

Dear Sir or Madam:

My name is _____ and my address is _____.

I am a victim of identity theft. An identity thief used my personal information without my permission to open account/s and make unauthorized transactions. This debt is not mine and I am disputing it.

In accordance with the Fair Debt Collection Practices Act, I am asking your company _____ located at _____

stop collection proceedings against me and stop communicating with me about this debt, except as the Fair Credit Reporting Act allows. I also ask that you notify the business/s where the account/s were opened and tell them the debt is the result of identity theft. Additional details about what happened are included at the end of this letter.

Please **provide to me all records** relating to the fraudulent transaction/account, including:

- 1) Application records, screen prints of internet/phone applications
- (2) Statements, invoices, payment/charge slips, (3) Investigator's summary
- (4) Delivery addresses (5) All records of phone numbers used to activate or access the account (6) Signatures on applications and accounts (7) Any other documents associated with the account.

Please send me a **letter explaining what you have done** to:

- (1) Inform the business where the account was opened that the debt is the result of identity theft (2) Stop collection proceedings against me (3) Stop reporting information about the debt to credit reporting companies
- (4) Provide me with the records I request.

I authorize you to provide copies of all documents to the officer on the attached police report, if any.

Sincerely,

_____ Phone _____ Date _____

Enclosures:

- A copy of the police report regarding my identity theft
- Proof of identity
- Other _____

