Charges $19.14
PO-18-2009 LaNita Sanders Mileage Reimbursement - September 2018 $48.45
PO-18-2010 American Express AECPC QuestionPro Annual Renewal $144.00
PO-18-2011 Melia Franklin Consultant travel expenses (Lyft) First 1000 Days $91.19
PO-18-2013 Direct TV Direct TV service fee $16.23
PO-18-2014 Debbie Manigat First 1000 Days Conference Travel Reconciliation $26.00
PO-18-2015 American Express AECPC D. Gotlib Parking First 1000 Days 9/26/18 $34.00
PO-18-2016 American Express AECPC M. Cadet Parking First 1000 Days Conference $15.00
PO-18-2018 Michelle Gross M. Gross First 1000 Days Parking $25.00
PO-18-2019 American Express AECPC Employment Ad Accounting Assistant $150.00
PO-18-2020 Mary Brush Mileage Reimbursement - September 2018 $34.35
PO-18-2021 Maria A Peralta Mileage Reimbursement - September 2018 $118.95
PO-18-2022 Palm Beach Newspaper Employment Ads with Palm Beach Post August - September $2,336.00
PO-18-2023 American Express AECPC R. Palo - Registration Turn on Light Conf. 10/23/18 $75.00
PO-18-2025 American Express AECPC iStock/Getty images $99.00
PO-18-2026 American Express AECPC S. Emerson Parking- First 1000 Days Conf. $13.00
PO-18-2027 American Express AECPC Y. Mendoza - Rental Car - Healthy Fam Conf. 9/20/18 $74.01
PO-18-2028 Christina Hallyburton Mileage Reimbursement - July 2018 $34.39
PO-18-2029 Smarsh Inc. SMARSH Social Media Bundle - Add User $52.14
PO-18-2030 American Express AECPC 2018 Community Inclusion Awards event ticket E. Cayson $75.00
PO-18-2031 American Express AECPC R. Palo - Registration Turn on Light Conf. 10/23/18 $75.00
PO-18-2032 MSP Electric Replace contactor panel contacts, wire outlets at 2nd floor water fountain $1,359.34
PO-18-2033 MSP Electric Replace contactor relay at 3rd floor west $180.00
PO-18-2034 The University of Queensland Triple P Masterclass with Dr. Matt Sanders $1,549.98
PO-18-2035 PBC Health Dept. Computer Replacement Initiative HB Nurses $12,495.00
PO-18-2036 American Express AECPC Additional month of Adobe Creative Suite M Roedel $52.99
PO-18-2037 American Express AECPC Monthly Membership iCrunch Data Recruitment Business Systems Analyst $275.00
PO-18-2038 American Express AECPC Registration - United Way Event $55.00
PO-18-2039 American Express AECPC Go Daddy.com - Renewal of Every Parent Domain names $482.10
PO-18-2040 Amy Blechman A. Blechman - Parking First 1000 Days Conf. - WPB 9/26-9/28/18 $25.00
PO-18-2041 Christina Hallyburton C. Hallyburton - Travel reimbursement First 1000 Days - WPB 9/26-9/28/18 $65.88
PO-18-2042 Susan Craddock Mileage Reimbursement - September 2018 $52.32
PO-18-2043 Keynote Discovery Insights Discovery Profiles $1,600.00
PO-18-2045 Ana Michelle Abarca Mileage Reimbursement - September 2018 $14.33
PO-18-2046 Charles Palo Mileage Reimbursement - September 2018 $85.62
PO-18-2047 Maria A Peralta Mileage Reimbursement - September 2018 $17.00
PO-18-2048 Laura Fleischman Parking reimbursement - First 1000 days conference $17.00
PO-18-2049 Michelle Gross Mileage Reimbursement - September 2018 $60.17
PO-18-2050 FAHSC, Healthy Start Coalitions 18-19 FAHSC Annual Dues (Non-Lobby) $10,000.00
PO-18-2051 American Express AECPC Balance of PBP subscription S Cooper $10.00
PO-18-2052 Wilson Rowan Locksmith Co Add entry function hardware at 365. rekey non IC core at 368 12 duplicate keys $560.00
PO-18-2053 Beth Halleck Travel Reimbursement EC-LINC Mtg. 9/24/18 $234.00
PO-18-2054 Americanagle EveryParent HomePage Refresh Project - Amendment $8,250.00
PO-18-2055 Michelle Gross Mileage Reimbursement Sept. 2018 $38.80
PO-18-2056 Jeffrey Goodman Travel Reimbursement CityMatch 2018 $134.00
PO-18-2057 Jeanne Anthony Reid Travel Reimbursement Leadership Excellence Workshop Lake Buena Vista 8/2018 $263.95
PO-18-2058 Shaundelyn Emerson Travel Reimbursement - Families Learning Conf Ft Lauderdale 9/25/18 $53.41
PO-18-2059 Delores Haynes Reimbursement First 1000 Days - WPB 9/26-28 $64.88
PO-18-2060 Regina Battle Parking Reimbursement First 1000 Days 9/26 -9/27/18 $19.00
PO-18-2061 Shaundelyn Emerson Travel Reimbursement First 1000 Days WPB 9/26-9/28/18 $19.95
PO-18-2062 Marsha Guthrie Mileage Reimbursement Sept. 2018 $35.44
PO-19-178 Cox Media Group Design CSC's 2019 Calendar $1,450.00
PO-19-179 Green Treehouse Media Provide Writing Services Communications Public Education Campaigns FY 1819 $5,000.00
PO-19-180 El Sol, Jupiter's Neighborhood Resource Center HSSF El Sol Fest 2018 - Follow Sun November 4, 2018 $2,500.00
PO-19-181 Mary Kay Yuhas Provide Writing Services Communications Public Education Campaigns FY 1819 $5,000.00
PO-19-182 Editor Guru Editing Services Communications Public Education Campaigns FY 1819 $20,000.00
PO-19-183 Michelle Booth Provide Writing Services Communications Public Education Campaigns FY 1819 $5,000.00
PO-19-184 Ana R Acle-Menendez Provide Writing Services Communications Public Education Campaigns FY 1819 $5,000.00
PO-19-186 American Express AECPC A. Ronayne - Rental Car - Social Fresh 2018 Winter Park 12/5 $103.61
<p>| PO-19-187 | American Express AECPC | L. Fleischman - Hotel - RTI Interviewer Training Durham NC 10/7 | $485.78 |
| PO-19-188 | Cheryl Jacobs dba Powerful Parents | Training Touchpoints FY 1819 | $12,100.00 |
| PO-19-189 | Palm Beach State College | HSSF Walk a Mile in Her Shoes Oct 2018 | $2,000.00 |
| PO-19-190 | Help Our Wounded Foundation | HSSF Brain Health Education Seminar Oct 2018 | $700.00 |
| PO-19-191 | American Express | Florida Local Government Information Systems Association - Annual Dues | $200.00 |
| PO-19-193 | Pathways to Prosperity | 2nd Annual 5K Racing out of Poverty HSSF - Nov 2018 | $2,500.00 |
| PO-19-194 | Minuteman Press | 2000 Breastfeed booklets - Spanish version | $1,248.17 |
| PO-19-195 | Office Depot | Office Supplies Finance &amp; Communications | $146.32 |
| PO-19-196 | American Express AECPC | L. Williams Taylor meeting supplies 12th Annual Children's Day Lunch 10/5/18 | $45.00 |
| PO-19-197 | Philliber Research Associates | Technical Assistance on Community Based Evaluations contract extension | $7,125.00 |
| PO-19-198 | Carter Pritchett Advertising | Billboards Public Education Campaign FY 1819 | $7,200.00 |
| PO-19-199 | American Express AECPC | Flower Arrangement Lisette Usborne from Council | $101.63 |
| PO-19-200 | Teleswitch | Additional SIP Device Licenses | $85.50 |
| PO-19-201 | Proforma Communications Group | 30000 Literacy Coalition Stickers | $1,055.00 |
| PO-19-202 | Amazon | Wireless Keyboard/Mouse Combo | $22.99 |
| PO-19-203 | John Bartosek | Registration - Child Advocacy Awards &amp; Reception | $55.00 |
| PO-19-204 | American Express AECPC | Publix Gift Card from Wellness | $2,080.00 |
| PO-19-205 | American Express AECPC | AET EIP Entry Fee | $100.00 |
| PO-19-206 | Forming Brands | Billboard Designs | $2,700.00 |
| PO-19-207 | American Express AECPC | A. Ronayne - Travel Expenses - Social Fresh Conf. 2018 - Winter Park, FL 12/5/18 | $150.00 |
| PO-19-208 | State of Florida Department of Economic Opportunity Annual State Fee Update For Special Districts | $175.00 |
| PO-19-209 | American Express AECPC | A. Blechman - Registration &amp; Travel Expenses - NSLA Conf. - Kansas City M) 11/12/18 | $1,445.94 |
| PO-19-210 | Rubi Therapy and Consultation Services | Training Trauma Focused Cognitive Behavioral Therapy FY 1819 | $11,200.00 |
| PO-19-211 | American Express AECPC | SHRM membership renewal 2019 Paulina Rudzinska | $189.00 |
| PO-19-212 | American Express AECPC | Deposit Birth to 22 Business Event 4/12/19 Marriott WPB | $500.00 |
| PO-19-213 | American Express BTA | C. Robinson - Flight - Uncovering Fraud w/ Financial 12/2018 Las Vegas | $507.60 |
| PO-19-214 | American Express AECPC | C. Robinson - Registration &amp; Travel Expenses - ACFE Uncovering Fraud Conf. 12/3 Las Vegas | $1,792.16 |
| PO-19-215 | American Express | 2018 Community Inclusion Awards event ticket E. Cayson | $75.00 |
| PO-19-216 | CDW Government | Microsoft Software Assurance Maintenance Renewal RDS Visio - 3 Years | $19,893.75 |
| PO-19-217 | American Express AECPC | M. Lynch - Registration &amp; book Conference Women - WPB 10/31/18 | $205.90 |
| PO-19-218 | American Express AECPC | AEA membership FY18-19 | $109.00 |
| PO-19-219 | Amazon | Ethernet Cable, Crayons &amp; markers Community Event | $75.97 |
| PO-19-220 | Amazon.com | Thirty Million Words Building a Child's Brain book | $17.42 |
| PO-19-221 | American Express AECPC | A. Brown - Registration &amp; training book Conference Women - WPB 10/31/2018 | $205.90 |
| PO-19-222 | W.B. Mason | Copy paper | $247.92 |
| PO-19-223 | AA Video | Videography Services FY 1819 | $7,500.00 |
| PO-19-224 | iQuest Productions | Videography Services FY 1819 | $7,500.00 |
| PO-19-225 | Digital Storyline | Videography Services FY 1819 | $7,500.00 |
| PO-19-226 | Benjamin L. Rusnak | Photography Services FY 1819 | $5,000.00 |
| PO-19-227 | KarBel Multimedia | Graphic Design Services FY 1819 | $5,000.00 |
| PO-19-228 | Junction International | Translation Services FY 1819 | $3,000.00 |
| PO-19-229 | Board of County Commissioners | HSSF Glades Family Fun Fest 2019 | $2,500.00 |
| PO-19-230 | Charity Grams | HB Scholarship Mental Health Supervision Michelle Rodriguez Contract Extension | $1,350.00 |
| PO-19-231 | American Express AECPC | L. Shaw SHRM Member Renewal | $189.00 |
| PO-19-232 | MDH Graphic Services | 1500 CSC folders | $842.00 |
| PO-19-233 | Achieve Agency | Hosting maintenance of cscpbc.org microsites FY 1819 | $8,988.00 |
| PO-19-234 | American Express AECPC | L. Monts - Registration &amp; Book Conference Women - WPB 10/31/2018 | $205.90 |
| PO-19-235 | American Express AECPC | T. Palmer - registration T. Leroy Jefferson Annual Member Luncheon 10/13/18. | $62.19 |
| PO-19-236 | American Express AECPC | Registration - Chamber of Commerce Of PBC | $45.00 |
| PO-19-237 | Palm Beach Newspaper | Employment Ads with Palm Beach Post | $2,072.00 |
| PO-19-238 | Americanagle.com | EveryParent HomePage Refresh Project | $8,250.00 |
| PO-19-239 | South Florida Fair &amp; PBC Exposition | Sponsorship of Be a Hero to Your Kid Baby's First Fair | $2,000.00 |
| PO-19-240 | Seacoast Uniforms | Additional CSC polos | $42.48 |
| PO-19-241 | Clear Copy | 8 Funded Programs Posters &amp; 1 Infant Mortality Poster | $211.00 |
| PO-19-242 | American Express AECPC | Registration &amp; book Conference Women WPB 10/31 1 T. Graham | $205.90 |
| PO-19-243 | Ana Michelle Abarca | Travel Reimbursement Natl. Summit on Social Determinants New Orleans 10/7/2018 | $170.32 |
| PO-19-244 | Publix | Meeting supplies Program Meeting on 10/16 | $190.24 |
| PO-19-245 | Natasha Martinez | Tuition reimbursement class CJA-651-11 Quantitative Methods ending 10/15/2018 | $2,625.00 |
| PO-19-246 | Natasha Martinez | Tuition Reimbursement class COP-3530-01 Data Structures Algorithms ending 10/15/2018 | $2,625.00 |
| PO-19-247 | AmTrust North America | Endorsement to Policy - Waiver of Subrogation Greenmarket | $25.00 |
| PO-19-248 | Clear Copy | 2500 MBK Save Date postcards | $225.00 |
| PO-19-249 | Amazon | Floating frames | $53.85 |</p>
<table>
<thead>
<tr>
<th>PO-19-254</th>
<th>Karen Loomis Robb</th>
<th>HB Scholarship Mental Health</th>
<th>$900.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>PO-19-255</td>
<td>Carolina Liberros</td>
<td>HB Scholarship Mental Health</td>
<td>$260.00</td>
</tr>
<tr>
<td>PO-19-256</td>
<td>Anna Romina Barrientos</td>
<td>HB Scholarship Mental Health</td>
<td>$350.00</td>
</tr>
<tr>
<td>PO-19-257</td>
<td>American Express AECPC</td>
<td>Travel Expenses FL Grade Level Reading Campaign 2018 - Orlando 11/14/18 C. Potter</td>
<td>$344.07</td>
</tr>
<tr>
<td>PO-19-258</td>
<td>Stacy-ann Manning</td>
<td>HB Scholarship Mental Health</td>
<td>$900.00</td>
</tr>
<tr>
<td>PO-19-259</td>
<td>American Express AECPC</td>
<td>Sponsorship - Caridad Center Family Festival Health Fair Nov 2018</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>PO-19-260</td>
<td>Matyk Media</td>
<td>Editing post production CSC PSA Public Education</td>
<td>$2,650.00</td>
</tr>
<tr>
<td>PO-19-261</td>
<td>Emergent Pathways</td>
<td>Consultant Services Support 2019 My Brothers Keeper Equity Summit Prog. Development</td>
<td>$4,000.00</td>
</tr>
<tr>
<td>PO-19-262</td>
<td>American Express AECPC</td>
<td>Travel expenses FL CISO Executive Summit Q4 - Orlando 11/27/18 R. Kurimski</td>
<td>$350.04</td>
</tr>
<tr>
<td>PO-19-263</td>
<td>Office Depot</td>
<td>Office Supplies, Meeting Supplies</td>
<td>$86.84</td>
</tr>
<tr>
<td>PO-19-264</td>
<td>Amazon</td>
<td>Meeting supplies Project Mgmt.</td>
<td>$45.50</td>
</tr>
<tr>
<td>PO-19-265</td>
<td>Wilson Rowan Locksmith Co</td>
<td>Add entry function hardware365 rekey non-IC core at 368 dup. keys 12</td>
<td>$560.00</td>
</tr>
<tr>
<td>PO-19-266</td>
<td>Tanya Palmer</td>
<td>Travel Reimbursement - T Leroy Jefferson Society Event 10/13/2018</td>
<td>$10.68</td>
</tr>
<tr>
<td>PO-19-267</td>
<td>Yasmin Mendoza</td>
<td>Travel Reimbursement Zero to Three Conf. Denver - 10/3-10/6/18</td>
<td>$138.00</td>
</tr>
<tr>
<td>PO-19-268</td>
<td>Manhattan Trophy</td>
<td>Engraved Plates Presentation Award - Paulette Burdick</td>
<td>$40.51</td>
</tr>
<tr>
<td>PO-19-269</td>
<td>American Express AECPC</td>
<td>Travel 2018 PRSA International Conf 10/9/18 J. Burstein</td>
<td>$345.00</td>
</tr>
<tr>
<td>PO-19-270</td>
<td>Jon Burstein</td>
<td>Travel Reimbursement 2018 PRSA International Conf - 10/6-10/10/18</td>
<td>$30.00</td>
</tr>
<tr>
<td>PO-19-274</td>
<td>The Mosaic Group</td>
<td>Outreach &amp; Community Engagement for Public Education</td>
<td>$7,270.00</td>
</tr>
</tbody>
</table>

**Pending Council Approval**

| PO-19-212 | Carahsoft Technology Corporation | Renewal Box.com Licensing Service Agreement Oct 26 2018 thru Oct 25 2021 | $111,872.20 |
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

AGENDA ITEM:  5B(2)

TITLE:  Consent Agenda - Business
Resolution # 18-026 Authorizing Procurement of Janitorial Services with Sunshine Cleaning Systems, Inc.

CSC STAFF:  Michael Modica, Head of Facilities

SUMMARY:
A Request for Proposal (RFP 18-003) was released on August 7, 2018 for provision of Janitorial Services at Children’s Services Council of Palm Beach County located at 2300 High Ridge Road, Boynton Beach, FL.

The response review was conducted by Michael Modica, Head of Facilities, Robert Kurimski, Chief Technology Officer, and Shay Tozzi, Director of Human Resources and Operations. The bid review team is recommending contracting with Sunshine Cleaning Systems, Inc. Upon Council approval and acceptance of contract terms, Sunshine Cleaning Systems, Inc. will begin providing janitorial services to CSC effective January 1, 2019 for a term of two years with an option to renew for three additional one year terms.

The annual cost of providing janitorial services with Sunshine Cleaning Systems, Inc. is $76,752.16 in years 1-2 and subject to a 3% annual increase in years 3-5 if renewed. The total cost in FY 18-19 is $57,564.12.

FISCAL IMPACT:
The total annual cost of funding this item is $76,752.16 for years 1 and 2 and subject to a 3% annual increase in years 3-5 if renewed. The total cost in FY 18-19 is $57,564.12. The funds to support this agenda item are budgeted in the Information Management budget in the Facility Maintenance and Security line item.

RECOMMENDATION:
I recommend the Council approve Resolution #18-026 authorizing the Chief Executive Officer to enter into the necessary agreement with Sunshine Cleaning Systems, Inc. for the period January 1, 2019 through December 31, 2020 in the annual amount of $76,752.16 and for one-year renewals for the periods commencing January 1, 2021 through December 31, 2023 where each year after the initial two year term is subject to a 3% increase each year (the portion of the contract and any renewal after FY18-19 is subject to the Council’s annual budget and TRIM approval process).
RESOLUTION OF THE CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY
AUTHORIZING AN AGREEMENT WITH SUNSHINE CLEANING SYSTEMS, INC. FOR
JANITORIAL SERVICES

WHEREAS, a Request for Proposal (RFP 18-003) was released on August 7, 2018 for
provision of Janitorial Services at Children’s Services Council of Palm Beach County located
at 2300 High Ridge Road, Boynton Beach, FL; and

WHEREAS, the response review was conducted by Michael Modica, Head of
Facilities, Robert Kurimski, Chief Technology Officer, and Shay Tozzi, Director of Human
Resources and Operations; and

WHEREAS, the bid review team is recommending contracting with Sunshine Cleaning
Systems, Inc. Upon Council approval and acceptance of contract terms, Sunshine Cleaning
Systems, Inc. will begin providing janitorial services to CSC effective January 1, 2019 for a
term of two years with an option to renew for three additional one year terms; and

WHEREAS, the annual cost of providing janitorial services with Sunshine Cleaning
Systems, Inc. is $76,752.16 in years 1-2 and subject to a 3% annual increase in years 3-5 if
renewed. The total cost in FY 18-19 is $57,564.12.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN’S
SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is
authorized to enter into an amendment with Sunshine Cleaning Systems, Inc. for the period
January 1, 2019 through December 31, 2020 in the annual amount of $76,752.16 and for
one-year renewals for the periods commencing January 1, 2021 through December 31,
2023, where each year after the initial two year term is subject to a 3% increase each year
(the portion of the contract and any renewal after FY18-19 is subject to the Council’s annual
budget and TRIM approval process).

The foregoing Resolution was offered by Council Member _____________________
who moved its adoption. The motion was seconded by Council Member
_________________________ and upon being put to a vote, the vote was as follows:

Thomas Bean
Paulette Burdick
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Thomas E. Lynch
James Martz
Vern Melvin
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber
The Chairman thereupon declared the Resolution duly passed and adopted this 1st day of November, 2018.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: ____________________________
    Thomas A. Sheehan, III
    Attorney for Children’s Services Council of Palm Beach County

CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: ____________________________
    Thomas P. Weber, Chair

BY: ____________________________
    Lisa Williams-Taylor, Ph.D.
    Chief Executive Officer
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

AGENDA ITEM: 5B(3)

TITLE: Consent Agenda - Business
Resolution #18-027 Authorizing Procurement of Renewal of Box through Carahsoft

CSC STAFF: Ruben Garcia, Business Intelligence Officer; Robert Kurimski, Chief Technology Officer

SUMMARY:
The Children’s Services Council recognizes that technology is continuing to make it easier to automate processes and move towards becoming paperless with the right systems in place. Since we replaced our legacy document management system with Box back in 2015, we have seen great productivity improvements both internally and externally by leveraging Box as a cloud content management system.

Some major benefits that CSC has achieved by implementing Box are: Reducing the amount of storage required to save and archive electronic records, real-time editing of documents with Microsoft Office Online, and the ability to collaborate with people outside of CSC while keeping the content in our system.

Over the past 3 years, Box has invested significantly in their platform to ensure they are able to keep up with the competition. With a long-term strategy ahead, we recommend moving forward with a 3 year renewal to ensure we are able to obtain the maximum discount with Box. The cost of Box includes unlimited storage and retention, Box governance, maintenance and support, and all feature and platform upgrades as they are deployed.

The total cost for CSC to renew our agreement with Box through Carahsoft is $111,872.20 over a 3-year term. As with our original proposal to the Council, Box is listed under Carahsoft’s federal GSA contract GS-35F-0119Y which provides an average discount of 20%.

FISCAL IMPACT:
The total cost of funding this item for FY 2018-19 through FY 2020-21 is $111,872.20, which will be paid through a lump sum to secure a discount. The funds to support this agenda item are budgeted in the Information Management budget in the Computer Maintenance and support line item.

RECOMMENDATION:
I recommend the Council approve Resolution #18-027 authorizing the Chief Executive Officer to enter into the necessary agreement with Carahsoft for a total cost of $111,872.20 over a 3-year term.
WHEREAS, The Children’s Services Council recognizes that technology is continuing to make it easier to automate processes and move towards becoming paperless with the right systems in place and since we replaced our legacy document management system with Box back in 2015, we have seen great productivity improvements both internally and externally by leveraging Box as a cloud content management system; and

WHEREAS, some major benefits that CSC has achieved by implementing Box are: Reducing the amount of storage required to save and archive electronic records, real-time editing of documents with Microsoft Office Online, and the ability to collaborate with people outside of CSC while keeping the content in our system; and

WHEREAS, over the past 3 years, Box has invested significantly in their platform to ensure they are able to keep up with the competition; and

WHEREAS, with a long-term strategy ahead, we recommend moving forward with a 3 year renewal to ensure we are able to obtain the maximum discount with Box; and

WHEREAS, The cost of Box includes unlimited storage and retention, Box governance, maintenance and support, and all feature and platform upgrades as they are deployed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY, that the Chief Executive Officer is authorized to enter into an agreement with Carahsoft for a total lump sum cost of $111,872.20 over a 3-year term, from FY 2018-19 through FY 2020-21.

The foregoing Resolution was offered by Council Member __________________ who moved its adoption. The motion was seconded by Council Member __________________ and upon being put to a vote, the vote was as follows:

Thomas Bean
Paulette Burdick
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Thomas E. Lynch
James Martz
Vern Melvin
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber
The Chairman thereupon declared the Resolution duly passed and adopted this 1st day of November, 2018.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

BY: Thomas A. Sheehan, III
    Attorney for Children's Services Council of Palm Beach County

CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: Thomas P. Weber, Chair

BY: Lisa Williams-Taylor, Ph.D.
    Chief Executive Officer
AGENDA ITEM SUMMARY  
November 1, 2018 Council Meeting

AGENDA ITEM:  5B(4)

TITLE:  Consent Agenda - Business
Proclamation Recognizing November 2018 as Prematurity Awareness Month

CSC STAFF:  Delores Haynes, Program Officer; Jeff Goodman, Evaluation Officer

SUMMARY:

Nearly 7,000 babies were born prematurely in Palm Beach County in the past five years, with a high emotional impact on families and astronomical costs for local employers through health care coverage. Children’s Services Council of Palm Beach County issues this proclamation to raise awareness of prematurity to help spare families the harsh toll of caring for a very sick infant and reduce costs for our community.

In 2017, there were 1,410 premature births in Palm Beach County, a rate of 9.4 percent. That represents an increase from 1,370, a rate of 9.2 percent of all births in 2016 and makes last year the second-highest rate in five years. The increase in 2017 showed up among most racial and ethnic groups, although the rates for non-Hispanic white babies was lower than for non-Hispanic blacks and Haitians. Prematurity is defined as fewer than 37 weeks.

<table>
<thead>
<tr>
<th>PALM BEACH COUNTY BABIES BORN PRE-TERM*</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAMILIES</td>
</tr>
<tr>
<td>Non-Hispanic White</td>
</tr>
<tr>
<td>Non-Hispanic Black</td>
</tr>
<tr>
<td>Hispanic</td>
</tr>
<tr>
<td>Haitian</td>
</tr>
<tr>
<td>All other races</td>
</tr>
</tbody>
</table>

*Fewer than 37 weeks

Statewide, the prematurity rates were more mixed. The overall rate increased slightly to 10.2 percent in 2017 from 10.1 percent in 2016, the highest rate in the past five years. The rate increased for black non-Hispanics and Haitians, was unchanged for white non-Hispanic, Hispanic and Other races.

Children’s Services Council recognizes that babies born too early and too small are at risk for life-long health complications that can impact their growth, development, social-emotional health and academic success. In addition, on average, the medical cost to care for a premature baby is nearly $50,000 – 12 times more than that of a healthy baby.

The Healthy Start Coalition was awarded a grant in 2016 from the March of Dimes and funding from the Department of Health to support a project to recruit and retain black women into our CenteringPregnancy program.

At project inception, the program had just five Black women. Within the first 18 months, 73 Black women were enrolled. Of the 18 women who have delivered babies since, 17 were full-term. Black,
AGENDA ITEM SUMMARY
November 1, 2018 Council Meeting

Haitian and Caribbean women who completed at least six CenteringPregnancy sessions have the same premature birth rates as White women.

Other programs CSC funds to address premature births are the nursing programs at the Department of Health, and the Community Voice program at Sickle Cell Foundation of Palm Beach County.

FISCAL IMPACT:
None

RECOMMENDATION:

I recommend the Council approve this Proclamation to raise awareness and recognize November 2018 as Prematurity Awareness Month in Palm Beach County.
PROCLAMATION

OF CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY, FLORIDA
PROCLAMING NOVEMBER, 2018 AS PREMATURITY AWARENESS MONTH

WHEREAS, in Palm Beach County during 2017, there were 1,410 premature births, a rate of 9.4 percent of all births, an increase from 9.2 percent in 2016; and,

WHEREAS, the rate of premature births increased among most racial and ethnic groups, except among Hispanics and women of other races; and

WHEREAS, in Florida during 2017, there were 22,836 premature births, a rate of 10.2 percent and also an increase from 10.1 percent in 2016; and

WHEREAS, the small increase in the percentage of pre-term births in Palm Beach County last year makes the rate the second-highest in the past five years, while the small increase statewide pushes Florida’s rate to the highest in the past five years; and

WHEREAS, on average, the medical cost to care for a premature baby is nearly $50,000 – 12 times more than that of a healthy baby; and

WHEREAS, babies born too early and too small are at risk for life-long health complications that can impact their growth, development, social-emotional health and academic success; and

WHEREAS, Children’s Services Council funds programs that target healthy births, such as the Healthy Mothers Healthy Babies Entry Agency, Healthy Beginnings Nurses, CenteringPregnancy and Community Voice; and

NOW, THEREFORE, BE IT PROCLAIMED BY THE COUNCIL OF CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY that the following will be observed:

November 2018 – Prematurity Awareness Month

The foregoing Proclamation was offered by Council Member __________________ who moved its adoption. The motion was seconded by Council Member __________________ and upon being put to a vote, the vote was as follows:

Thomas Bean
Paulette Burdick
Donald E. Fennoy, II, Ed.D.
Vincent Goodman
Thomas E. Lynch
James Martz
Vern Melvin
Debra Robinson, M.D.
Jose Luis Rodriguez, Esq.
Thomas P. Weber

The Chairman thereupon declared the Proclamation duly passed and adopted this 1st day of November, 2018.

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
BY: ___________________________
Thomas A. Sheehan, III
Attorney for Children’s Services Council of Palm Beach County

CHILDREN’S SERVICES COUNCIL OF PALM BEACH COUNTY

BY: ___________________________
Thomas P. Weber, Chair

BY: ___________________________
Lisa Williams-Taylor, Ph.D.
Chief Executive Officer